

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, HELD ON TUESDAY, APRIL 12, 2016 AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074

CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Mayor Pro-Tem Peg Haffey called the City Council meeting to order on said date at 7:30 P.M. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act

PUBLIC HEARING NOTICE:

To Discuss the Proposed Budget for Fiscal Year 2016-2017 Mayor Pro-Tem Peg Haffey opened the hearing at 7:31 PM and asked the clerk to compile a list of attendees with the following in attendance: Alderpersons Bill Robinson, Peg Haffey, Jeff Griswold, Lisa Robinson, Christine Lee, Pat Sanchez, City Clerk, Paul Hartman, City Attorney - Phil Jensen, Wayne Larky, Mike Miller - News Media, Shawn Picolotti Fire Chief, Mike Moon Police Chief, Comptroller/Treasurer Sheryl Sipe, John Lindeman Public Works Superintendent. Mayor Pro-Tem Peg Haffey asked Finance Committee Chair Bill Robinson to provide a presentation of the budget document. Chair Bill Robinson led a discussion on the highlights of the budgeted document asking the audience and Council members for comments with no items submitted for discussion. **Bill Robinson made a motion at 7:35 P.M., seconded by Christine Lee, to close the hearing.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

ROLL CALL/ESTABLISHMENT OF QUORUM:

Mayor Pro-Tem Peg Haffey asked the Clerk to call the roll with Mayor McCombie – absent, Bill Robinson, Peg Haffey, John Peterson - absent, Jeff Griswold, Lisa Robinson, Pat Sanchez, Christine Lee present and Scott Law - absent establishing a quorum. Also in attendance were City Clerk, Paul Hartman, City Attorney – Phil Jensen, Police Chief Mike Moon, Fire Chief Shawn Picolotti, John Lindeman Public Works Superintendent, Mike Miller, Wayne Larky, News Media, and Comptroller/Treasurer Sheryl Sipe

APPROVAL OF AGENDA:

Mayor Pro-Tem Peg Haffey asked for review and discussion of said agenda, pursuant to consideration. Without discussion, **Christine Lee motioned, seconded by Pat Sanchez, to approve the agenda adding Savanna Park District Request.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

APPROVAL OF MINUTES:

Consideration of the Minutes of the March 22, 2016 Regular Meeting

Mayor Pro-Tem Peg Haffey asked for review and discussion of said minutes with **Christine Lee making a motion, seconded by Bill Robinson, to waive the reading of said minutes and approve said minutes, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

COMMITTEE REPORTS:

Finance Committee, 03-28-16 and 04-11-16 - Request for Funds, Painting Mayor Pro-Tem Peg Haffey asked for review and discussion, pursuant to consideration and referred presentation to Committee Chair Bill Robinson.

- The Finance Committee reviewed the accounts receivable report evaluating specific items and assessing specific concluding actions. The Finance Committee accepted this report by general consensus. The Finance Committee discussed and reviewed a listing of inactive mowing invoices with the Comptroller/Treasurer Sheryl Sipe recommending writing off all inactive mowing invoices and placing three invoices on the in-active record.

- 12/24/36/48/60 Month Report, March 2016 - The Finance Committee evaluated specific items and assessed certain concluding actions.
- 2015/2016 Budget Review with the Finance Committee evaluating specific items and assessing certain concluding actions.
- Warrant #12, Review - the Finance Committee reviewed and discussed said report, with the Finance Committee evaluating specific items recommends approval to pay.
- Starting Wage Increase for 2016-2017, Employee Classification Plan. The Finance Committee reviewed and discussed recommending retaining said wages as stipulated on the distributed document. The Finance Committee reviewed and recommends the maximum part time officers in the Police and Public Works be increased to \$15.00 with the maximum wage set at \$5,000.00 annually for the 2016/2017 budget period. After discussion, **Bill Robinson made a motion, seconded by Lisa Robinson, to approve said recommendation, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.
- In-Active Write Offs – Finance Committee reviewed and discussed, a distributed listing of inactive water, sewer and refuse collection bills concluding to recommend writing off six (6) on said list, as non-collectable bills. After discussion, **Bill Robinson made a motion, seconded by Christine Lee to accept and approve said recommendation, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.
- 2016-2017 Standard Mileage Rates – Finance Committee reviewed and recommends approval of a 2016 Internal Revenue report setting the 2016 mileage rates at 54 cents per mile beginning January 1, 2016. After discussion, **Bill Robinson made a motion, seconded by Lisa Robinson, to accept and approve said recommendation, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.
- Request for Additional Funds, IL Governor's Conference. The Finance Committee concluded a representative of the Savanna Park District attended said conference recommending the supplementary funds of \$125.56 be approved for payment. After discussion, **Bill Robinson, seconded by Pat Sanchez motioned to approve said recommendation, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.
- Consideration of City Attorney Retainer Fee Increase. The Finance Committee concluded to take no action on this request.
- Request for Funds, Painting City Hall Up to \$2,500. The Finance Committee reviewed and recommends approval for painting improvements within the City Hall complex for up to \$2,500.00 from Fund #01 – 54-41000. After discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, to accept and approve said recommendation, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a called roll on the motion with Bill Robinson, Peg Haffey, Christine Lee, Jeff Griswold, Lisa Robinson, Pat Sanchez, voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

The Finance Committee reviewed the final 2016/2017 budget worksheets and recommend approval of the 2016/2017 budget ordinance presented under new business.

After presentation, **Christine Lee made a motion, seconded by Pat Sanchez, to accept the Finance Committee report, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

WARRANT #12:

Bills for the Month of March 2016 Totaling \$320,375.90 Mayor Pro-Tem Peg Haffey asked for review and discussion, pursuant to consideration. With no discussion, **Bill Robinson made a motion, seconded by Pat Sanchez to accept the recommendation of the Finance Committee to approve said warrant, as presented.** Mayor Pro-Tem Peg Haffey asked for a called roll on the motion with Bill Robinson, Peg Haffey, Christine Lee, Jeff Griswold, Lisa Robinson, Pat Sanchez, voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

COMMUNICATIONS: None.

APPOINTMENTS:

Zoning Board of Appeals, Unexpired Five Year Term, 05-22-17 – Tabled.

BIDS: None.

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for March 2016 Mayor Pro-Tem Peg Haffey asked for review and discussion, pursuant to consideration. After a quick review **Bill Robinson made a motion, seconded by Lisa Robinson, to accept and approve said reports, as presented.** Mayor Pro-Tem Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items Mayor Pro-Tem Peg Haffey referred this report to John Lindeman Public Works Superintendent for presentation. The Superintendent indicated work will be started on the treatment plant facility as soon as the IEPA issues are attend to by the City's engineers. The Superintendent responded with an update to a question from Christine Lee concerning Fischer Construction finishing their work. The superintendent responded to a question concerning the street patching completed in specific areas stating the contractor has the responsibility to repair any deficient patches. Mayor Pro-Tem Peg Haffey proclaimed this report accepted by general consensus.

Ordinance, Amending Title 2, Chapter 24, To Create a City of Savanna Planning & Zoning Board Mayor Pro-Tem Peg Haffey asked for review and discussion, pursuant to a first reading. After a short discussion, **Bill Robinson motioned, seconded by Christine Lee, to read the proposed ordinance by title only and approve the first reading of said ordinance, as presented.** Mayor Pro-Tem Peg Haffey read said proposed ordinance by title and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

NEW BUSINESS:

Ordinance Repealing Title 2, Chapter 4, Entitled Plan Commission & Ordinance Repealing Title 2, Chapter 5, Entitled Zoning Board of Appeals Mayor Pro-Tem Peg Haffey asked for review and discussion, pursuant to a first reading. After a short discussion, Christine Lee **motioned, seconded by Bill Robinson, to read the proposed ordinances by title only and approve for first reading of said ordinance, as presented.** Mayor Pro-Tem Peg Haffey read said proposed ordinances by title and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

Ordinance, Annual Budget 2016-2017 Mayor Pro-Tem Peg Haffey asked for review and discussion, pursuant to a first reading. After a short discussion, **Robinson motioned, seconded by Jeff Griswold, to read the proposed ordinance by title only and approve the first reading of said ordinance, as presented.** Mayor Pro-Tem Peg Haffey read said proposed ordinance by title and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Pro-Tem Peg Haffey declared the motion carried, passed and approved.

Savanna Park District Request Mayor Pro-Tem Peg Haffey asked for review and discussion, referring to a correspondence from said park district. The Park District is requesting the City allow an approximate 12-24" wide x 18-24" deep trench along the east side of the fence bordering the bike path and the Park District properties to be some 530' in length. The bike path pavement will not be disturbed. City Attorney Phil Jensen recommended composing a license agreement setting for the location and appurtenant information allowing this undertaking. After discussion, **Bill Robinson made a motion, seconded by Pat Sanchez to accept and approve this recommendation, as presented.** Mayor Pro-Tem Peg Haffey

asked for a called roll on the motion with Bill Robinson, Peg Haffey, Christine Lee, Jeff Griswold, Lisa Robinson, Pat Sanchez voting in favor. Declared the motion carried, passed and approved.

CITIZENS, COUNCIL MEMBERS:

Mayor Pro-Tem Peg Haffey asked for comments, resulting in the following responses:

- John Lindeman Public Works Superintendent indicated the street improvement bids will be opened on the 20th of April 2016 at 2PM.
- Bill Robinson indicated the next Finance Committee meeting is scheduled for 7PM on the 26th of April.
- Lisa Robinson asked if funds have been spent on the removal of the Chestnut Park School with Bill Robinson responding with a review of the current status.
- Christine Lee commented the barricades have been removed from the Main Street location with Bill Robinson commenting on the work to be completed on the buildings under new ownership.
- Christine Lee commented on the roof work projected for the fire station and learned this is being looked into to address the proper repair or replacement work needed.

EXECUTIVE SESSION:

SILCS 120/2 (c)(l) Consideration and Discussion of the Appointment Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to Hear Testimony on a Complaint Lodged Against an Employee Mayor Pro-Tem Peg Haffey affirmed no executive session held.

ADJOURNMENT:

Mayor Pro-Tem Peg Haffey asked for a motion to adjourn the meeting. **Bill Robinson motioned, seconded by Lisa Robinson to adjourn the meeting at 8:21 PM.** Mayor Pro-Tem Peg Haffey asked for discussion and hearing none asked for a called roll on the motion with Peg Haffey, Bill Robinson, Lisa Robinson, Christine Lee, Pat Sanchez, Jeff Griswold voting in favor. Mayor Pro-Tem Peg Haffey declared the motion passed, carried, and approved, as presented.

By Paul Hartman, City Clerk