

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, HELD ON TUESDAY, MAY 10, 2016 AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074

CALL TO ORDER

Mayor McCombie called the City Council meeting to order on said date at 7:30 P.M. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act

PLEDGE OF ALLEGIANCE:

Mayor McCombie led the pledge of allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM:

Mayor McCombie asked the Clerk to call the roll with Christine Lee – absent, Mayor McCombie, Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Pat Sanchez, Scott Law, present establishing a quorum. Also in attendance were City Clerk, Paul Hartman, City Attorney – Phil Jensen, Police Chief Mike Moon, Fire Chief Shawn Picolotti, John Lindeman Public Works Superintendent, Mike Miller, Wayne Larky, News Media, Marne LaShalle, Sharon Eckstein, John Ashby, and Comptroller/Treasurer Sheryl Sipe

APPROVAL OF AGENDA:

Mayor McCombie asked for review and discussion of said agenda, pursuant to consideration. With discussion, the City Council added to said agenda with **Peg Haffey making a motion, seconded by Pat Sanchez, to approve the agenda adding under new business “Ordinance Violations – John Ashby: Review City Savanna City Code 10-2-8 & 7-3-6: Review City Savanna City Code 1-6-9 (B) 22: and Review Proposed Partnership Alley Agreement with Jo-Carroll Electric”** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

APPROVAL OF MINUTES:

Consideration of the Minutes of the April 26, 2016 Regular Meeting Mayor McCombie asked for review and discussion of said minutes with **Peg Haffey making a motion, seconded by Bill Robinson, to waive the reading of said minutes and approve said minutes, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

COMMITTEE REPORTS:

Hotel/Motel Committee, 05-04-16 Mayor McCombie asked for report review and discussion, pursuant to consideration and referred presentation to Hotel/Motel Committee Chair Peg Haffey.

- The Hotel/Motel Committee received, accepted, and reviewed a flyer produced by BWCVB portraying economic growth in the BWCVB region. This flyer was distributed to City Council members and gone over by Chair Peg Haffey.
- The Hotel/Motel Committee reviewed and accepted a Comptroller Financial Report, Statement of Revenue and Expenditure, for January, February, March 2016, 12 Month Report, for January, February, March 2016, and Hotel/Motel Tax Summary.
- The Hotel/Motel Committee heard and accepted a verbal report from Diane Bausman, including a copy of a May 04, 2016 Blackhawk Waterway activity report, describing the events and activities undertaken by the Blackhawk Waterways CVB in the preceding month. Diane responded to inquiries concerning Great River Road Scenic Byway clarifying any actions that the Hotel/Motel Committee will be asked to contribute.
- The Hotel/Motel Committee heard and accepted a Carroll County Hotel/Motel Tax Board Report, for January, February, March 2016 including several applicable comments concerning said board resulting in no action by the Savanna Hotel/Motel

Committee.

- The Hotel/Motel Committee reviewed and accepted a Monthly Report with Gary Heide describing the events and activities undertaken on behalf of the Hotel/Motel Committee by his company in the preceding month and discussed a proposed E-Blast event.
- The Hotel/Motel Committee reviewed and accepted a penciled-in Hotel/Motel Committee Ad Plan for 2016-2017. An improved document will be composed for Hotel/Motel Committee consideration.
- The Hotel/Motel Committee discussed an item on the previous ad plan identified as State Parks.Com, Contact noting said ad had been specified in the 2015/2016 budget in the amount of \$600.00, but had not been initiated and asked for clarification with the Hotel/Motel Committee concluding to consent to having Gary Heide research this puzzle for the Hotel/Motel Committee.

After completing presentation of the Hotel/Motel Committee report, **Bill Robinson made a motion, seconded by Lisa Robinson, to accept and approve this Hotel/Motel Committee report, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Finance Committee, 05-10-16 Mayor McCombie asked for review and discussion of this report, pursuant to consideration and referred presentation to Finance Committee Chair Bill Robinson.

- The Finance Committee reviewed and accepted the April 2016 Comptroller/Treasurer Sheryl Sipe accounts receivable report evaluated specific items and assessed specific concluding actions.
- The Finance Committee reviewed and accepted the Comptroller/Treasurer Sheryl Sipe 12/24/36/48/60 Month Report, for April 2016 evaluated specific items and assessed certain concluding actions.
- The Finance Committee discussed and accepted a Comptroller/Treasurer Sheryl Sipe 2015/2016 Budget Review report.
- The Finance Committee accepted and recommends approval by the City Council of Warrant #1.
- The Finance Committee recommends approving a Special Tax Allocation Fund 66 Request Borrowing \$15,350.00 From Working Cash Fund, for a TIF expense.
- The Finance Committee heard and recommends approving a Request from Fund 53,31,&33 for \$4000.00 for computers for the Public Works Department. After a short discussion, **Bill Robinson made a motion, seconded by Peg Haffey, to approve this request, as submitted.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Pat Sanchez, Scott Law and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.
- The Finance Committee heard and recommends approving a Request from Fund 30,35,&55 for \$47,880.00 for a skid loader for the Public Works Department. After a short discussion, **Bill Robinson made a motion, seconded by John Peterson, to approve this request, as submitted.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Pat Sanchez, Scott Law and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.
- The Finance Committee heard and recommends approving a Request for funds from Fund 30, 35, & 55 for \$7,244.00 to purchase Swing Arm Mower, Public Works Department. After a short discussion, **Bill Robinson made a motion, seconded by Scott Law, to approve this request, as submitted.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.
- The Finance Committee heard and recommends approving a Request for funds from Fund 51 for \$4850.00 for a Color/Copier/Fax Printer, for the Police Department. After a short discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, to approve this request, as submitted.** Mayor McCombie

asked for a called roll on the motion with Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez, and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.

- The Finance Committee heard and recommends approving a Request for funds from Fund 54 for \$8,000.00 for Flooring, for the Police Department. After a short discussion, **Bill Robinson made a motion, seconded by Scott Law, to approve this request, as submitted.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez, and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.
- The Finance Committee heard and recommends approving a Request for funds from Fund 54 for up to \$15,000.00 for Flooring and Trim in City Hall. After a short discussion, **Bill Robinson made a motion, seconded by Peg Haffey, to approve this request, as submitted.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez, and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.
- The Finance Committee heard and recommends approving a Request for funds from Fund 57 for \$15,000.00 for an exterior City Hall sign. The total cost of the sign is \$19,898.00. A copy of the sign image was distributed to all City Council members. After a short discussion, Mayor McCombie will solicit other organizations for contributions to cover a \$4,898.00 overage. After discussion, **Bill Robinson made a motion, seconded by Scott Law, to approve this request, as submitted.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, Pat Sanchez, Scott Law and Mayor McCombie voting in favor and John Peterson, Jeff Griswold, Lisa Robinson voting nay. Mayor McCombie declared the motion carried, passed and approved.
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- The Finance Committee heard and recommends approving a Request for funds for Draw # 3, CDAP Grant Funds \$4,650.00 Grant Administration (CFPS \$2,400.00 EPI and CFPS \$2,250.00 Disaster). After a short discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, to approve this request, as submitted.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Pat Sanchez, Scott Law and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.
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- The Finance Committee discussed and recommends approving Amendment #1, MSA Professional Service, for the 2015 Savanna Municipal Streets Rehabilitation Project for \$5,500.00. **This item to be considered later in the City Council agenda.**
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- The Finance Committee discussed and recommends approving a request from Jo-Carroll Energy, Inc. to re-surface the alley between Main Street and Third Street from Washington Street to Quincy Street with a 1-1/2-inch bituminous compacted hot mix overlay in conjunction with a pipeline replacement project by said company. Jo-Carroll requests the City of Savanna pay for the hot mix overlay materials of said alleys for \$18,000.00 to \$20,000.00 with Jo-Carroll paying for labor costs. After discussion and a recommendation from John Lindeman Public Works Superintendent to approve this request from Fund 54, **Bill Robinson made a motion, seconded by John Peterson, to approve said request and recommendation, as stated herein.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez, and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.
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After concluding the Finance Committee report, **Peg Haffey made a motion, seconded**

by **Pat Sanchez, to accept and approve the Finance Committee report, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

WARRANT #1:

Bills for the Month of April 2016 Totaling \$203,637.28 Mayor McCombie asked for review and discussion, pursuant to consideration of Warrant #1, as presented. After limited discussion and a recommendation from the Finance Committee to approve and pay said warrant, **Bill Robinson made a motion, seconded by Peg Haffey, to accept and approve said warrant, as submitted.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez, and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.

COMMUNICATIONS:

None.

APPOINTMENTS:

Planning & Zoning Board Tabled to next City Council meeting.

City Attorney, (Philip F. Jensen)

Whiteside County Enterprise Zone, (William Robinson)

Finance Committee, (Bill Robinson - Chair, Pat Sanchez, Christine Lee)

Water Sewer Refuse Street & Alley Committee, (Bill Robinson – Chair, Scott Law, Pat Sanchez)

Personnel/Ordinance/Public Relations Committee, (Christine Lee - Chair, John Peterson, Jeff Griswold)

Building & Public Property/Health & Safety Committee, (Scott Law – Chair, Lisa Robinson, John Peterson)

Hotel/Motel Committee, (Peg Haffey - Chair, Lisa Robinson, Kathy Christensen)

Contracts & Lease/Collective Bargaining Committee, (Bill Robinson- Chair, Peg Haffey, Jeff Griswold)

Mayor McCombie asked for review and discussion, pursuant to consideration of all the appointments, as stated hereinabove. After discussion, **Peg Haffey made a motion, seconded by Scott Law, to approve said appointments, as stated herein.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

BIDS:

Street Project – Award Bid Mayor McCombie asked for review and discussion, pursuant to consideration and commented the city engineers recommend the City Council award bid Contract to Brandt Construction Co. for \$398,407.00 with additional sources confirming said contactor is acceptable for paving projects. After discussion, **Bill Robinson made a motion, seconded by John Peterson, to accept said engineer's recommendation and award the street project, as stated.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members, (except Lisa Robinson voting no), present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for April 2016 Mayor McCombie asked for review and discussion, pursuant to consideration with John Peterson asking for clarification of

Mike Bundy's overtime totals every month, suggesting a part time person could provide this service at a more economical cost to the City. John Lindeman Public Works Superintendent indicated he will research the union characteristics, as well as the part time credentials, for this position since certification is dominant in this situation. After discussion, **Scott Law made a motion, seconded by Peg Haffey, to accept said reports, as submitted.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items Mayor McCombie referred presentation to John Lindeman Public Works Superintendent. The Superintendent indicated there is still some technicalities with the EDA to be finalized.

NEW BUSINESS:

Ordinance, Amending Title 6, Chapter 7, Section 9, "Sale of Unclaimed Vehicle" Mayor McCombie asked for review and discussion, pursuant to consideration of a proposed ordinance amending the number of notice days from 30 to 60 for sale of unclaimed vehicles, as described by City Attorney Phil Jensen. After discussion, **Bill Robinson made a motion, seconded by Scott Law, to waive the first reading of said proposed ordinance, read by title only, and pass Ordinance # 2167, as presented herein.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Ordinance, Amending Title 3, Chapter 7, Section 24, "Minors" Mayor McCombie asked for review and discussion, pursuant to consideration of deleting Section 24 (D), as explained by City Attorney Phil Jensen. After discussion, **Peg Haffey made a motion, seconded by Scott Law, to waive the first reading of said proposed ordinance, read by title only, and pass Ordinance # 2168, as presented herein.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Amendment #1, MSA Professional Services, 2015 Savanna Municipal Streets Rehabilitation Project Mayor McCombie asked for review and discussion, pursuant to consideration authorizing MSA Engineers to begin work on the 2015 Savanna Municipal Rehabilitation Project. John Lindeman Public Works Superintendent indicated MSA was asked to invoice (\$5,500.00) the City after May 1, 2016 so that payment is originated in the 2016/2017 budget. After discussion, **Bill Robinson made a motion, seconded by John Peterson, to approve this action as indicted herein.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law, Pat Sanchez and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Ordinance Violations – John Ashby Mayor McCombie introduced Mr. Ashby from the audience as the City's Ordinance Officer and asked for a status report on ordinance violations recently compiled by Mr. Ashby. Mr. Ashby produced a verbal detailed report for City Council evaluation and comment. After discussion, Mayor McCombie indicated said report will be upgraded in writing to establish an origin for promoting City Code compliance and said listing will be displayed on Facebook. The City Council approved this action by general consensus of the members present.

Review City Savanna City Code 10-2-8 & 7-3-6: Mayor McCombie referred to said Savanna City Code sections indicating Section 10-2-8 does not define dumpsters as an accessory use as does Section 7-3-6. After discussion, Mayor McCombie recommended the Ordinance Committee review the proposed amendment. The City Council approved this action by general consensus of the members present.

Review City Savanna City Code 1-6-9 (B) 22 Mayor McCombie indicated she had made inquiries with several City Mayors on the topic of roll calls for adjourning council meetings

concluding that the ayes and nays need not be taken. This referenced Savanna City Code requires such ayes and nays. Mayor McCombie specified City Attorney Phil Jensen will compose an amendment by expunging said requirement. The City Council approved this action by general consensus of the members present.

Review Proposed Partnership Alley Agreement with Carroll Electric Mayor McCombie indicated this agreement considered under Finance Committee report. The City Council approved this action by general consensus of the members present.

CITIZENS, COUNCIL MEMBERS:

Mayor McCombie asked for comments, as follows:

- **Mike Miller** asked if the sewer treatment plant project will finish on time with all the delays. John Lindeman Public Works Superintendent responding.
- **Bill Robinson** indicated a Water, Sewer, Refuse, Street and Alley Committee will be scheduled.
- **Pat Sanchez** indicated the gas line construction project issues on East Bowen Street are being corrected.
- **Mayor McCombie** indicated the City Hall exterior sign approved by the City Council was previously recommended for approval by the Hotel/Motel Committee, approved in the Capital Equipment listing and approved by the City Council by passing the 2016/2017 Budget Ordinance.
- **Mayor McCombie** thanked the City Council for being cooperative at City Council meetings with other County Cities experiencing difficulties lately.
- **Mayor McCombie** indicated the Fireworks Event will be welcomed on July 5, 2016.

EXECUTIVE SESSION:5ILCS 120/2 (c)(1) Consideration and Discussion of the Appointment Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to Hear Testimony on a Complaint Lodged Against an Employee Mayor McCombie indicated no session considered.

ADJOURNMENT:

Mayor McCombie asked for a motion to adjourn the meeting. **Peg Haffey motioned, seconded by Bill Robinson, to adjourn the meeting at 9:02 PM.** Mayor McCombie asked for discussion and hearing none asked for a called roll on the motion with Bill Robinson, Lisa Robinson, John Peterson, Peg Haffey, Scott Law, Jeff Griswold, Pat Sanchez, and Mayor McCombie voting in favor. Mayor McCombie declared the motion passed, carried, and approved, as presented.

By Paul Hartman, City Clerk

APPOINTED MAY 2015

COMMITTEES AND MEMBERS

Finance

Tony McCombie, Mayor
William Robinson-Chairperson
Peg Haffey
Christine Lee

Water/Sewer/Refuse/Street and Alley

Tony McCombie, Mayor
William Robinson-Chairperson
Scott Law
Patrick Sanchez

Building & Public Property/Health & Safety

Tony McCombie, Mayor
Scott Law-Chairperson
Lisa Robinson
John Peterson

Personnel/Ordinance/Public Relations

Tony McCombie, Mayor
Christine Lee-Chairperson
John Peterson
Jeff Griswold

Hotel/Motel

Tony McCombie, Mayor
Peg Haffey-Chairperson
Lisa Robinson
Kathy Christensen

Contracts & Lease/Collective Bargaining

Tony McCombie, Mayor
William Robinson-Chairperson
Peg Haffey
Jeff Griswold

<u>Phone</u>	<u>Home</u>	<u>Cell</u>	<u>Work</u>	<u>E-Mail</u>
Mayor McCombie		815-541-8684		mayor@savanna-il.us
Christine Lee		815-631-5267		christine_lee_3@hotmail.com
Peg Haffey	273-3232	815-238-4686		haffeyp@gmail.com
Jeff Griswold	273-4183			j.griswold@savanna-il.us
John Peterson		815-262-1158		johpetey@aol.com
Patrick Sanchez		815-541-0855		psanchez@savanna-il.us
Lisa Robinson	273-4444			ler1992@hotmail.com
Scott Law	273-4321	815-908-0554		gslaw3@gmail.com
William Robinson	273-2357	815-541-8632		robinson@grics.net