

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL MEETING
HELD IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON
TUESDAY, NOVEMBER 22, 2016 AT 7:00 P.M. IN THE COUNCIL CHAMBERS
AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074**

CALL TO ORDER:

Mayor McCombie called the meeting to order on said date at 7:00 PM. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act.

PLEDGE OF ALLEGIANCE:

Mayor McCombie led the pledge of allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM:

Mayor McCombie asked City Clerk, Paul Hartman to call the roll with Mayor McCombie, Bill Robinson, Pat Sanchez (arrives at 7:40 PM), Peg Haffey, John Peterson, Scott Law, and Christine Lee, present establishing a quorum. Absent: Jeff Griswold and Lisa Robinson. Also in attendance were City Clerk Paul Hartman, Comptroller/Treasurer Sheryl Sipe, Public Works Superintendent John Lindeman, Fire Chief Shawn Picolotti, Mike Miller and Mike Nester - News Media, Chris James, Sharon Eckstein, Marne LaShalle, Keith Atherton, Carene Helms, Brittany Hatteberg, Jill Pepin -Community Funding and Planning Services, Chris Lain, Samantha Ritchie, and City Attorney Phil Jensen.

APPROVAL OF AGENDA:

Mayor McCombie asked for review and discussion of said agenda, pursuant to consideration. After limited discussion, **Peg Haffey made a motion, seconded by Christine Lee, to correct the day of the meeting to Tuesday in the heading and to approve the agenda as amended.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

APPROVAL OF MINUTES:

Consideration of the Minutes of the November 9, 2016 Regular Meeting Mayor McCombie asked for review and discussion of said minutes. After review, **Scott Law made a motion, seconded by John Peterson, to waive the reading of said minutes and approve said minutes, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

COMMITTEE REPORTS:

Water/Sewer/Refuse/Street & Alley Committee I I-1 5-16 Mayor McCombie referred presentation of this report to Water, Sewer, Refuse, Street and Alley Committee Chair Bill Robinson. The Chair reviewed and referred to several budgets involved with the proposed Wacker Road and SRTS proposed projects reviewing said budget documents to familiarize the City Council members with the total revised project costs, as well as identify funding sources received including grant awards interconnected with the stated projects. **The Water, Sewer, Refuse, Street and Alley Committee recommends** proceeding with said Wacker Road project identified as Scenario #2 in the budget document submittals with the City of Savanna to take responsibility for \$429,000.00 of the Wacker Road Project (including storm sewer work) approximated to cost in total \$3,178,556.00. It is notable funds for the Safe Routes to School project are not included in the aforementioned proposed project. It is the City's intent to design and construct the Wacker Road Project and the SRTS project simultaneously therefore MSA has prepared two engineering contracts and a scope of work for the two projects (\$200,000.00 Wacker Road and \$20,800.00 SRTS.) In addition, Sharon Pepin, Community Funding and Planning Services is submitting two contracts for administrating the grant process at \$25,000.00 for the IDOT/TARP AND SRTS and \$25,000.00 for the EDA grant. The City Attorney Phil Jensen is reviewing said contracts. The City of Savanna has been awarded \$160,000.00 from the SRTS program and \$1,235,035.00 from the EDP grant funds, as well as \$1,514,521.00 from EDA. After a full discussion thereof, **Bill Robinson made a motion,**

seconded by Scott Law, to advance said projects, as determined in discussion herein, including the MSA and CFPS contracts after attorney endorsement. Mayor McCombie asked for a called roll on the motion with Peg Haffey, John Peterson, Bill Robinson, Scott Law, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed, and approved.

The Chair give an account of an invoice submitted to Tim O'Neal from Johnson Plumbing & Heating linked to a backed-up sanitary sewer service located at 1918 Skaien's Drive presented at the 10-11-16 City Council Meeting with the property owner requesting restitution of his funds off-setting contractual costs to clean his sewer service and a positive solution to this reoccurring issue. The John Lindeman Public Works Superintendent indicated Mr. O'Neal has not contacted him regarding actions to correct this issue with the Water, Sewer, Refuse, Street and Alley Committee denying this request, as presented in discussion.

After discussion, **Peg Haffey made a motion, seconded by Christine Lee, to accept this report, as discussed and stated above.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

COMMUNICATIONS: None submitted for consideration.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In system Sewer Improvements Project Update and Associated Action Items Mayor McCombie referred presentation of this item to John Lindeman Public Works Superintendent. The Superintendent reported construction work continues at the treatment plant site pouring cement and placing steel reinforcing bars. Preliminary work began restoring the Sixth Street surfacing. This action report approved by general consensus of the member's present.

TIF, Update Mayor McCombie conveyed three potential applicants have indicated interest in the TIF district process. Mayor McCombie recommended removing said item from the agenda. This action approved by general consensus of the member's present.

Street Project Update and Associated Action Items Mayor McCombie referred presentation of this item to John Lindeman Public Works Superintendent. The Superintendent reported the project is near complete with just a few items remaining undone and recommended retaining said item on the City Council agenda.

Chapter 5 Open Burning Discussion Mayor McCombie recapped City Council action at the last meeting obligating John Lindeman Public Works Superintendent to request a cost proposal from the current refuse collection service to reinstate the landscape waste service. The Superintendent indicated he has not received a response from the contractor concerning this matter. Mayor McCombie referred said item to the Personnel/Ordinance/Public Relations Committee for recommendations. This action approved by general consensus of the member's present.

NEW BUSINESS:

Ordinance, Amending Title 7, Chapter 6, Section 4 (A) (B), "Sewer Funds" Sewer System Improvement Fund and Sewer Reserve & Replacement Fund Fees Mayor McCombie asked for deliberation on a proposed ordinance, for first reading, amending said subsection 4(A) Sewer System Improvement Fund service charge from \$9.00 per month to \$3.00 per month per service account and amending said subsection 4(B) Sewer Reserve and Replacement Fund charge of \$10.00 per month to \$4.00 per month for each service account. Said charges and fees shall take effect upon passage of said proposed ordinance. After discussion, **Bill Robinson made a motion, seconded by Peg Haffey, to read said proposed ordinance by title only and approve the first reading of said proposed ordinance, as presented.** Mayor McCombie read said proposed ordinance by title only and asked for discussion on the motion and hearing none asked for a voice

roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Ordinance, Amending Title 8, Chapter 8, Section 1, Fee Established, Public Ways & Property Improvement Fee Mayor McCombie asked for deliberation on a proposed ordinance, for first reading, amending said section (1) Sewer Funds – Fee Established, Public Ways & Property Improvement Fee of \$4.00 per month assessed to all users of the cities combined water and sewer system is increased to \$6.00 per month assessed for all users. Said charges and fees shall take effect upon passage of said proposed ordinance. After discussion, **Bill Robinson made a motion, seconded by Peg Haffey, to read said proposed ordinance by title only and approve the first reading of said proposed ordinance, as presented.** Mayor McCombie read said proposed ordinance by title only and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Ordinance, Amending Title 7, Chapter 6, Section 5, Basic User Rate Schedule 2: Nonresidential Users Mayor McCombie asked for deliberation on a proposed ordinance, for first reading, amending said Schedule 2: Non-resident Non-metered Users minimum flat rate charge be amended to be \$167.88 per quarter, which includes sewer system improvement fee, sewer reserve and replacement fee, public ways and property improvement fee and sewer debt service fee. Said charges and fees shall take effect upon passage of said proposed ordinance. After discussion, **Bill Robinson made a motion, seconded by John Peterson, to read said proposed ordinance by title only and approve the first reading of said proposed ordinance, as presented.** Mayor McCombie read said proposed ordinance by title only and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Resolution Approving Agreement with IL DOT, North Main Water Project Mayor McCombie referred to a proposed resolution resolving to agree to pay \$15,000.00 for an existing 6" water main replacement project with a 10" water main, associated with the bridge project, on Main Street. Mayor McCombie referred presentation of this item to John Lindeman Public Works Superintendent. The Superintendent reported this item previously reported and approved at the 7-26-16 City Council meeting which was recommended by the Water, Sewer, Refuse, Street and Alley Committee to connect to an existing 4" watermain at Clay Street. This work was estimated to cost \$35,000.00 to \$45,000.00 for approximately 95 feet (outside of the IDOT construction zone) of 10" watermain which will update the existing watermain now servicing the area. The City Council approved this project at the referenced meeting for up to \$50,000.00 funded from Fund #35. The Superintendent indicated the existing 6" water main predates the State of Illinois jurisdiction of North Main Street that needs to be relocated due to planned road improvements by the DOT and the State agrees to cover the costs of said replacement. The City has agreed to upgrade the 6" watermain to a 10" watermain and needs to cover the difference in cost not to exceed \$15,000.00 representing the difference in material costs. The State will assume the cost of replacing the existing water services associated with the project. After discussion, **Bill Robinson made a motion, seconded by Scott Law, to approve proposed Resolution #1119, as presented.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, John Peterson, Bill Robinson, Scott Law, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed, and approved.

Ordinance, Annual Tax Levy Mayor McCombie referred to a distributed proposed ordinance establishing the annual tax levy together with supporting documents reviewing Savanna's assessed valuation from 1991 to 2015 assessed at \$21,046,377.00, as determined by the Carroll County Clerk. The County Clerk estimated the tax extension for 2015, payable in 2016 is \$683,793.00 with a tax rate of 3.24898 and specifying the new tax levy cannot be more than \$717,983.00 without a hearing subject to a publication and notice. The Mayor reviewed the Savanna Police and Fire pension funds and provided a spreadsheet reflecting all of the subject object funds included in the levy proposed ordinance. Mayor McCombie presented a proposed annual levy ordinance (May 2016 – April 30, 2017) setting forth the amount levied for object funds included in the levy totaling

\$717,980.00 for review and discussion, pursuant to consideration. The City Council discussed specific areas of interest and produced no deviations to the proposed ordinance presented. After discussion, **Bill Robinson made a motion, seconded by Peg Haffey to recommend to the City Council to read by title only and approve the first reading of said proposed levy ordinance, as presented herewith.** Mayor McCombie read said proposed ordinance by title only and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

BP Graphics, City Hall Sign. \$5,000 Fund Request Mayor McCombie asked for consideration of \$5000.00 request for prepayment of a quote received from BP Graphics for a scrolling sign 10'x35"x48" in the amount totaling \$19,898.00. After discussion, no action motion was executed concerning this request. This non-action approved by general consensus of the member's present.

Planning and Zoning Board, Finding of Fact, Variation Request by Richard & Elizabeth Wiederer, 1213 & 1303 Pike Road Mayor McCombie referred to a written finding of fact from the Planning & Zoning Board to allow an accessory structure to be established before the principal structure between the herein referenced locations. The Planning & Zoning Board with all members present concluded to recommend the City Council deny this variation request. The City Council accepted and approved this report by general consensus of the member's present.

Pat Sanchez arrives 7:40 PM

Ordinance, Authorizing Variation from City Code Title 10-2-8 (B) To Allow an Accessory Structure to be Established Before the Principal Structure - Richard & Elizabeth Wiederer Mayor McCombie referred to a distributed proposed ordinance asking for review and discussion, pursuant to consideration with the Planning & Zoning Board recommendation to deny said variation request. The Council discussed the Planning and Zoning Boards findings of fact and noted 3 of the 5 members felt the variation if granted would be detrimental to the property values of neighboring properties and that this was the Planning & Zoning Boards basis for recommending denial. After discussion between the Council members, they disagreed with the Planning & Zoning Boards finding that the variation would cause detrimental effects to neighboring property values and the consensus was to approve the request. After discussion, **Christine Lee motioned, seconded by Bill Robinson to read this proposed ordinance by title only, waive the second reading and adopt Ordinance #2183 as presented.** Mayor McCombie read said proposed Ordinance #2183 by title only and asked for a called roll on the motion with Peg Haffey, John Peterson, Pat Sanchez, Bill Robinson, Scott Law, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed and approved.

Planning and Zoning Board, Finding of Fact, Variation Request by Pam Delp, 115 Nevada Street Mayor McCombie referred to a written finding of fact from the Planning & Zoning allowing the reduction of a required side yard requirement of 10 foot to be reduced to three foot for the referenced property. The Planning & Zoning Board with all members present concluded to recommend the City Council approve this variation request. The City Council accepted and approved this report by general consensus of the member's present.

Ordinance Authorizing Variation from City Code Title 10-4-2 (H) 2 (a) To Reduce the Required Side Yard Setback from 10 Feet to 3 Fee - Pam Delp Mayor McCombie referred to a distributed proposed ordinance asking for review and discussion, pursuant to consideration with the City Council accepting and approving the ZB recommendation to approve said variation request, as stated hereinabove. After discussion, **Bill Robinson motioned, seconded by Scott Law, to read this proposed ordinance by title only, waive the second reading and adopt Ordinance #2184, as presented.** Mayor McCombie read said proposed Ordinance #2184 by title only and asked for a called roll on the motion with Peg Haffey, John Peterson, Pat Sanchez, Bill Robinson, Scott Law, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed and approved.

CITIZENS, COUNCIL MEMBERS: Mayor McCombie asked for comments from the audience and City Council resulting in the following:

Marne LaShelle inquired about the status of the proposed chicken regulations with Mayor McCombie responding the City Council is calmly exploring options through the Personnel/Ordinance/Public Relations Committee.

Keith Atherton asked if the variation applicant on Pike Road submitted plans for the proposed garage with John Lindeman Public Works Superintendent responding the Planning & Zoning Board receives plans for all their deliberations associated with the variation sought.

Bill Robinson announced a Contracts & Lease/Collective Bargaining Committee meeting is scheduled for 7PM on November 30, 2016.

Pat Sanchez announced West Carroll Wrestling beat Fulton and Ashton-Franklin Center.

Peg Haffey announced a Hotel/Motel Committee is scheduled for December 7, 2016 at 7PM.

Scott Law noted the alley project East of Main Street looked good.

Christine Lee noted a Personnel/Ordinance/Public Relations Committee will be scheduled soon.

City Attorney Phil Jensen wished everyone a Happy Thanksgiving.

John Lindeman Public Works Superintendent commented the Christmas lights are up.

Fire Chief Shawn Picolotti noted the fire station will be providing cider and cookies during the Christmas Walk this year.

Mayor McCombie commented MSA sent the City a Thanksgiving Greeting.

Mayor McCombie commented a letter was received from the Girl Scouts stating cookie sales will begin January 6th thru the 9th and delivery will be February 4th.

Mayor McCombie reminded the City Council to sign up for IML e-mail notifications.

EXECUTIVE SESSION:

51LCS 120/2 (c)(I) Consideration and Discussion of the Appointment, Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to Hear Testimony on a Complaint Lodged Against an Employee No Executive Session considered.

ADJOURNMENT:

Mayor McCombie adjourned the meeting at 8:22 PM.