

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, MARCH 8, 2016 AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074

CALL TO ORDER:

Mayor Pro-Tem Peg Haffey called the City Council meeting to order on said date at 7:30 P.M. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act

ROLL CALL/ESTABLISHMENT OF QUORUM:

Mayor Pro-Tem Peg Haffey asked the Clerk to call the roll with Mayor McCombie - absent, Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Pat Sanchez, Christine Lee and Scott Law present establishing a quorum. Also in attendance were City Clerk, Paul Hartman, City Attorney – Phil Jensen, Police Chief Mike Moon, Fire Chief Shawn Picolotti, John Lindeman Public Works Superintendent, Mike Miller, Mike Nester, Wayne Larky, News Media, and Comptroller/Treasurer Sheryl Sipe

APPROVAL OF AGENDA:

Mayor Pro-Tem Peg Haffey asked for review and discussion of said agenda, pursuant to consideration. Without discussion, **Scott Law motioned, seconded by Christine Lee, to approve the agenda, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

APPROVAL OF MINUTES:

Consideration of the Minutes of the February 9, 2016 Regular Meeting Mayor Pro-Tem Peg Haffey asked for and received a consensus to table said minutes to the next meeting.

COMMITTEE REPORTS:

Finance Committee, 03-08-16 Mayor Pro-Tem Peg Haffey asked for review and discussion, pursuant to consideration and referred presentation to Committee Bill Robinson.

- The Finance Committee discussed and accepted the following reports; the 12,24,36,48,60 report; a 2015/2016 budget review and the February accounts receivable Comptrollers report.
- The Finance Committee discussed and approved for City Council Consideration Warrant #11.
- The Finance Committee considered and approved a recommendation to the City Council a request for ratification of funds to Schneider House Furniture for replacing flooring in the old City Hall in correlation with Consolidation Grain building interior improvements totaling \$911.54 from Fund #54-49800.
- The Finance Committee considered and approved a request for funds

relative to replacing two ¾" water services in connection with the new bridge project to Utility Trenching Service for \$2,500.00 from Fund #35-49200. After discussion and review, **Bill Robinson made a motion, seconded by John Peterson, to approve said recommendation, as presented.** Mayor Pro-Tem Peg Haffey asked for a called roll on the motion with Bill Robinson, Peg Haffey, Christine Lee, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

- The Finance Committee discussed and approved recommending to the City Council an agreement submitted by MSA engineers to develop plans for the replacement of a water main on North Main Street from Well #5 south to Clay Street funded by the IDOT bridge project for \$6,200.00 from Fund #35-43800. After review and discussion, **Bill Robinson made a motion, seconded by Christine Lee, to accept and approve said recommendation, as presented.** Mayor Pro-Tem Peg Haffey asked for a called roll on the motion with Bill Robinson, Peg Haffey, Christine Lee, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.
- The Finance Committee heard and ratified approval of a recent workers compensation audit resulting in an additional premium of \$5,994. This adjusted premium is for the policy term 1/1/2015 to 1/1/16. The Finance Committee acknowledged this invoice is included in Warrant #11 to be considered in the City Council Agenda.
- The Finance Committee discussed and ratified payment of an invoice to Clinton Window Cleaning Services for \$164.05 for cleaning windows on the City Hall building including the Police Offices.
- The Finance Committee discussed and recommends payment approval by the City Council for a request for funding \$1,518.00 (budgeted from 23-41100) for rust repair on the Fire Department Suburban vehicle. After discussion and review, **Christine Lee made a motion, seconded by Pat Sanchez, to accept and approve said recommendation, as presented.** Mayor Pro-Tem Peg Haffey asked for a called roll on the motion with Bill Robinson, Peg Haffey, Christine Lee, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law and Pat Sanchez voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.
- The Finance Committee discussed and reviewed a listing of Department Head Capital Expenditures for FY 2016/2017 making several adjustments. The list will be updated and reviewed at the recessed meeting set for 1PM March 14, 2016.
- The Finance Committee discussed and reviewed a listing of a Department Head budget line items with the Finance Committee making amendments. The worksheets will be updated for further consideration at a Finance Committee meeting recessed to 3-14-16 @1PM.
- The Finance Committee directed Comptroller/Treasurer Sheryl Sipe to create for Finance Committee consideration a salary spreadsheet for all nonunion full

time employees contemplating a 2.5% and 3% increase in salary for all non-department head employees and a 3% and 3.5 % increase for all department head employees.

After a full discussion, **Christine Lee made a motion, seconded by Pat Sanchez, to accept and approve the Finance Committee report, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

WARRANT #11:

Bills for the Month of February 2016 Totaling \$423,641.78 Mayor Pro-Tem Peg Haffey indicated the Finance Committee has approved said warrant for payment and asked for review and discussion of said warrant, pursuant to consideration. After evaluating specific items and considering concluding actions, **Bill Robinson made a motion, seconded by Scott Law, to approve said Warrant #11, as presented.** Mayor Pro-Tem Peg Haffey asked for a called roll on the motion with Bill Robinson, Peg Haffey, Pat Sanchez, Christine Lee, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

COMMUNICATIONS:

Office of the Governor Mayor Pro-Tem Peg Haffey referred to correspondence from Governor Bruce Rauner encouraging elected officials to choose the preferred budget path of working together strongly supporting local governments with reforms and revenue. The City Council accepted this correspondence by general consensus.

Mediacom Mayor Pro-Tem Peg Haffey referred to correspondence from said firm announcing the initiation of a process transforming all remaining analog channels to a digital format. The City Council accepted this announcement by general consensus of the members present.

TCEDA Invitation Mayor Pro-Tem Peg Haffey referred to correspondence from TCEDA announcing a second annual meeting Thursday, March 17, 2016 at 1 PM at the Irish Cottage, Galena, Illinois. The City Council accepted this announcement by general consensus of the members present.

Savanna Historical Society Mayor Pro-Tem Peg Haffey referred to correspondence from said society requesting funding originally approved for the society to attend the Governor's Conference be redirected to provide attending the Illinois Institute of Rural Affairs in Springfield, Illinois. The Finance Committee and City Council confirmed this action in the amount of \$500.00.

Julie Skiles Mayor Pro-Tem Peg Haffey referred to correspondence from Julie Skiles in appreciation for the help that Officer Dimmick delivered on a science project -Crime Solving Fingerprints. The City Council accepted this correspondence by general consensus.

APPOINTMENTS:

Planning Commission, Seven Year Term, Expires 11-27-22, Roger Husband

Mayor Pro-Tem Peg Haffey asked for confirmation for this appointment to the Planning Commission with **Bill Robinson making a motion, seconded by Scott Law to appoint Roger Husband to the Planning Commission term ending 11-27-2022.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

Zoning Board of Appeals, Unexpired Five Year Term, 05-22-17 Tabled at the request of Mayor Pro-Tem Peg Haffey. The City Council approved this action by general consensus of the members present.

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for February 2016

Mayor Pro-Tem Peg Haffey asked for discussion and review of the submitted reports (No FD report), as submitted. After review and discussion, **Scott Law made a motion, seconded by Christine Lee, to accept and approve submitted report, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved. Mayor Pro-Tem Peg Haffey asked Fire Chief Picolotti to have his February 2016 report available for review at the next Council meeting.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items

Mayor Pro-Tem Peg Haffey referred to John Lindeman Public Works Superintendent for presentation of this item with the Superintendent remarking bid proposals have been initiated for the treatment facilities with bid opening and review scheduled for March 22, 2016 with bids advertised February 04, 2016. The Committee approved this action by general consensus of the members present.

NEW BUSINESS:

Merging of the Planning & Zoning Commissions Mayor Pro-Tem Peg Haffey referred to correspondence from City Attorney Phil Jensen supporting said merger for City Council consideration. After discussion and review, **Bill Robinson made a motion, seconded by Scott Law, to direct City Attorney Phil Jensen to draft appropriate legislation merging the Planning Commission and Zoning Board of Appeals for City Council consideration.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

Tree Removal, 509 Chicago Avenue Mayor Pro-Tem Peg Haffey referred to correspondence from Jerry and Jamie McCombie describing the dangerous condition of a tree located in the parkway at the referenced address requesting removal of said dangerous tree. Mayor Pro-Tem Peg Haffey referred presentation to John Lindeman Public Works Superintendent who recommended said tree be removed in accordance with City Savanna City Code 8-2 for \$700.00. After discussion, **Bill Robinson made a motion, seconded by Scott Law, to approve said expenditure, as presented.** Mayor Pro-Tem Peg Haffey asked for a called roll on the motion with Bill Robinson, Peg Haffey, Christine Lee, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

Resolution, Enter Into a Banking Relationship with Triumph Community Bank Mayor Pro-Tem Peg Haffey referred to a proposed Resolution #1108 authorizing the City of Savanna to enter into a banking relationship with Triumph Community Bank to transact business. After discussion and review, **Bill Robinson made a motion, seconded by Pat Sanchez, to approve said Resolution #1108, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

Ordinance, Providing for a Feasibility Study and Report with Respect to the Designation of a Certain Area as a TIF Redevelopment Project Area and Ordinance, Authorizing the Establishment of TIF "Interested Parties" Registries & Adopting Registration Rules for Such Registries Mayor Pro-Tem Peg Haffey referred to said proposed ordinances with **Bill Robinson making a motion, seconded by Christine Lee, to approve the first reading of the titles to both ordinances.** Mayor Pro-Tem Peg Haffey read by title only both ordinances and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

Personnel Reclassification & Compensation Consideration Mayor Pro-Tem Peg Haffey declared this item will be discussed in executive session. The Committee approved this action by general consensus of the members present.

CITIZENS, COUNCIL MEMBERS:

Mayor Pro-Tem Peg Haffey recognized the following attendees for comments;

- **John Lindeman Public Works Superintendent** reminding everyone of the Street Project bid opening and review scheduled for April 06, 2016 at 2PM.
- **Bill Robinson** announced a Water/Sewer/Refuse/Street/Alley Committee Meeting will be scheduled for March 22, 2016.
- **Fire Chief Shawn Picolotti** announced the 2016 Fireworks Parade & Event will be held Tuesday, July 5th and a pancake breakfast event is scheduled on March 20 from 7A to 1P.
- **Lisa Robinson** thanked the PW Department for installing the parking signs on

Longmoor Avenue and asked for an update on the status of the sign installations recently approved by the City Council.

- **Lisa Robinson** asked about the barricades on Main Street with John Lindeman Public Works Superintendent directed by the City Council to post a letter to the property owner asking for a time line on identifying work to be done for safe passage on the sidewalk.
- **Pat Sanchez** asked for removal of a bituminous bump located on Glenmoor Avenue near the M&M Motel with John Lindeman Public Works Superintendent stating he will place this on the department work listing.
- **Pat Sanchez** commented the gas company excavation on East Bowen needs positive attention with John Lindeman Public Works Superintendent responding with clarifying information.
- **Scott Law** addressed the City Council and asked for House of the Month suggestions.
- **City Attorney Phil Jensen** commented on the statutes concerning Zoning Board and Planning Commission terms.
- **Mayor Pro-Tem Peg Haffey** invited all members to upcoming Finance Committee meeting scheduled for 1PM on the 14th, 17th & 28th of March.

EXECUTIVE SESSION:

5ILCS 120/2 (c)(1) Consideration and Discussion of the Appointment Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to Hear Testimony on a Complaint Lodged Against an Employee

Mayor Pro-Tem Peg Haffey asked for a motion to enter into Executive Session (8:16 PM). **Christine Lee** made a motion, seconded by **Bill Robinson** to enter into executive session for **5ILCS 120/2 (c)(1) Consideration and Discussion of the Appointment Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to Hear Testimony on a Complaint Lodged Against an Employee**. Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

ACTION AFTER EXECUTIVE SESSION: (8:27 PM)

PERSONNEL RECLASSIFICATION & COMPENSATION CONSIDERATION

Mayor Pro-Tem Peg Haffey asked for any action from the executive session. **Bill Robinson** motioned, seconded by **John Peterson**, to increase **Tiffany Stretton's** hourly wage to \$14.00 and to increase **Brittany Hatteberg's** hourly wage to \$16.00 and reclassify her position to **Bookkeeper** effective on the next pay period. Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a roll call on the motion with **Bill Robinson**, **John Peterson**, **Scott Law**, **Pat Sanchez**, **Lisa Robinson**, **Peg Haffey**, **Jeff Griswold**, and **Christine Lee** voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

ADJOURNMENT:

Mayor Pro-Tem Peg Haffey asked for a motion to adjourn the meeting. **Christine Lee motioned, seconded by Bill Robinson, to adjourn the meeting at 8:30 PM.** Mayor Pro-Tem Peg Haffey asked for discussion and hearing none asked for a called roll on the motion with Bill Robinson, John Peterson, Scott Law, Lisa Robinson, Peg Haffey, Pat Sanchez, Jeff Griswold, Christine Lee voting in favor. Mayor Pro-Tem Peg Haffey declared the motion passed, carried, and approved, as presented.

Composed By Paul Hartman, City Clerk