

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, AUGUST 09, 2016 AT 7:00 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074

CALL TO ORDER:

Mayor McCombie called the City Council meeting to order on said date at 7:00 P.M. **Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act.**

PLEDGE OF ALLEGIANCE:

Mayor McCombie led the pledge of allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM:

Mayor McCombie asked the Clerk to call the roll with Christine Lee, Mayor McCombie, Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Pat Sanchez, Scott Law, present establishing a quorum. Also in attendance were City Clerk, Paul Hartman, City Attorney – Phil Jensen, Police Chief Mike Moon, Fire Chief Shawn Picolotti, Mike Miller, Mike Nester, News Media, William Nemecek, and Comptroller/Treasurer Sheryl Sipe.

APPROVAL OF AGENDA:

Mayor McCombie asked for review and discussion of said agenda, pursuant to consideration. After limited discussion, **Peg Haffey made a motion, seconded by Christine Lee, to approve the agenda, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

APPROVAL OF MINUTES:

Consideration of the Minutes of the July 26, 2016 Regular Meeting Mayor McCombie asked for review and discussion of said minutes. After review, **Peg Haffey made a motion, seconded by Scott Law, to waive the reading of said minutes and approve said minutes, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

COMMITTEE REPORTS:

Personnel/Ordinance/Public Relations, 08-03-16 Mayor McCombie referred presentation of this report to Chair Christine Lee with the following items deliberated:

- The Personnel/Ordinance/Public Relations Committee reviewed and accepted the departmental personnel reports for June 2016.
- The Personnel/Ordinance/Public Relations Committee tabled consideration with action expected on Policy Manual Hiring/Dismissal Procedures, Employee Classification Handbook, Drug/Alcohol Testing – Random, Title 1, Chapter 5, Mayor, Review Title 1, Chapter 6, City Council, Review.
- The Personnel/Ordinance/Public Relations Committee reviewed and recommends approving action Title 7, Chapter 2, Section 7, Noxious Weeds, Fee Review to be considered later in the agenda.
- The Personnel/Ordinance/Public Relations Committee reviewed amending Title 8, Chapter 1, Section 1, Sidewalk Incentive Program. Further review of this amendment will be considered at their next meeting. Committee also recommends to the Finance Committee to add \$20,000.00 for additional sidewalk upgrades to the budget for 2017/18.
- The Personnel/Ordinance/Public Relations Committee tabled consideration pending further analysis of an Ordinance, Amending Title 7, Chapter 3, Section 11, Garbage and Recycling Collection & Disposal, Update/Title 10, Chapter 2, Section 8 and Title 7, Chapter 3, Section 6, Dumpster, Review Sign Ordinance.
- The Personnel/Ordinance/Public Relations Committee reviewed and discussed the Sign Ordinance regarding permitting billboards in certain areas in the City of Savanna, concluding to explore with the City Attorney Phil Jensen the legalities of

eliminating the existing billboards with a sunset law or paying the owners of such billboard signs to remove said billboards.

- The Personnel/Ordinance/Public Relations Committee entered into executive session resulting in no action on 5ILCS 120/2(C)(1) Consideration and Discussion of the Appointment, Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to Hear Testimony on a Complaint Lodged Against an Employee.

After discussion, **Peg Haffey made a motion, seconded by John Peterson, to accept said report, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Finance Committee, 08-09-16

Mayor McCombie referred presentation of this report to Chair Bill Robinson with the following items deliberated:

- The Finance Committee reviewed and accepted the Accounts Receivable, July 2016 examining specific items for clarification.
- The Finance Committee reviewed and accepted the 12/24/36/48/60 Month Report for July 2016 clarifying specific items.
- The Finance Committee reviewed and accepted the 2016/2017 Budget Review Report Clarifying specific items.
- The Finance Committee reviewed Warrant #4, clarifying specific items recommending the City Council to pay said Warrant #4, as presented to be considered later in the agenda.
- The Finance Committee reviewed a Request for Loan and Grant Disbursements for the WWTP and In-System Projects recommending the City Council approve grant funds associated with the STP construction project consisting of three funding requests identified as #1, #2 & #5, as follows: Fischer Excavating - #5 - \$153,035.28; MSA - #5 - \$3000.00; Williams Bros. - #1 - \$276,750.00; #1 & #2 - \$54,885.25. It will take three weeks before the City receives the IPEA, EDA, and DECO funds, Sharon Pepin, Community Funding and Planning Services is requesting approval for the draw of said funds. After discussion, **Bill Robinson made a motion, seconded by Christine Lee, to approve the draw requests.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, John Peterson, Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie. Mayor McCombie declared the motion carried, passed and approved.
- The Finance Committee reviewed a Request for Funds from Val's Garden group for City finances for materials for enhancements at the aforementioned site, including yard hydrants, a water fountain, sidewalks, and a public shelter with solar panels. After discussion, the Finance Committee concluded a cost factor would be very beneficial for conceivable budgeting for these requested enhancements. The Finance Committee recommended the members of Val's Garden group determine the material costs and resubmit their request to the Committee for budget considerations.

After discussion, **Peg Haffey made a motion, seconded by Christine Lee, to accept the Finance Committee report as presented herein.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

WARRANT #4:

Bills for the Month of July 2016 Totaling \$265,327.31 Mayor McCombie asked for review and discussion, pursuant to consideration of Warrant #4, as approved by the Finance Committee. After limited discussion, **Bill Robinson made a motion, seconded by Peg Haffey, to approve and pay said warrant, as presented.** Mayor McCombie asked for a called roll on the motion with Bill Robinson, Christine Lee, Jeff Griswold, John Peterson, Pat Sanchez, Peg Haffey, Scott Law, Lisa Robinson, and Mayor McCombie voting in favor. Mayor McCombie declared the motion carried, passed and approved.

COMMUNICATIONS:

Hammer, Simon & Jensen P.C. Philip F. Jensen The City Council accepted by

consensus correspondence specifying a business name change regarding said firm, effective August 1, 2016.

Mediacom The City Council accepted by consensus correspondence notice of adjusting the monthly pricing by said firm for digital transport adapters.

Exelon Letter of Support Mayor McCombie indicated she had provided said support letter. **The City Council approved this action by general consensus of the member's present.**

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for July 2016 Mayor McCombie asked for review and discussion, pursuant to consideration of said reports, except the Public Works report which was not provided for review. After discussion, **Peg Haffey made a motion, seconded by Scott Law, to accept and approve the submitted reports, as tendered.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items Mayor McCombie referred said report to Bill Robinson for presentation. Bill Robinson encouraged Council members to review the Savanna WWTF Improvements report from Scott Duckett, Engineer – MSA e-mailed to all members and additionally a billing summary has been developed for City Council consideration. Bill presented a brief summary of the work in progress at the proposed WWTP construction site and the details of the ongoing work at the old treatment facility. **The City Council approved this report by general consensus of the member's present.**

Ordinance Officer Update Mayor McCombie referred presentation of this item to Police Chief Mike Moon. The Chief provided a brief report on the recent activities of said officer. **The City Council approved this report by general consensus of the member's present.**

TIF, Update Mayor McCombie conveyed an update of recent TIF activities citing the recent hearing conducted on August 03, 2016, lightly attended, with imminent domain one of the marginal concerns. **The City Council approved this report by general consensus of the member's present.**

NEW BUSINESS:

Hotel/Motel 2016-2017 Ad Plan Mayor McCombie tabled this item to the next scheduled City Council meeting. **The City Council approved this action by general consensus of the member's present.**

Setting Date for 2017 Firework Festivities Mayor McCombie asked for review and discussion, pursuant to consideration. After discussion, **the City Council by a show of hands resolved to set July 05, 2017 for said festivities.**

9th Addendum to Facilities Space, West Carroll Community Unit School District No. 314 Mayor McCombie asked for review and discussion, pursuant to consideration and referred to said addendum between the City and West Carroll School District #314 granting space on the top of the water reservoir from September 01, 2016 through August 31, 2017 for one dollar. After limited discussion, **Peg Haffey made a motion, seconded by Pat Sanchez, to waive the reading of said addendum and approve said addendum, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Manny's Food Truck, Monday-Saturday 11:00 A.M.-1:00 P.M. till End of Project Mayor McCombie stated the requestor was to be present at the meeting to provide the details about this request and recommended no action be considered by the City Council.

The City Council approved this action by general consensus of the member's present.

Placing Officer in CIRT Team Mayor McCombie referred presentation of this item to Police Chief Mike Moon who recommends placing a Savanna Officer on the CIRT team. The Chief noted the Mayor has endorsed the placement of an officer from Savanna on the CIRT team with the Chief providing pertinent information on the team production capabilities and the benefits to the City of Savanna. Chief Moon recommends placing Lucas J. Trevarthen in the CIRT Team. After discussion, **Bill Robinson made a motion, seconded by John Peterson, to approve said placement, as herein discussed.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Advertising Signs, Regulations Mayor McCombie commented the Personnel/Ordinance/Public Relations Committee recommends exploring with the City Attorney Phil Jensen the legalities of eliminating the existing billboard signs suggesting a sunset law or paying the owners of such billboard signs to remove said billboards be considered. City Attorney Phil Jensen commented amortizing existing billboard signs can be regulated with the cost of so doing to be shouldered by the City. Mayor McCombie will check with IDOT regarding the billboard sign removed during the bridge construction project to ascertain a fair cost for this anticipated undertaking. **The City Council agreed by consensus to table this item to allow the attorney to explore various options regarding this issue and provide further guidance in the matter.**

Tree Removal, 509 Chicago Avenue Mayor McCombie commented this tree has been scheduled for removal tomorrow August 10th so no City Council action required. It was noted, during discussion that a tree on Jefferson Street in the parkway in front of the old Craig residence needs attention. This comment will be disseminated to John Lindeman Public Works Superintendent for positive actions. **The City Council approved this action by general consensus of the member's present.**

Calhoun Auction-Street Closure Request Mayor McCombie referred to a written request from Jim Calhoun Auctioneer to close off a portion of Glenmoor Avenue adjacent to 1420 Glenmoor Avenue on August 13, 2016 to conduct an auction. Said blockage will not eliminate free flow of traffic or block access to adjacent properties. After discussion, the **City Council approved this request by general consensus.**

William Nemec, Review of Title 6, Chapter 7, Section 6 Mayor McCombie introduced Mr. Nemec and allotted him 5 minutes to present his circumstances creating an issue for him regarding the named City Code provisions. Mr. Nemec shared that he is the owner of four unlicensed, unregistered trailers characterized as abandoned vehicles by the Police Department under the provisions of the aforementioned Savanna City Code regulations. Mr. Nemec asked the City Council to extend the removal notice to 60 days to allow him to secure sufficient funds to properly register the trailers. After discussion, **the City Council did not initiate any action referencing said request.**

Ordinance Amending, Title 7, Chapter 2, Section 7-Noxious Weeds Mayor McCombie commented the Personnel/Ordinance/Public Relations Committee recommend passage of this proposed ordinance and asked for review and discussion, pursuant to consideration of a proposed ordinance providing for an escalated fine for continued violation of the referenced Savanna City Code. After discussion, **Christine Lee made a motion, seconded by Bill Robinson, to read said proposed ordinance by title only and approve for first reading of said proposed ordinance, as presented.** Mayor McCombie read the proposed ordinance by title only and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

CITIZENS, COUNCIL MEMBERS:

Mayor McCombie asked for comments noted, as follows;

Lisa Robinson asked that a weight limit be imposed on the recently improved portions of Bowen Street to prolong the life of the newly resurfaced roads, noting that an increase of

use by heavy trucks prompted this request. Mayor McCombie will investigate this request asked for review and discussion, pursuant to consideration to introducing positive actions. Lisa Robinson asked for increased enforcement of the speed limit on Longmoor Avenue with Mayor McCombie referring this to Police Chief Mike Moon for remedial actions. Pat Sanchez noted more bicycles are utilizing Bowen Street more since the surface improvements are in place.

EXECUTIVE SESSION: 5ILCS 120/2 (c)(1) Consideration and Discussion of the Appointment, Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to Hear Testimony on a Complaint Lodged Against an Employee Mayor McCombie asked for a motion to enter into executive session for the stated exception captioned hereinabove with **Peg Haffey making a motion, seconded by Christine Lee, to enter into executive session at 8:27PM.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, John Peterson, Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of entering into executive session, as denoted herein. Mayor McCombie declared the motion carried, passed and approved.

ACTION AFTER EXECUTIVE ACTION: None.

ADJOURNMENT:

Mayor McCombie adjourned the meeting at 9:43PM

Minutes composed by Paul Hartman – City Clerk