

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD IN
THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY,
SEPTEMBER 13, 2016 AT 7:00 P.M. IN THE COUNCIL CHAMBERS AT 333
CHICAGO AVENUE, SAVANNA, ILLINOIS 61074**

CALL TO ORDER:

Mayor McCombie called the City Council meeting to order on said date at 7:00 P.M. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act.

PLEDGE OF ALLEGIANCE:

Mayor McCombie led the pledge of allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM:

Mayor McCombie asked the Clerk to call the roll with Christine Lee, Mayor McCombie, Bill Robinson, Peg Haffey, John Peterson, Jeff Griswold, Lisa Robinson, Pat Sanchez, present establishing a quorum. Scott Law absent. Also in attendance were City Clerk, Paul Hartman, City Attorney Phil Jensen, Police Chief Mike Moon, Fire Chief Shawn Picolotti, Public Works Supt. John Lindeman, Mike Miller & Mike Nester-News Media, Brittany Hatteberg, Jared Fluhr-MSA.

APPROVAL OF AGENDA:

Mayor McCombie asked for review and discussion of said agenda, pursuant to consideration by adding to the agenda "Pine Trees – 3rd Street" under new business. After limited discussion, **Peg Haffey made a motion, seconded by Pat Sanchez, to approve the agenda, as amended.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

APPROVAL OF MINUTES:

Consideration of the Minutes of the August 23, 2016 Regular Meeting and August 9, 2016 Executive Session Meeting Mayor McCombie asked for review and discussion of the regular meeting minutes, excluding the August 9th Executive Session meeting. After review, **Peg Haffey made a motion, seconded by Christine Lee, to waive the reading of said minutes and approve said minutes, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

COMMITTEE REPORTS:

Finance Committee 09-13-16 Mayor McCombie referred presentation of this report to Chair Bill Robinson with the following items deliberated:

- The Finance Committee reviewed and accepted the Accounts Receivable, August 2016 report examining specific items for clarification, with Brittany Hatteberg noting the State Park invoice has been paid.
- The Finance Committee reviewed and accepted the 12/24/36/48/60 August 2016 Monthly Report clarifying specific items.
- The Finance Committee reviewed and accepted the 2016/2017 Budget Review Report discussing and clarifying specific items.
- The Finance Committee reviewed Warrant #5, discussing and clarifying specific items recommending the City Council to pay said Warrant #5, as presented, to be considered later in the agenda.
- The Finance Committee reviewed a written request from Great River Outreach requesting consideration of reinstating and reserving \$10,000.00 to participate in the tear-down of the old Chestnut Park School structure. The Finance Committee confirmed \$10,000.00 is currently accessible from the established reimbursement program and recommends to the City Council approving said request as presented along with providing two bids. Father Robert North representing Great River Outreach stated this demolition project is scheduled for sometime this fall. After discussion, **Bill Robinson made a motion, seconded by Christine Lee, to approve said request, as discussed and recommended.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, John Peterson, Pat Sanchez,

Bill Robinson, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed and approved.

- The Finance Committee reviewed, discussed and recommend processing loan and grant funds for construction and engineering services associated with the construction of the WWTP project and the In-System Project. It will take approximately 3 weeks before the City receives the IEPA, EDA, and DCEO funding. Once the funds are released checks can be written, as follows:

✓ Loan Fund - Fischer Excavating-Invoice #6	\$328,376.25
✓ Loan Fund - MSA Professional Services-Invoice #6	\$1,500.00
✓ Loan Fund – Williams Brothers-Invoice #2	\$486,630.00
✓ Loan Fund – MSA Professional Services-Invoice #3	\$56,807.70
✓ Loan Fund – CFP-Invoice #4 CDBG Disaster	\$2,950.00
✓ Loan Fund – CFP-Invoice #1 IEPA Project Mgnt	\$3,000.00

After discussion and review **Bill Robinson made a motion, seconded by Christine Lee, to accept and approve said Finance Committee recommendation, as discussed herein.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, John Peterson, Pat Sanchez, Bill Robinson, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed and approved.

- The Finance Committee heard details communicating conditions causing MSA and the City to reconsider the budget for on-site observation services for total construction of the In-system and WWTP projects. The current budget would allow for an average of approximately 26 hours per week through August 2017 (proposed substantial completion date, as determined by the contractor's submitted work scheduled). Originally full time observation was set at 40 hours per week. To restore full time observation an additional \$90,000.00 budget would be required. MSA is asking that the City consider the level of effort to be practical for engineering observation. The Finance Committee recommends to the City Council to authorize the additional observation funds with observation monitored to limit T&M hours to only when necessitated conditions exist. Documentation is required by reports submitted in the weekly reports from the engineers.

After discussion and review, **Bill Robinson made a motion, seconded by Christine Lee, to accept and approve said Finance Committee recommendation, as stated hereinabove.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, John Peterson, Pat Sanchez, Bill Robinson, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed and approved.

- The Finance Committee recommended approval of a request from Fire Chief Shawn Picolotti for consideration of hose purchases approved in the FY16/17 Budget in Fund #23- 49400 for a combined total of \$3600.00.

After discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, to approve said recommendation and request, as presented and discussed.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, John Peterson, Pat Sanchez, Bill Robinson, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed and approved.

- Mayor McCombie commented the fireworks balance carried forward stands at \$1847.51.

After presentation of the Finance Committee report, **Peg Haffey made a motion, seconded by Pat Sanchez, to accept and approve said report, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

WARRANT #5:

Bills for the Month of August 2016 Totaling \$611,265.32 Mayor McCombie asked for review and discussion, pursuant to consideration of Warrant #5, totaling \$611,265.32. The Finance Committee recommends approval of said warrant. With limited review by Jeff Griswold, **Bill Robinson made a motion, seconded by Peg Haffey, to approve payment of said warrant, as presented.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, John Peterson, Pat Sanchez, Bill Robinson, Lisa Robinson, Jeff

Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed and approved.

COMMUNICATIONS:

None presented for consideration.

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for August 2016 Mayor McCombie asked for review and discussion, pursuant to consideration, excluding the Fire department report with **Peg Haffey making a motion, seconded by Bill Robinson, to approve submitted monthly reports, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items Mayor McCombie referred presentation to John Lindeman Public Works Superintendent and Jared Fluhr – MSA. Said individuals reported Williams Brothers is making progress on the proposed site related to the WWTF improvements by removing unsuitable materials from the plant site in preparation for the building footings. A weekly progress report is conducted every Tuesday. Payment applications were submitted for City Council considerations. Fischer Excavating continues with the installation of the piping behind the Fire Station for the force main and gravity sewer. They have also started the pavement surface removal on the access road to the Shopko parking lot to be completed in the next week or two. Payment applications were submitted for City Council considerations. A public meeting is scheduled for October 5, 2016 at 6PM. This report accepted by general consensus of the City Council.

Ordinance Officer Update Mayor McCombie updated the City Council that said officer has terminated activities for this year. The City Council approved this action by general consensus of the member's present.

TIF, Update Mayor McCombie announced no report.

NEW BUSINESS:

Great River Outreach, Request for Restaurant License Fee Waiver Mayor McCombie referred to a request waiving the \$50.00 fee for said City license fee. After a brief discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, to approve said requested waiver.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Street Project Update and Associated Action Items Mayor McCombie referred presentation to Jared Fluhr – MSA and John Lindeman Public Works Superintendent. The presenters reported the contractor continues to work on the curb and gutters at Quincy and 5th Street and regrading the wash out areas in the N. 5th Street area and placing and compacting road rock on Murray Street. Attention is given to providing access to adjacent property owners. The wet weather is slowing progress. A formal change order will be prepared asking for a time extension and additional work. Payment applications were submitted for City Council considerations. The City Council approved this report by general consensus of the member's present.

Resolution, Temporary Road Closure Homecoming Parade Mayor McCombie referred to correspondence containing a proposed resolution resolving to authorize the West Carroll Student Council to hold an annual homecoming parade on October 6, 2016 between 5PM and 6PM. The parade route will travel on Third Street down Division Street onto Main Street, then south to the Shopko Parking Lot. With no discussion, **Pat Sanchez made a motion, seconded by Jeff Griswold, to accept said request and approve Resolution #1116, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Intersection Solicitors License, Muscular Dystrophy Association Mayor McCombie referred to a re-application (rain date) from said applicant to stand on the intersection of Route 53/64/84 to solicit contributions from the occupant of any vehicle on Saturday September 24, 2016. After discussion, **Peg Haffey made a motion, seconded by Lisa Robinson, to approve said license pending submittal of all City of Savanna regulatory requirements.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Ordinance Establishing the New Whiteside Carroll Enterprise Zone; Including Property Tax Abatement, Approval to Enter Into the Intergovernmental Agreement, Addendum "A"- Full Legal Description and Parcel List of Zone Mayor McCombie referred to a proposed Ordinance creating the Whiteside Carroll Enterprise Zone for a term of 15 years commencing January 2018 ending at midnight December 31, 2032 and entering into an inter-governmental agreement with the Counties of Carroll and Whiteside, the Cities/Villages of Fulton, Lyndon, Tampico, Morrison, Prophetstown, Rock Falls, Sterling, Milledgeville, Mt. Carroll, Savanna and Thomson referred to as "The Designated Units of Government. After review, **Peg Haffey made a motion, seconded by Bill Robinson, to waive the second reading of proposed Ordinance # 2178, read said proposed ordinance by title only, and adopt said proposed ordinance and approve the intergovernmental agreement, as presented and discussed.** Mayor McCombie read said proposed ordinance by title only and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and Ordinance #2178 is adopted.

Advertising Signs Mayor McCombie tabled this item, but advised that the City Attorney Phil Jensen has prepared a memo. The City Council approved this action by general consensus of the members present.

Added Item – Trees Third Street Mayor McCombie referred presentation to John Peterson who presented a request from a 3rd Street resident to remove the pine trees, at his cost, located in the parkway on Third Street. After discussion determined the exact location without an address (the old Bill Lease property), **John Peterson made a motion, seconded by Christine Lee, to accept and approve said request, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

CITIZENS, COUNCIL MEMBERS:

Mayor McCombie asked for comments noted, as follows;

Mike Miller asked for details on any planned Halloween festivities with discussion concluding October 31 is the targeted date, with details to be identified later.

Peg Haffey stated a Hotel/Motel Committee is scheduled immediately after the City Council meeting.

Christine Lee asked for action details referring to a drainage problem on 4th Street created by the installation of a handicapped zone requesting remedial action be implemented promptly to correct this condition. Mayor McCombie referred this concern to John Lindeman Public Works Superintendent for corrective action. Christine Lee commented a Personnel/Ordinance/Public Relations Committee meeting will be scheduled soon.

Police Chief Mike Moon asked that consideration of producing a plaque be bestowed regarding Helen Scott Hay.

Bill Robinson asked about a sign to be placed at the boat ramp. Mayor McCombie will investigate.

EXECUTIVE SESSION:

5ILCS 120/2 (c)(1) Consideration and Discussion of the Appointment, Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to Hear Testimony on a Complaint Lodged Against an Employee No executive session considered. The City Council approved this action by general consensus of the member's present.

ADJOURNMENT:

Mayor McCombie adjourned the meeting at 8:02 PM

Minutes composed by Paul Hartman – City Clerk