

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, CONDUCTED ON TUESDAY, APRIL 11, 2017 AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074**

**CALL TO ORDER/ PLEDGE OF ALLEGIANCE:**

Mayor Haffey called the meeting to order on said date at 7:30 PM. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act. Mayor Haffey led the pledge of allegiance.

**PUBLIC HEARING:**

**To Discuss the Proposed Budget for Fiscal Year 2017-2018** Mayor Peg Haffey opened the public hearing at 7:30PM and asked for comments from the audience and Council members with no items submitted for discussion. **Mayor Peg Haffey made a motion at 7:31 P.M., seconded by Christine Lee, to close the hearing.** Mayor Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Peg Haffey declared the motion carried, passed and approved.

**Close-Out of CDBG Grant #10-244018** Mayor Peg Haffey referred presentation of this item to Jill Pepin, Community Funding and Planning Services who proceeded to provide associated information for those in attendance. The minutes of this hearing are displayed in a separate document for individual consumption. This action approved by consensus of the member's present. Copies of this report is available from the City business office.

**ROLL CALL/ESTABLISHMENT OF QUORUM:**

Mayor Haffey asked City Clerk, Paul Hartman to call the roll with Mayor Peg Haffey, Bill Robinson, Pat Sanchez, Chris James, Lisa Robinson, Jeff Griswold, Samantha Ritchie, Jim Friedenbach, and Christine Lee present showing a quorum. Non-members present were City Clerk, Paul Hartman, Comptroller/Treasurer Sheryl Sipe, Fire Chief Shawn Picolotti, Police Chief Mike Moon, City Attorney Phil Jensen, Mike Miller & Mike Nester-News Media, Chris Lain, Colton Ostrum-WCCI, Roger Husband, Sharon Eckstein, Marne LaShelle, Jill Pepin-Community Funding and Planning Services, Jared Fluhr – MSA, Melissa Kirkland, Sara DeSpain Purdom and Brittany Hatteberg.

**APPROVAL OF AGENDA:**

Mayor Haffey asked for review and discussion of said agenda, pursuant to consideration with **Christine Lee making a motion, seconded by Pat Sanchez, to approve the agenda, as presented.** Mayor Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Haffey declared the motion carried, passed and approved.

**APPROVAL OF MINUTES:**

**Consideration of the Minutes of the March 28, 2017 Regular Meeting** Mayor Peg Haffey asked for review and discussion of said minutes. After review, **Pat Sanchez made a motion, seconded by Samantha Ritchie, to waive the reading of said minutes and approve said minutes, as presented.** Mayor Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Haffey declared the motion carried, passed and approved.

**COMMITTEE REPORTS:**

**Hotel/Motel Committee 04-05-17** Mayor Peg Haffey referred presentation to Chair Jim Friedenbach who provided a narrative of the discussion items. The Hotel/Motel Committee initiated the following action items at said Committee meeting; Approval of Invoices from Gary Heide, for consultant services from the 17/18 budget year for \$1,500.00 and Timber Lake Playhouse, partnership for \$350.00 ad package for 6600 ads per season. The Committee approved the Savanna Fire Department fund request of \$5,000 for the July 4, 2017 Fireworks Event budgeted from the 17/18 budget year. After discussion, **Christine Lee motioned, seconded by Lisa Robinson to approve said report, as presented.** Mayor Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Peg Haffey declared the motion carried, passed and approved.

**TIF Committee 04-10-17** Mayor Peg Haffey referred presentation of this report to Committee Chair Bill Robinson. The Committee heard a presentation on how a TIF Committee works from Sharon Pepin, Community Funding and Planning Services. The Committee recommends approval of the evaluation of the submitted factors concerning 401 Main Street and to direct Sharon Pepin, Community Funding and Planning Services to ask Kathleen Field Orr & Associates to create an agreement for City Council consideration at its April 25, 2017 regular meeting. This agreement will stipulate a potential reimbursement of \$4,143.00 reimbursement over (7) years which is 20% of the project costs of \$145,000.00. After discussion, **Pat Sanchez made a motion, seconded by Jeff Griswold, to accept and approve said Committee recommendations, as referenced herein and accept and approve said Committee report, as presented.** Mayor Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Peg Haffey declared the motion carried, passed and approved.

**Water/Sewer/Refuse/Street/Alley Committee 04-10-17** Mayor Peg Haffey noted said meeting canceled. This action approved by consensus of the City Council member's present.

**Finance Committee 04-11-17** Mayor Peg Haffey asked Finance Committee Chair Bill Robinson to present this Committee report. Action items considered by the Committee are as follows: The Finance Committee approved writing off a bill for Will Casken for \$213.14. The Committee recommended approval of Warrant #12 to be consider later in the City Council agenda. The Committee approved for recommendation to the City Council a Request for Loan & Grant Disbursements for WWTP and In-System Projects Draw #15 totaling \$583,701.14. After City Council discussion, **Bill Robinson motioned, seconded by Christine Lee, to approve said recommendation, as presented.** Mayor Peg Haffey asked for a called roll on the motion with Jim Friedenbach, Samantha Ritchie, Pat Sanchez, Bill Robinson, Chris James, Lisa Robinson, Jeff Griswold, and Christine Lee voting in favor of the motion. Mayor Peg Haffey declared the motion carried, passed, and approved. The Committee recommends approving a Savanna 2016 Municipal Street Rehabilitation Certificate of Substantial Completion, Change Order No. 2 (Final) and Contractor's Application for Payment No. 4 (Final) in the amount of \$105,952.19. After discussion, **Bill Robinson made a motion, seconded by Jim Friedenbach, to approve said recommendation, as stipulated.** Mayor Peg Haffey asked for a called roll on the motion with Jim Friedenbach, Samantha Ritchie, Pat Sanchez, Bill Robinson, Chris James, Lisa Robinson, Jeff Griswold, and Christine Lee voting in favor of the motion. Mayor Peg Haffey declared the motion carried, passed, and approved. After concluding presentation of the Finance Committee report, **Pat Sanchez made a motion, seconded by Samantha Ritchie, to accept the Finance Committee report, as presented.** Mayor Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Peg Haffey declared the motion carried, passed and approved.

#### **WARRANT #12:**

**Bills for the Month of March 2017 totaling \$198,519.17** Mayor Peg Haffey indicated the Finance Committee has approved said warrant for payment and asked for review and discussion of said warrant, pursuant to consideration. After minimal discussion, **Bill Robinson made a motion, seconded by Christine Lee to accept the recommendation of the Finance Committee to approve said warrant as presented.** Mayor Peg Haffey asked for a called roll on the motion with Bill Robinson, Christine Lee, Jeff Griswold, Lisa Robinson, Pat Sanchez, Samantha Ritchie, Chris James and Jim Friedenbach voting in favor. Mayor Peg Haffey declared the motion carried, passed and approved.

#### **COMMUNICATIONS:**

**BNSF Railway Police Department** Mayor Peg Haffey read a communication from BNSF Railway recognizing the Savanna Police Department for their assistance with multiple felony arrests and recovery of stolen property. This action accepted by consensus of the member's present.

### **MONTHLY REPORTS:**

**Financial, Police and Public Works for March 2017 and Fire for February and March 2017** Mayor Peg Haffey observed only the Financial and Police Department reports are submitted for consideration. After an abbreviated discussion, **Christine Lee made a motion, seconded by Lisa Robinson, to accept said reports, as presented.** Mayor Peg Haffey asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Peg Haffey declared the motion carried, passed and approved. Mayor Peg Haffey asked to have the March 2017 Public Works Department report and the February & March 2017 Fire Department Reports provided for review at the next Council Meeting.

### **UNFINISHED BUSINESS:**

**Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In- System Sewer Improvements Project Update and Associated Action Items** Mayor Peg Haffey observed John Lindeman Public Works Superintendent is not present at the meeting and asked Jared Fluhr – MSA to present this item. Jared handed out a written report covering the referenced topics and reviewed them with the City Council. Jared referred to Change Directive #2 from MSA for \$37,000.00 recommending approval. After discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, to accept and approve this recommendation, as presented and discussed.** Mayor Peg Haffey asked for a called roll on the motion with Jim Friedenbach, Samantha Ritchie, Pat Sanchez, Bill Robinson, Chris James, Lisa Robinson, Jeff Griswold, and Christine Lee voting in favor of the motion. Mayor Peg Haffey declared the motion carried, passed, and approved. This report accepted by member consensus.

**Street Project Update and Associated Action Items** Mayor Peg Haffey advised that this item was discussed and approved under the Finance Committee report.

### **NEW BUSINESS:**

**Presentation, Tony McCombie, 4<sup>th</sup> Street Wall** Mayor Peg Haffey advised this presentation tabled to the next scheduled meeting of the City Council that John Lindeman Public Works Superintendent is in attendance. This action approved by consensus of the member's present.

**Ordinance, Annual Budget 2017-2018** Mayor Peg Haffey referred to said proposed ordinance providing for a budget and appropriation for all Corporate purposes of the City of Savanna, Illinois for a period from May 1, 2017 to April 30, 2018. Mayor Peg Haffey asked for review and discussion with no comments or discussion presented. **Bill Robinson made a motion, seconded by Pat Sanchez, to read said proposed ordinance by title only and table said ordinance to the next scheduled City Council meeting.** Mayor Peg Haffey read said proposed ordinance by title only and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor declared the motion carried, passed and approved. Copies of this proposed ordinance is available from the City business office.

**Ordinance, Amending Title 8, Chapter 4, Section 23, Water Rates & Related Charges** Mayor Peg Haffey referred to said proposed ordinance providing for the annual 3% water rate increase:

Schedule 1 Residential Use Accounts from \$2.33 to \$2.40 per 1000 gallons. Minimum quarterly charge \$24.00

Schedule 2 Industrial Use Accounts from \$2.33 to \$2.40 per 1000 gallons. Minimum monthly charge \$96.00.

Schedule 3 Commercial Use Accounts from \$2.33 to \$2.40 per 1000 gallons. Minimum quarterly charge \$48.00.

Schedule 4 Non-Resident Use Non-resident users will pay double the rates for water consumed by residential users within the City Limits.

Mayor Peg Haffey asked for review and discussion with no comments or discussion presented. **Bill Robinson made a motion, seconded by Lisa Robinson, to read the proposed ordinance by title only, waive the second reading of the proposed ordinance and adopt Ordinance #2197, as presented.** Mayor Peg Haffey read Ordinance #2197 by title only and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor

Peg Haffey declared the motion carried, passed and approved.

**Ordinance, Amending Title 7, Chapter 6, Section 5, Basic User Rate** Mayor Peg Haffey referred to said proposed ordinance providing for the annual 3% increase in Sewer rates, as follows:

Schedule 1 Resident Users from \$2.33 to \$2.40 per 1000 gallons per billing period, with a \$24.00 minimum charge per billing period.

Schedule 2 Non-resident Users Non-resident users will pay double the rate of resident users. When no metering device is provided a minimum flat rate of \$185.40 per quarter will be charged, which includes all applicable fees. After discussion, **Bill Robinson made a motion, seconded by Pat Sanchez, to read the proposed ordinance by title only, waive the second reading of the proposed ordinance and adopt Ordinance #2198, as presented.** Mayor Peg Haffey read Ordinance #2198 by title only and asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Peg Haffey declared the motion carried, passed and approved.

**CITIZENS, COUNCIL MEMBERS:**

Mayor Peg Haffey asked for comments, as follows:

Sharon Eckstein asked about the north end of Marquette Park after the bridge is built. Bill Robinson tried to respond, but advised John Lindeman Public Works Superintendent had this information.

Melissa Kirkland addressed the City Council regarding the keeping of chickens in the city limits recalling it has been nearly a year since she was ticketed for raising chickens at her residence on Milwaukee Street and challenging the City Council to make a decision citing numerous reasons to allow chickens within the City limits as a food source. Ms. Kirkland chided the City Council for producing unkind comments towards her regarding her chicken position. Ms. Kirkland asked the City Council to search the internet to acquaint themselves with regulatory provisions provided by the Department of Agriculture. Mayor Peg Haffey attempted to respond several times to this stream of comments, but was ignored by Ms. Kirkland. Mayor Peg Haffey gaveled Ms. Kirkland and asked her to stop talking and was again ignored. Mayor Peg Haffey asked Police Chief Mike Moon to remove Ms. Kirkland from the meeting. Ms. Kirkland at that time agreed to stop talking. Mayor Peg Haffey advised Ms. Kirkland to ask to be on the next scheduled agenda of the City Council.

Fire Chief Shawn Picolotti announced the Fireman's Breakfast was a great success.

Police Chief Mike Moon announced the department will start sending letters on property issues.

Christine Lee announced she will set up a Personnel/Ordinance/Public Relations Committee meeting as soon as a date can be arranged.

Jeff Griswold thanked the Public Works Department for patching holes on Third Street.

**ADJOURNMENT:**

Mayor Peg Haffey commented all agenda items considered and adjourned the meeting at 8:51PM

Minutes composed by Paul Hartman, City Clerk