

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, NOVEMBER 10, 2015 AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074**

**CALL TO ORDER:**

Mayor McCombie called the City Council meeting to order on said date at 7:31 P.M. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act

**PLEDGE OF ALLEGIANCE:**

Mayor McCombie recited and led the Pledge of Allegiance

**ROLL CALL:**

Mayor McCombie asked the Clerk to call the roll with Mayor McCombie, Bill Robinson, Peg Haffey, Jeff Griswold, Lisa Robinson, Pat Sanchez, Christine Lee and Scott Law present establishing a quorum. John Peterson – Absent. Also in attendance were City Clerk Paul Hartman, City Attorney Phil Jensen, Police Chief Mike Moon, Public Works Superintendent John Lindeman, Comptroller/Treasurer Sheryl Sipe, Fire Chief Shawn Picolotti. Mike Miller, Mike Nester, Wayne Larky, News Media. Sharon Eckstein, Marne LaShelle and Pat Shea with Kraemer North America.

**APPROVAL OF AGENDA:**

Mayor McCombie asked for review and discussion of said agenda, pursuant to consideration. After discussion, **Peg Haffey motioned, seconded by Scott Law, to approve said agenda, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

**APPROVAL OF MINUTES:**

**Consideration of the Minutes of the October 27, 2015 Regular Meeting** Mayor McCombie asked for review and discussion of said minutes, pursuant to consideration. After a brief discussion, **Peg Haffey made a motion, seconded by Jeff Grisold, to waive the reading of the minutes and approve said minutes, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

**COMMITTEE REPORTS:**

**Hotel/Motel Committee, 11-04-15** Mayor McCombie asked for review and discussion of said report, pursuant to consideration and referred presentation to Committee Chair Peg Haffey. After presentation and discussion, **Bill Robinson motioned, seconded by Christine Lee, to approve this report, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed, and approved.

**Finance Committee, 11-10-2015**

Mayor McCombie asked for review and discussion of said report, pursuant to consideration and referred presentation to Committee Chair Bill Robinson.

The Committee heard from Community Funding and Planning Services, Sharon Pepin that bids for the new WWTP will be advertised in January with a potential bid opening March 2016.

The Committee reviewed and approved the Accounts Receivable, October 2015, the 12/24/36/48/60 Month Report, October 2015, the Comptroller/Treasurer will review this document and initiate investments in various funds to harvest interest and the 2015/2016 Budget Review.

The Committee concluded to remove from the Warrant #7 Fischer Excavating Inc for \$446,828.93 and MSA Professional Services for \$32,569.84, both are from Draw #2 for the In-System Sewer Project, reducing the warrant to \$172,832.23.

The Committee committed to paying \$354.71 as half of the rack brochures with Carroll County with the Maps invoice amount to be paid in full by the Carroll County Board.

The Committee reviewed and recommends approval of a proposed tax levy ordinance totaling \$691,800.00 with the Carroll County Clerk and Recorder recommending the levy cannot be more than \$691,803 for May 1, 2015 to April 30, 2016.

The Committee reviewed a proposed ordinance amending section 7-3-11 of the Savanna City Code re-establishing a minimum charge and a basic user rate for the collection and disposal of garbage and recycling collection by increasing said fee by 5% per quarter. Committee referred proposed ordinance to the Personnel/Ordinance/Public Relations Committee for further review.

#### **Request for Funds, Photocopy Machine**

The Committee reviewed and recommend to the City Council to approve a Request for Funds for a Photocopy Machine in the amount of \$12,000. The items budgeted for \$12,000 is to be paid from funds 50/21/31/33. After discussion, **Bill Robinson made a motion, seconded by Peg Haffey, to approve said request, as presented.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, Christine Lee, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed, and approved.

#### **Request for Funds, (2) Car Laptop Computers**

The Committee reviewed and recommend to the City Council to approve a Request for Funds for (2) Car Laptop Computers, Police Department from CDS Office Technologies proposal for said equipment totaling \$12,283.00 and budgeted from Fund 36 in the amount of \$11,000.00. After discussion, **Bill Robinson made a motion to approve the expenditure up to \$12,500 to include antennas, seconded by Pat Sanchez, to approve this request, as presented.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, Christine Lee, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.

#### **Request for Funds, Draw #2 \$479,398.77, IEPA Loan for Construction Engineering (MSA \$32,569.84) and Construction (Fischer Excavating \$446,828.93) for the In-System Sewer Project**

The Committee reviewed and recommends approval of a Request for Funds, Draw #2 \$479,398.77, IEPA Loan for Construction Engineering (MSA \$32,569.84) and Construction (Fischer Excavating \$446,828.93) for the In-System Sewer Project recommended by Community Funding and Planning Services. Community Funding and Planning Services, Sharon Pepin submitted a revised funding status report for loans funds totaling \$533,339.99 (MSA for \$32,569.84 and Fischer Excavating Inc for \$494,236.89) as of 11/11/15. After discussion, **Christine Lee made a motion, seconded by Pat Sanchez, to approve this request as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor declared the motion carried, passed and approved.

#### **Request for Funds, Draw #4 \$62,887.43 for FEMA Residential Acquisition Project**

The Committee reviewed and recommend to the City Council approval of Draw #4, from the Illinois Emergency Management Agency for \$62,887.43 to demolish structures at, 220 Viaduct Rd, 1612 Portland Ave, 432 Oak St, 426 Oak St, 418 Oak St and 234 Calumet St and 230 Calumet St. After discussion, **Bill Robinson made a motion, seconded by Christine Lee, to approve said recommendation, as presented.** Mayor McCombie asked for discussion on the motion and hearing

none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

The Committee reviewed recommendation from the W/S/RF/St/Alley Committee declaring City Parking Lot Surplus. The Finance Committee recommends up to \$5000.00 for survey work and appraisal to advance the process. After discussion, **Bill Robinson made a motion, seconded by Scott Law, to authorize said work aforementioned.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

The Committee was informed that Mayor McCombie ordered title work from Assurance First on the 7 properties that may be connected with the Milwaukee St area draining concerns. The purpose of ordering the title work is to verify any easements and determine property ownership.

**Award for Demolition & Disposal of 605 Bowen St. and 731 Chicago Ave.**

The Committee reviewed and recommend approval of Bids for Demolition & Disposal of houses located at 605 Bowen St & 731 Chicago Ave funded from 54-49200 authorized only after certain irregularities are satisfied, as discussed. Action taken later in the Council agenda.

The Committee recommends approval of a end of year bonus in the amount of \$250.00 be granted to all non-union full time employees. Action taken later in the Council agenda.

After concluding presentation, **Christine Lee made a motion, seconded by Peg Haffey, to approve the Finance Committee report, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed, and approved.

**WARRANT #7:**

**Bills for the Month of October 2015 Totaling \$652,231.00** Mayor McCombie asked for review and discussion of said warrant, pursuant to consideration. The Finance Committee recommendeds not paying MSA Invoice for \$32,569.84 and Fischer Excavating Invoice for \$446,828.93 for the In-System Sewer Project reducing the warrant to \$172,832.23. After discussion, **Bill Robinson made a motion, seconded by Peg Haffey, to approve said warrant, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a roll call on the motion with Bill Robinson, Peg Haffey, Christine Lee, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed, and approved

**COMMUNICATIONS:**

**Kraemer North America** Mayor McCombie referred presentation to Pat Shea representing the firm constructing the new Savanna/Sabula Bridge, Kraemer North America. Mr. Shea gave a presentation on the proposed bridge construction and location of that construction. Mr Shea asked that the City Council support the bridge project and the company's use of city property adjacent and to the north of Marquette Park along the Mississippi River. Kraemer North America asked for consideration for a use agreement between them and the city be established granting them use of said city property. After a long discussion, with numerous questions, **Peg Haffey made a motion, seconded by Christine Lee, to approve the use of City properties for bridge construction, pending receipt of a negotiated use agreement with Kraemer North America.** Mayor McCombie asked for discussion on the motion and hearing none asked for a roll call on the motion with Bill Robinson, Peg Haffey, Christine Lee, Scott Law, Pat Sanchez and Mayor McCombie voting in favor. Jeff Griswold and Lisa Robinson voting no. Mayor McCombie declared the motion carried, passed, and approved

**Jeannine Mills** Mayor McCombie referred to an e-mail correspondence asking the City Council to

reconsider the proposal of making a 4 way stop at Fourth and Washington Street and to cut the weeds and small trees along the East side of Fourth Street above the stone wall to control possible damage from roots to the wall. No action initiated on this request.

**Eric Arno** Mayor McCombie referred to an e-mail notice that Eric Arno resigned as a member of the Savanna Zoning Board Of Appeals. This action accepted by general consensus.

#### **APPOINTMENTS:**

**Planning Commission, Seven Year Term, Expires 11-27-22** Mayor McCombie indicated she will submit a name for appointment at a future meeting.

**Zoning Board of Appeals, Unexpired Five Year Term, 05-22-17** Mayor McCombie indicated she will submit a name for appointment at a future meeting.

#### **BIDS:**

##### **Award for Demolition & Disposal of 605 Bowen St. and 731 Chicago Ave.**

The Finance Committee reviewed and recommend approval of Bids for Demolition & Disposal of houses located at 605 Bowen St (Kleckner Excavating for \$5,200) & 731 Chicago Ave (Colgan Excavating for \$9,240) funded from 54-49200 authorized only after certain irregularities (25% held back for seeding and concrete to be removed from both sites) are satisfied, as discussed. After discussion, **Bill Robinson made a motion, seconded by Lisa Robinson, to approve this recommendation, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

#### **MONTHLY REPORTS:**

**Financial, Police, Fire, Public Works for October 2015** Mayor McCombie asked for review and discussion of said report, pursuant to consideration. After review and discussion, **Christine Lee made a motion, seconded by Peg Haffey, to approve said reports, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

#### **UNFINISHED BUSINESS:**

**Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items** None at this time.

#### **NEW BUSINESS:**

**Resolution Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments** Mayor McCombie referred to said proposed resolution resolving to call upon the Governor and General Assembly to take action to immediately release all general fund revenues owed to local governments. After discussion, **Bill Robinson made a motion, seconded by Scott Law, to approve and adopt Resolution #1105, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

**Ordinance, Revising Annual Budget Ordinance** Mayor McCombie asked for review and discussion of said proposed ordinance, pursuant to first reading consideration of a proposed ordinance amending the

Annual Budget for the fiscal year commencing on the first day of May 2015 and ending the thirtieth day of April 2016, specifically the budget amount for the sub-class entitled City/Employee IMRF Pension is increased from \$62,000.00 to \$75,000.00. After discussion, **Bill Robinson made a motion to read by title only, waive second reading and approve, seconded by Peg Haffey, to adopt Ordinance #2149, as presented and discussed.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed, and approved.

#### **End of Year Bonus**

Mayor McCombie indicated the Finance Committee recommends an end of year bonus of \$250.00 for all non-bargaining full time employees. After discussion and comments, **Bill Robinson made a motion, seconded by Christine Lee, to approve said recommendation, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed, and approved.

**CITIZENS, COUNCIL MEMBERS:** Mayor McCombie recognized the following for comments:

**Scott Law** indicated a Building and Public Property Meeting would be scheduled in the near future.

**Police Chief Mike Moon** reminded everyone of the Veteran Day activities.

**John Lindeman Public Works Superintendent** updated the status of the Bowen Street water main project and start resurfacing for the In-System Sewer Project.

**Mayor McCombie** recognized Sharon Eckstein and Marne LaShelle for attending the last several Council meetings. Indicated a public tour of the existing wastewater plant is scheduled for Saturday, November 15<sup>th</sup> from 9AM to 12PM. Commented on the city's participation and the donations of the council and staff on the Festival of Trees-Giving Tree (Canned Goods to be donated to Food Pantry). Called attention to an updated project status list as provided by Sharon Pepin with CFPS.

#### **EXECUTIVE SESSION:**

**5ILCS 120/2 (c)(1) Consideration and Discussion of the Appointment Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to hear Testimony on a Complaint Lodged Against an Employee** Not entered

#### **ADJOURNMENT:**

Mayor McCombie asked for a motion to adjourn the meeting. **Bill Robinson motioned, seconded by Pat Sanchez, to adjourn the meeting at 9:15 PM.** Mayor McCombie asked for discussion and hearing none asked for a called roll on the motion with Bill Robinson, Scott Law, Peg Haffey, Pat Sanchez, Christine Lee, Jeff Griswold, Lisa Robinson and Mayor McCombie voting in favor. Mayor McCombie declared the motion passed, carried, and approved, as presented.

By Paul Hartman, City Clerk