

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, JULY 12, 2016 AT 7:00 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074

CALL TO ORDER:

Mayor McCombie called the City Council meeting to order on said date at 7:00 P.M. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Acting Chair ~~Christine Lee~~. (P.H.)

PLEDGE OF ALLEGIANCE

Mayor McCombie led the pledge of allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM:

Mayor McCombie asked the Clerk to call the roll with Christine Lee, Mayor McCombie, Bill Robinson, Peg Haffey – Absent, John Peterson, Jeff Griswold, Lisa Robinson, Pat Sanchez, Scott Law, present establishing a quorum. Also in attendance were City Clerk, Paul Hartman, City Attorney – Phil Jensen, Police Chief Mike Moon, Fire Chief Shawn Picolotti, John Lindeman Public Works Superintendent, Mike Miller, Mike Nester, News Media, and Comptroller/Treasurer Sheryl Sipe

APPROVAL OF AGENDA:

Mayor McCombie asked for review and discussion of said agenda, pursuant to consideration. After limited discussion, **Scott Law made a motion, seconded by Pat Sanchez, to approve the agenda, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

APPROVAL OF MINUTES:

Consideration of the Minutes of the June 28, 2016 Regular Meeting

Mayor McCombie asked for review and discussion of said minutes. After review, **Scott Law made a motion, seconded by Bill Robinson, to waive the reading of said minutes and approve said minutes, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

COMMITTEE REPORTS:

TIF Joint Review Board, 07-01-16 Mayor McCombie referred to said minutes asked for review and discussion, pursuant to consideration with **Christine Lee making a motion, seconded by Bill Robinson, to waive the reading of said minutes and approve said minutes, as presented.** After discussion, Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Hotel/Motel Committee, 07-06-16

Mayor McCombie referred to the distributed minutes of the Hotel/Motel Committee to Lisa

Robinson for presentation who declined and Mayor McCombie produced the following Committee considered agenda items:

- The Hotel/Motel Committee ad plan will be updated before next meeting.
- The Hotel/Motel Committee heard a report from Gary Heide regarding the non-use of an ad to the State Parks noting the State Park does not habitably remove ads from its web site.
- The Hotel/Motel Committee approved two invoices – Transfer \$4000.00 to Fireworks Fund and \$70.00 to Gary Heide from Fund #57
- The Hotel/Motel Committee denied a request from the Carroll County Hotel/Motel Board to co-op on the Barn Quilt Trail Project because the co-op prerequisites were not met.
- The Hotel/Motel Committee acknowledged a new guesthouse is establishing on 3rd Street.

After discussion, **Christine Lee made ma motion, seconded by Lisa Robinson, to approve said report, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Finance Committee, 07-12-16

Mayor McCombie referred presentation of this report to Chair Bill Robinson with the following items considered;

- The Finance Committee heard and accepted John Lindeman Public Works Superintendent report on the Wastewater Treatment Facility, Main and Bowen Street Lift Stations And In-System Sewer Improvements Project Update and Associated Action Items and responded to member questions concerning project details.
- The Finance Committee reviewed and accepted the Accounts Receivable, for June 2016.
- The Finance Committee reviewed and accepted the 12/24/36/48/60 Month Report, June 2016 and 2016/2017 Budget Review.
- The Finance Committee reviewed and recommend City Council approval of Warrant #3 to be considered later on the City Council agenda.
- The Finance Committee recommend the City Council approve a request for a NPDES permit for \$10,000.00 payable from Fund #31 After discussion, **Bill Robinson motioned, seconded by Christine Lee, to accept and approve said recommendation from the Finance Committee.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Christine Lee, Pat Sanchez, John Peterson, Jeff Griswold, Lisa Robinson, Scott Law and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.
- The Finance Committee reviewed and discussed a Willett Hofmann & Associates, Inc., Proposal for Professional Services, Inspection of Bike Path & Request for Funds, Bridge Inspection & Design. The Finance Committee recommend to the City Council to approve said proposal and request for funds budgeted \$17,500 payable from Fund #69. This item to be considered later on the City Council agenda.
- The Finance Committee recommend to the City Council to approve a MSA

Professional Services, Proposal for Professional Services, Water & Sanitary Systems GIS Data Collection & Request for Funds, GPS Water/Sewer System, Public Works for \$16,500.00 from Funds #30 and #35, as budgeted and discussed. This item to be considered later on the City Council agenda.

- The Finance Committee concluded to meet at 6PM on the second Tuesday of each month instead of 8:30 AM.
- The Finance Committee accepted a Comptroller/Treasurer Sheryl Sipe report concerning a billing for additional auditing services for FY 2016 by Winkel, Parker and Foster. The CPA firm provided out of scope services provided with capital assets in the amount of \$3000.00 representing a 40% discount for said services. Comptroller/Treasurer Sheryl Sipe reviewed the amount budgeted and indicated \$24,000.00 has been approved in the FY 2016 audit since there was no need for a single audit this expense will not put the line item over budget. The Finance Committee determined this invoice will be submitted on the next warrant.
- The Finance Committee recommends the fireworks event was successful and determined the parade should start at 6pm instead of 5:30 PM.

After concluding said report, **Christine Lee made a motion, seconded by Lisa Robinson, to accept and approve the Finance Committee report, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

WARRANT #3:

Bills for the Month of June 2016 Totaling \$162,987.64 Mayor McCombie asked for review and discussion, pursuant to consideration of Warrant #3, as presented. After limited discussion, **Bill Robinson made a motion, seconded by Scott Law, to approve and pay said warrant, as presented.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Christine Lee, Jeff Griswold, John Peterson, Pat Sanchez, Scott Law, Lisa Robinson, and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.

COMMUNICATIONS: None.

APPOINTMENTS:

Planning & Zoning Board-1 Year Term 04/26/17 Mayor McCombie appointed Craig Hatteberg for this position and called for a motion on the appointment with **Bill Robinson making a motion, seconded by Jeff Griswold to accept and approve said appointment, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for May 2016 Mayor McCombie asked for review and discussion, pursuant to consideration of said reports. After discussion, **Scott Law made a motion, seconded by Pat Sanchez, to accept and approve**

said reports, as submitted. Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items Mayor McCombie referred presentation to John Lindeman Public Works Superintendent. The Superintendent reported Fischer Construction is back and will began work in a week. Bill Robinson noted Bowen Street looks good. Scott Law said something to softly for me to hear. The City Council approved this report by general consensus of the members present.

Ordinance Officer Update No report. The City Council approved this action by general consensus of the members present.

TIF, Update No report. The City Council approved this action by general consensus of the members present.

NEW BUSINESS:

Resolution Authorizing Delegate to Attend the 2016 Illinois Municipal League Conference Mayor McCombie referred to a proposed resolution authorizing and encouraging Mayor McCombie to attend the 2016 Illinois Municipal League Conference as a delegate for the City of Savanna. After a brief discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, to adopt Resolution #1115, as discussed and presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

8th Addendum to the Pinnacle Water Tower Space Lease, Computer Dynamics of NW Illinois LLC Mayor McCombie referred to said document and asked for review and discussion, pursuant to consideration indicating only date changes have been introduced into the document. After discussion, **Scott Law made a motion, seconded by Bill Robinson, to approve Mayor McCombie to affix her signature on said lease document.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Willett Hofmann & Associates, Inc., Proposal for Professional Services, Inspection of Bike Path Mayor McCombie referred to said document and asked for review and discussion, pursuant to consideration. Mayor McCombie indicated the Finance Committee recommends approval of this proposal. City Attorney Phil Jensen suggested several changes to the presented document with John Lindeman Public Works Superintendent to receive said amendments from City Attorney Phil Jensen to arrange for WHA to amend their proposal. After discussion, **Bill Robinson made a motion, seconded by Scott Law to approve said proposal as amended and recommended**

for \$17,500.00 budgeted payable from Fund #69. Mayor McCombie asked for a called roll on the motion with Bill Robinson, Christine Lee, John Peterson, Pat Sanchez, Jeff Griswold, Lisa Robinson, Scott Law and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.

MSA Professional Services, Proposal for Professional Services, Water & Sanitary Systems GIS Data Collection Mayor McCombie referred to said proposal and asked for review and discussion, pursuant to consideration indicating the Finance Committee recommended approving said proposal for \$16,500.00 payable from Funds #30 & #35. After discussion, **Christine Lee made a motion, seconded by Bill Robinson to approve said proposal as amended and recommended for \$16,500.00 budgeted payable from Funds #30 & #35, as presented.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Christine Lee, John Peterson, Pat Sanchez, Jeff Griswold, Lisa Robinson, Scott Law and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.

CITIZENS, COUNCIL MEMBERS:

Mayor McCombie asked for comments noted, as follows;

- Mike Miller asked for a start-up date for the Street Program with John Lindeman Public Works Superintendent responding next week.
- Bill Robinson indicated a Water, Sewer, Refuse, Street and Alley Committee is scheduled for Thursday at 7PM on 7/14/16
- Mike Nester asked for dates for the Municipal League conference with Mayor McCombie responding September 23rd & 24th.
- Scott Law indicated the IC&E railroad is not in existence and should be corrected in the WHA proposal.
- Jeff Griswold commented on the bad condition of the road to Shopko with John Lindeman Public Works Superintendent responding next week
- Comptroller/Treasurer Sheryl Sipe asked the City Council to stick around after the meeting for a hand-out.

EXECUTIVE SESSION:

5ILCS 120/2 (c)(1) Consideration and Discussion of the Appointment, Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to Hear Testimony on a Complaint Lodged Against an Employee None executed.

ADJOURNMENT:

Mayor McCombie adjourned the meeting at 7:56 PM

Minutes composed by Paul Hartman – City Clerk