

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF SAVANNA, CARROLL COUNTY, ILLINOIS, HELD ON TUESDAY, JANUARY 10, 2017 AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074

CALL TO ORDER/ PLEDGE OF ALLEGIANCE:

Mayor Haffey called the meeting to order on said date at 7:30 PM. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act. Mayor Haffey led the pledge of allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM:

Mayor Haffey asked City Clerk, Paul Hartman to call the roll with Mayor Haffey, Bill Robinson, Pat Sanchez, Lisa Robinson, Jeff Griswold, and Scott Law, present showing a quorum. Absent: John Peterson and Christine Lee. Also in attendance were City Clerk, Paul Hartman, Comptroller/Treasurer Sheryl Sipe, Fire Chief Shawn Picolotti, Public Works Superintendent John Lindeman, Police Chief Mike Moon, City Attorney Phil Jensen, Colton Ostrum, Mike Miller & Mike Nester-News Media, Samantha Ritchie, Chris Lain, Sara DeSpain Purdom, Adam Brumbaugh – West Carroll School District #314.

APPROVAL OF AGENDA:

Mayor Haffey asked for review and discussion of said agenda, pursuant to consideration. After limited discussion, **Bill Robinson made a motion, seconded by Lisa Robinson, to approve the agenda, as presented.** Mayor Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Haffey declared the motion carried, passed and approved.

APPROVAL OF MINUTES:

Consideration of the Minutes of the December 27, 2016 Regular Meeting Mayor Haffey asked for review and discussion of said minutes. After review, **Scott Law made a motion, seconded by Lisa Robinson, to waive the reading of said minutes and approve said minutes, as presented.** Mayor Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Haffey declared the motion carried, passed and approved.

COMMITTEE REPORTS:

Hotel/Motel Committee 01-04-17 - Consultant Agreement

The Chair Mayor Haffey reported, as follows:

- William Lease notified the Hotel/Motel Committee that GG's Guest House has been rented long term for now and no tax has been collected and no business conducted during October and November of 2016. The Hotel/Motel Committee accepted this notification by consensus until further notified.
- The Hotel/Motel Committee noted Kathy Christensen will not attend the Governor's conference as expected. Mayor Haffey affirmed she will and possibly Chris Sullivan will be attending the event organized for March 19-22, 2017 in Springfield. This action by the Hotel/Motel Committee approved for City Council consideration, including associated expenses.
- The Hotel/Motel Committee approved an added invoice for \$36.44 for the Train Car Museum budgeted in Fund #57.
- The Hotel/Motel Committee discussed and approved the November 2016, Hotel/Motel Tax Summary.
- The Hotel/Motel Committee discussed and approved the Blackhawk Waterway Report, Diane

Bausman described the events and activities undertaken by the CVB in the preceding month and announced the annual BWCVB dinner event may be held in Savanna this year.

- The Hotel/Motel Committee discussed and approved the Monthly Report from Gary Heide.
- The Hotel/Motel Committee discussed and approved the Hiring of a Consultant & Consultant Agreement to enhance Committee advertising activities with the Hotel/Motel Committee. The Mayor briefly discussed this opportunity with Tony McCombie who showed an interest in filling this position. Mayor Peg Haffey noted \$2,500 has been budgeted for this purpose. The Hotel/Motel Committee concluded to recommend to the City Council to approve entering into an advertising consultant agreement with Tony McCombie for a term January 16, 2017 thru July 16, 2017 at \$28 an hour, limited to 15 hours per month and \$20 per meeting, limited to 5 hours per month. After discussion, **Mayor Haffey made a motion, seconded by Bill Robinson, to accept and approve said Hotel/Motel Committee recommendation, as presented herein.** Mayor Haffey asked for a called roll on the motion with Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, and Jeff Griswold voting in favor of the motion. Mayor Haffey declared the motion carried, passed, and approved. The City Council found the advertising consultant agreement refers to the Hotel/Motel Committee as a “board” and should be amended to “Committee”.
- The Hotel/Motel Committee discussed and approved the Committee Meeting Time on the first Wednesday of the month at 7PM.

After discussion, **Bill Robinson made a motion, seconded by Scott Law, to accept and approve the Hotel/Motel Committee report, as delivered.** Mayor Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Haffey declared the motion carried, passed and approved.

Finance Committee 01-09-17

Mayor Haffey referred presentation to Finance Committee Chair Bill Robinson. The Chair reported, as follows:

- The Finance Committee discussed and approved a Wastewater Treatment Facility, Main and Bowen Street Lift Stations And In-System Sewer Improvements Project Update and Associated Action Items report noting that the contractor is on site of the new WWTP prepping for concrete placement at the SW area of the Aero-Mod tank. The Contractor is continuing to install forms and drill for placement of steel reinforcement bars and finishing form installation and bar placement at the step footing area, as well as began to install form bulkheads at the SW and SE corner areas at the Aero-Mod.
- The Finance Committee discussed and approved a Street Project Update and Associated Action Items reporting no corrective work will be carried out until the weather improves or the City Council authorizes a contract cost reduction.

Turn-Out Gear Financing, Fire Department

- The Finance Committee had previously recommended and the City Council approved funding requested with the cost for 37 sets of turnout gear not to exceed \$75,000.00. The quoted cost was for \$73,870 with 20% (approximately \$14,774.00) be spent as a down payment. The City Council approved funding for the prerequisite be fulfilled, as follows: Foreign Fire Protection Fund #23 - \$3876.00; Fire Insurance Tax Fund #37 - \$8,798.00; and Civic Fund FD #01-52 - \$2,100.00). A loan will be structured to pay the remaining funding requirements with Dinges Fire Company, however, the loan is to be structured through a bank with Bill Robinson recommending said loan be undertaken with a local Savanna bank. The Comptroller/Treasurer Sheryl Sipe submitted a funding choice reducing the loan to \$15,010.00. After discussion, the Finance Committee recognized funding for the quoted cost (\$73,870.00) may possibly be carried out without the expense

of a loan, if the Fire Chief would agree to future funding transfers to the Civic Fund. In view of the fact that Fire Chief Shawn Picolotti is not available, a meeting will be scheduled with Chair Bill Robinson, Mayor Haffey and the Fire Chief to come to a decision on this funding matter. A Finance Committee meeting may be scheduled thereafter to have the Committee make a recommendation to resolve this issue. A plan will be discussed covering the current funding conditions, as well as budgeting for future procurement of the turn-out gear.

West Carroll Tax Referendum

- The Finance Committee discussed the West Carroll Tax Referendum, Request. Mayor Haffey reported she had been in contact with Adam Brumbaugh - West Carroll School District #314 Superintendent and ascertained that preparations to place this on the ballot must be obtainable by January 17, 2017, concluding further consideration must be shelved for now with efforts to continue favoring placing this referendum on a later ballot.
- The Finance Committee discussed and approved Accounts Receivable, December 2016.
- The Finance Committee discussed and approved the 12/24/36/48/60 Month Report, December 2016.
- The Finance Committee discussed and approved 2016/2017 Budget Review.
- The Finance Committee discussed and approved 2016/2017 Capital Items, Budget Review. Comptroller/Treasurer Sheryl Sipe and John Lindeman Public Works Superintendent offered a verbal presentation related to capital items they could communicate. Mayor Haffey presented a report from Police Chief Mike Moon on the matter. Said reports proved most capital items had been carried out or somehow fulfilled.
- The Finance Committee discussed and approved Warrant #9 recommending City Council approval.

Request for Loan and Grant Disbursements for WWTF and In-System Projects

- The Finance Committee discussed and approved a Request for Loan & Grant Disbursements for WWTP and In-System Projects document entitled Wastewater Treatment Plant Project submitted by Sharon Pepin, Community Funding and Planning Services dated January 2017 asking for funds for construction and engineering funds from the EPA/DECO loan L17-5347 with checks being paid to (in approximately three weeks) the following draw #13:

1.	Williams Brothers – Invoice #6	\$228,543.66
2.	MSA Professional Services – WWTF – Invoice #7	\$35,449.00
3.	CFPS – CDBG EPI Admin – Invoice #4	\$4,850.00

Funding from the following accessible sources;

✓	IEPA Loan Funds	\$133,774.87
✓	EDA Grant Funds	\$130,217.79
✓	CDBG Grant Funds	\$4,850.00

After discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, to approve said funding requests, as summarized hereinabove.** Mayor Haffey asked for a called roll on the motion with Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, and Jeff Griswold voting in favor of the motion. Mayor Haffey declared the motion carried, passed, and approved.

Governor’s Conference

- The Finance Committee discussed and approved attending and funding for the annual Governor’s Conference, heard Kathy Christensen expressed she will not attend the conference, as expected and Mayor Haffey affirming she will be attending the event organized for March 19-22, 2017 in Springfield. The cost (approved by the Hotel/Motel Committee) is approximately \$928.00 from Fund #57. After discussion, **Bill Robinson**

made a motion, seconded by Lisa Robinson, to approve the Hotel/Motel Committee recommendation increasing said cost to up to \$1000.00. Mayor Haffey asked for a called roll on the motion with Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, and Jeff Griswold voting in favor of the motion. Mayor Haffey declared the motion carried, passed, and approved.

- The Finance Committee accepted an updated statement of revenues and expenditures from Comptroller/Treasurer Sheryl Sipe reflecting 2015/2016 actual revenues and expenditures.

After completion of the Finance Committee report, **Bill Robinson made a motion, seconded by Lisa Robinson, to accept and approve the Finance Committee report, as given.** Mayor Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Haffey declared the motion carried, passed and approved.

WARRANT #9:

Bills for the Month of December 2016 Totaling \$311,594.14 Mayor Haffey asked for review and discussion of Warrant #9 totaling \$311,594.14 pursuant to consideration. The Finance Committee recommends approval of said warrant. With limited review, **Bill Robinson made a motion, seconded by Scott Law, to approve payment of said warrant, as presented.** Mayor Haffey asked for a called roll on the motion with Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, and Jeff Griswold voting in favor of the motion. Mayor McCombie declared the motion carried, passed and approved.

COMMUNICATIONS: Mayor Haffey confirmed no communications submitted for consideration. This action approved by consensus of the member's present.

APPOINTMENTS: Mayor Haffey confirmed no appointments submitted for consideration. This action approved by consensus of the member's present.

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for December 2016 Mayor Haffey asked for review and discussion, per consideration of said reports, with **Scott Law making a motion, seconded by Bill Robinson, to approve the submitted monthly reports, as presented.** Mayor Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Haffey declared the motion carried, passed and approved.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items Mayor Haffey referred presentation to John Lindeman Public Works Superintendent. The Superintendent reported the contractor on site of the new WWTP prepping for concrete placement at the SW area of the Aero-Mod tank. The Contractor is continuing to install forms and drill for placement of steel reinforcement bars and finish form installation and bar placement at the step footing area, as well as began to install form bulkheads at the SW and SE corner areas at the Aero-Mod. The in-system contractor plans on setting up a bore operation soon. This action approved by consensus of the member's present.

Street Project Update and Associated Action Items Mayor Haffey referred presentation to John Lindeman Public Works Superintendent. The superintendent reported no corrective work will be carried out until the weather improves or the City Council authorizes a contract cost

reduction. This action approved by consensus of the member's present.

NEW BUSINESS:

Resolution Authorizing the City to Enter Into a Banking Relationship with Triumph Community Bank Mayor Haffey referred to a disseminated proposed resolution resolving to execute City business with said bank and designating officials as signatories to said accounts. After discussion, **Bill Robinson made a motion, seconded by Jeff Griswold, to accept and adopt Resolution #1121, as presented.** Mayor Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Haffey declared the motion carried, passed and approved.

CITIZENS, COUNCIL MEMBERS:

Mayor Haffey asked for comments with the following results:

Adam Brumbaugh – West Carroll School District #314 addressed the City Council regarding the 1% Sales Tax Increase Referendum informing the City Council he had conveyed copies of a suggested resolution to City Attorney Phil Jensen and Mayor Haffey authorizing the City of Savanna City Council to place said referendum question on the April 2017 ballot and provided a copy of a suggested intergovernmental agreement dedicating said 1% sales tax to the school district until 2020.

Fire Chief Shawn Picolotti announced the recent blood drive was very successful.

Bill Robinson noted a Water, Sewer, Refuse, Street and Alley Committee is scheduled for January 18th 2017 at 7PM.

Scott Law stated the sales tax referendum is a difficult decision to explore and would dislike losing this opportunity.

Lisa Robinson asked Mayor Haffey if a meeting will be scheduled to tackle Adam Brumbaugh's presentation. Mayor Haffey responded she needed time to attend to this presentation.

Jeff Griswold asked the City Attorney Phil Jensen to bring to light the legal aspects of Adam Brumbaugh's presentation. The attorney summarized actions that may apply and recommended the City Council allow adequate time to captivate pertinent specifics.

EXECUTIVE SESSION:

5ILCS 120/2 (c) (11) Pending, Probable or Imminent Litigation Mayor Haffey noted said session is desirable and asked for motion on the matter. **Bill Robinson made a motion, seconded by Scott Law, to enter executive session on behalf of 5ILCS 120/2 (c) (11) Pending, Probable or Imminent Litigation.** Mayor Haffey asked for a called roll on the motion with Pat Sanchez, Bill Robinson, Scott Law, Lisa Robinson, and Jeff Griswold voting in favor of the motion. Mayor Haffey declared the motion carried, passed and approved at 8:09PM and initiated a recess to empty the room.

Mayor Haffey acknowledged the meeting back in regular session at 8:44PM.

ACTION AFTER EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further agenda items to consider Mayor Haffey adjourned the meeting at 8:45PM.

By Paul Hartman, City Clerk