

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, DECEMBER 13, 2016 AT 7:00 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074

CALL TO ORDER/ PLEDGE OF ALLEGIANCE:

Mayor McCombie called the meeting to order on said date at 7:00 PM. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act. Mayor McCombie led the pledge of allegiance.

ROLL CALL/ESTABLISHMENT OF A QUORUM:

Mayor McCombie asked City Clerk, Paul Hartman to call the roll with Mayor McCombie, Bill Robinson, Pat Sanchez, Peg Haffey, Lisa Robinson, Jeff Griswold, Scott Law, and Christine Lee, present showing a quorum. Absent: John Peterson. Also in attendance were City Clerk, Paul Hartman, Comptroller/Treasurer Sheryl Sipe, Fire Chief Shawn Picolotti, City Attorney Phil Jensen, Mike Miller-News Media, Dan Pepin-Community Funding and Planning Services, Jared Fluhr-MSA Professional Services, Samantha Ritchie, Chris Lain, Roger Husband, Sara Purdon, Curt Hockman.

APPROVAL OF AGENDA:

Mayor McCombie asked for review and discussion of said agenda, pursuant to consideration. After limited discussion, **Peg Haffey made a motion, seconded by Christine Lee, to approve the agenda, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

APPROVAL OF MINUTES:

Consideration of the Minutes of the November 22, 2016 Regular Meeting Mayor McCombie asked for review and discussion of said minutes resulting in changing in the roll call by amending the name of the Mayor McCombie. After review, **Peg Haffey made a motion, seconded by Lisa Robinson, to waive the reading of said minutes and approve said minutes, as amended.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

COMMITTEE REPORTS:

Contracts & Lease/Collective Bargaining Committee 11-30-16 Mayor McCombie referred presentation of this report to the Contracts, Leases, and Collective Bargaining Committee Chair Bill Robinson. The Chair asked that this report be tabled pending further committee research. This action approved by consensus of the member's present.

Hotel/Motel Committee 12-5-16 Mayor McCombie referred presentation of this report to Hotel/Motel Committee Chair Peg Haffey. The Chair reported, as follows:

- The Hotel/Motel Committee reviewed a submitted publication letter from The Galenian offering an opportunity to take part in an advertising opportunity to reserve space in the referenced magazine concluding to create an advertisement associated with marketing Savanna Illinois developing relationship opportunities attracting people who are thinking of visiting Northern Illinois. The Committee discussed reestablishing a consultant position with the Hotel/Motel Committee to enhance Committee activities.
- The Hotel/Motel Committee accepted the Comptroller Financial Reports, Statement

of Revenue and Expenditure, September and October 2016, 12 Month Report, September and October 2016 Hotel/Motel Tax Summary.

- The Hotel/Motel Committee accepted a Blackhawk Waterway Report, from Diane Bausman.
- The Hotel/Motel Committee accepted a Carroll County Hotel/Motel Tax Board Report, for September, October, and November 2016. The Committee encouraged the Savanna Hotel/Motel Committee minutes be forwarded to the Carroll County Hotel/Motel board, by administrative staff, in first draft unapproved form.
- The Hotel/Motel Committee accepted a Monthly Report from Gary Heide.
- The Hotel/Motel Committee accepted and approved Invoices from Gary Heide - \$35.00 and Train Car - \$401.29.
- The Hotel/Motel Committee accepted notice of the Illinois Governor's Tourism Conference organized for March 19-22, 2017 in Springfield with Kathy Christensen stating conceivable consideration.
- The Hotel/Motel Committee tabled action on an Ad Approval for Blackhawk Waterways Annual Magazine and Along the River.

After discussion, **Christine Lee made a motion, seconded by Pat Sanchez, to accept this report, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

SPECIAL FINANCE COMMITTEE 12-12-16

Request for Funds, Savanna Fire Department, Turn-Out Gear: Mayor McCombie referred presentation of this report to Finance Committee Chair Bill Robinson. The Chair reported, as follows: National Fire Protection regulatory provisions recommending replacement of firefighter turnout gear every 10 years. The Fire Department has asked for an \$80,000 grant from a proper agency to provide the equipment, however the grant has been rejected. The Chief is asking for assistance to resolve this concern as failure to provide proper fire safety gear could create a liability situation in the event of an inopportune fire related tragedy. The Finance Committee previously determined the Chair, together with Fire Chief and Comptroller would create a plan to work through the issue presented and submit it to the Finance Committee for consideration. Asst Chief Scott Wolfe presented opinions and the committee put together in detail a financial proposal to present to full council. Discussion entailed the following: cost for 37 sets of turnout gear not to exceed \$75,000.00. The quoted was for \$73,870 with 20% (approximately \$14,774.00) be expended as a down payment. Mayor McCombie suggested approximate funding for the prerequisite be fulfilled with City Council approval, as follows: Foreign Fire Protection Fund #23 - \$3876.00; Fire Insurance Tax Fund #37 - \$8,798.00; and Civic Fund FD #01-52 - \$2,100.00). A loan will be structured to pay the remaining funding requirements with Dinges Fire Company. The finance committee recommends approval of expenditure up to \$75,000 and after discussion, **Bill Robinson generated a motion approving expenditure for 37 sets of turnout gear in an amount not to exceed \$75,000, seconded by Peg Haffey, to approve said action as herein specified.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed, and approved.

West Carroll Tax Referendum, Request. No presentation was heard.

After discussion, **Chris Lee made a motion, seconded by Peg Haffey, to accept this**

report as presented. Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

FINANCE COMMITTEE 12-13-16

Mayor McCombie referred presentation to Finance Committee Chair Bill Robinson. The Chair referred to a presentation by Superintendent, Adam Brumbaugh - West Carroll School District #314. The Superintendent presented a document to each Council member containing a guide for municipal allocations for non-home-rule municipal sales tax, a copy of ILCS 5/8-11-1.3 tax, sales tax rates for non-home rule cities in Illinois, an overview of the West Carroll financial status, a statement of votes cast in the March 2015 election, a compilation for West Carroll School District #314 debt limit and working cash calculations, and a listing of preliminary ten-year safety survey cost summary. The West Carroll School District #314, requests the City of Savanna place the Non Home Rule Sales Tax before the voters of Savanna to once again vote in the April 2017 election in support of a 1% sales tax increase and to enter into an agreement that the proceeds of said tax imposed, if passed, be disbursed to the school district by City ordinance or resolution. The agreement would state specific information associated with the use of the sales tax proposed specifically for Savanna School Health Safety Life work. After discussion, Mayor McCombie asked the Superintendent to provide (for Finance Committee analysis) the following information to access the impact of agreeing to these requests: A History of Assessed Values/Levies, Board vote for referendum on past ballots, voting record for past elections that the 1% was on the ballot and how much funds generated for the sales tax comes from Savanna Corporate Limits. No action initiated concerning these requests were introduced for City Council consideration by the Finance Committee.

The Chair reported the Finance Committee reviewed and accepted the November Accounts Receivable report, November 12/24/48/60 Month Report, 2016/2017 Budget Review and Capital Items Review.

The Finance Committee recommends the following transfers budgeted in the 2016/2017 budget year be made; \$5,000.00 from the Civic Fund to the Bike Trail Fund, \$2,500.00 from the Civic Fund to the Sales Tax Rebate Fund and up to \$480.00 from the Hotel/Motel fund to the Civic Fund for reimbursement of meetings held for this fiscal year. The Finance Committee recommends not transferring the \$10,000.00 budget from the Fire Protection Fund to the Civic Fund this fiscal year. **Bill Robinson made a motion, seconded by Chris Lee to accept this recommendation from Finance Committee.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed, and approved.

The Finance Committee reviewed and recommends the City Council approve Warrant #8 for payment.

Request for Loan & Grant Disbursements for WWTP and In- System Projects. The Chair Bill Robinson referred to a distributed document entitled Wastewater Treatment Plant Project & In-System Sewer project submitted by Sharon Pepin, Community Funding and Planning Services dated December 2016 asking for funds for construction and engineering funds from the City of Savanna and EPA/EDA loans #L17-3998 and #L17-5347 with checks being paid

to (in approximately three weeks) the following:

1.	Fischer Excavating – Invoice #9	\$16,135.20
2.	MSA Professional Services – ISS – Invoice #9	\$1,500.00
3.	CFPS – ISS IEPA Loan Administration – Invoice #3	\$4,000.00
4.	Williams Brothers – Invoice #5	\$611,051.40
5.	MSA Professional Services – WWTF – Invoice #6	\$30,058.50
6.	CFPS – WWTF EDA Administration – Invoice #3	\$3,900.00

Funding from the following accessible sources;

✓	IEPA Loan Funds	\$540,586.03
✓	EDA Grant Funds	\$107,309.19
✓	City Funds - \$18,749.88 (part of 1 st EDA reimbursement of \$379,566.52)	

After discussion, **Bill Robinson made a motion, seconded by Peg Haffey, to approve said draws, as summarized hereinabove.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed, and approved.

Request for Funds, Interview Recording System, Police Department The Chair referred to a proposal to support buying the referenced equipment with the Chief documenting the current recording equipment is antiquated and needs updated. After little discussion, **Bill Robinson made a motion, seconded by Scott Law, to buy this equipment not to exceed \$2,500.00.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed, and approved. This is a budgeted item from Fund # 24-49400 Police Protection.

Wacker Road Project Engineering and Grant Administration Agreements The Chair referred to a recommendation from The Water, Sewer, Refuse, Street and Alley Committee to proceed with said Wacker Road project identified as Scenario #2 (copy submitted to the Finance Committee) in the budget document submittals from Sharon Pepin, Community Funding and Planning Services. MSA has prepared two engineering contracts and a scope of work for the two projects (\$200,000.00 Wacker Road and \$20,800.00 SRTS.) Sharon Pepin, Community Funding and Planning Services is submitting two contracts for administrating the grant process at \$25,000.00 for the IDOT/TARP AND SRTS and \$25,000.00 for the EDA grant. Mayor McCombie commented John Lindeman Public Works Superintendent and City Attorney Phil Jensen confirmed said agreements are good for signature. The City of Savanna has been awarded \$160,000.00 from the SRTS program and \$1,235,035.00 for the EDP grant funds, as well as \$1,514,521.00 from EDA. After discussion and review, **Bill Robinson made a motion, seconded by Pat Sanchez, to approve all four agreements and continue with the projects.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed, and approved.

After completion of the Finance Committee report, **Christine Lee made a motion, seconded by Peg Haffey, to accept the report, as presented hereinabove.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

WARRANT #8:

Bills for the Month of November 2016 Totaling, \$1,012,610.75 Mayor McCombie asked for review and discussion of Warrant #8, totaling \$1,012,610.75. The Finance Committee recommends approval of said warrant, with Mayor McCombie mentioning worker's compensation and salaries have resulted in the increase for the annual insurance invoice. With limited review, **Christine Lee made a motion, seconded by Bill Robinson, to approve payment of said warrant, as presented.** Mayor McCombie asked for a called roll on the motion with Peg Haffey, Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, Jeff Griswold, Christine Lee, and Mayor McCombie voting in favor of the motion. Mayor McCombie declared the motion carried, passed and approved.

COMMUNICATIONS:

Mediacom Mayor McCombie indicated this correspondence is put forward for informational purposes only with no action inferred.

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for November 2016 Mayor McCombie asked for review and discussion, pursuant to consideration of said reports, with **Peg Haffey making a motion, seconded by Pat Sanchez, to approve the submitted monthly reports, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In System Sewer Improvements Project Update and Associated Action Items Mayor McCombie referred to an e-mail from John Lindeman Public Works Superintendent indicating work continues at the WWTP site with the contractor postponing concrete work until the weather improves. This action approved by consensus of the member's present.

Street Project Update and Associated Action Items Mayor McCombie referred to an e-mail from John Lindeman Public Works Superintendent indicating close-out continues with work remaining with the contractor being notified of issues remaining. This action approved by consensus of the member's present.

Ordinance, Amending Title 7, Chapter 6, Section 4 (A) (B), "Sewer Funds" Sewer System Improvement Fund and Sewer Reserve & Replacement Fund Fees Mayor McCombie asked for deliberation on a proposed ordinance, for second reading, amending said subsection (A) Sewer System Improvement Fund service charge from \$9.00 per month to \$3.00 per month per service account and amending said subsection (B) Sewer Reserve and Replacement Fund charge of \$10.00 per month to \$4.00 per month for each service account. Said charges and fees shall take effect upon passage of said proposed ordinance. After discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, to waive the reading of the proposed ordinance and to read said proposed ordinance by title only and adopt Ordinance #1285, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Ordinance, Amending Title 8, Chapter 8, Section 1, Fee Established, Public Ways & Property Improvement Fee Mayor McCombie asked for consideration on a proposed ordinance, for second reading, amending said subsection (1) Sewer Fund – Fee Established, Public Ways & Property Improvement Fee of \$4.00 per month assessed for all users of the cities combined water and sewer system is increased to \$6.00 per month assessed for all users of the cities combined water and sewer system. Said charges and fees shall take effect upon passage of said proposed ordinance. After discussion, **Bill Robinson made a motion, seconded by Scott Law, to waive the reading of said proposed ordinance and to read said proposed ordinance by title only and adopt Ordinance #1286, as presented.** Mayor McCombie asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Ordinance, Amending Title 7, Chapter 6, Section 5, Basic User Rate Schedule 2: Nonresidential Users Mayor McCombie asked for deliberation on a proposed ordinance, for second reading, amending said Schedule 2: Non-Resident Non-metered Users minimum flat rate charge be amended to be in no case be less than \$167.88 per quarter, which includes sewer system improvement fees, sewer reserve and replacement fees, public ways and property improvement fees and sewer debt service fees. Said charges and fees shall take effect upon passage of said proposed ordinance. After discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, waiving the reading of said proposed ordinance and to read said proposed ordinance by title only and adopt Ordinance #2187, as presented.** Mayor McCombie read said proposed ordinance by title only and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

Ordinance, Annual Tax Levy Mayor McCombie referred to a proposed second reading of an ordinance setting up the City's annual tax levy. The County Clerk estimated the tax extension for 2015, payable in 2016 is \$683,793.00 with a tax rate of 3.24898 and specifying the new tax levy cannot be more than \$717,983.00 without a hearing subject to a publication and notice. Mayor McCombie presented a proposed annual levy ordinance (May 2016 – April 30, 2017) setting forth the amount levied for object funds included in the levy totaling \$717,980.00 for review and discussion, following consideration. After no discussion, **Pat Sanchez made a motion, seconded by Peg Haffey to waive the reading of said proposed ordinance and read by title only and adopt Ordinance #2188, as presented herewith.** Mayor McCombie read said proposed ordinance by title only and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor McCombie declared the motion carried, passed and approved.

NEW BUSINESS:

Resolution, 2017 Street Maintenance, MFT Funds Mayor McCombie referred to a proposed resolution resolving to appropriate \$99,624.00 of Motor Fuel Tax funds for maintaining Streets and Highways under the applicable provisions of the Illinois Highway Code specifically bituminous materials, energy consumption, concrete materials, aggregate materials, signs and rock salt. After discussion, **Bill Robinson made a motion, seconded by Jeff Griswold, to adopt Resolution #1120, as presented.** Mayor McCombie declared the motion carried, passed, and approved.

CITIZENS, COUNCIL MEMBERS:

Mayor McCombie asked for comments, resulting in the following responses:

Bill Robinson announced a Water, Sewer, Refuse, Street and Alley Committee meeting is scheduled for December 22, 2016 at 7PM.

Scott Law addressed the City Council stating he would like to see the property owners along the bluffs of Savanna facing the river be encouraged to cut and remove the foliage to enhance the view of the river for the public benefit.

Fire Chief Shawn Picolotti noted a blood drive is scheduled at the fire station on the 28th of December 2016.

Police Chief Mike Moon recommended citizens living in the Chestnut Park area lock up belongings because late night burglarizers are active in this area.

City Attorney Phil Jensen advised the City Council that a facility tax may be available with the time left at 92 days to get it on the ballot.

Mayor McCombie commented she has attended her last Finance Committee meeting.

EXECUTIVE SESSION:

5ILCS 120/2 (c)(1) Consideration and Discussion of the Appointment, Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees or to Hear Testimony on a Complaint Lodged Against an Employee No executive session started.

ADJOURNMENT:

With no further agenda items to consider Mayor McCombie adjourned the City Council meeting at 8:02 PM.

By Paul Hartman, City Clerk