

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL IN THE CITY OF  
SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, MAY 9, 2017 AT 7:30 P.M. IN  
THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074**

**CALL TO ORDER/ PLEDGE OF ALLEGIANCE:**

Mayor Christopher Lain called the meeting to order on said date at 7:30 PM. Notice of the meeting was delivered to all Council members and posted at 333 Chicago Avenue, Savanna, Illinois in accordance with the State of Illinois Open Meetings Act. Mayor Christopher Lain led the pledge of allegiance.

**ROLL CALL/ESTABLISHMENT OF QUORUM:**

Mayor Chris Lain asked City Clerk, Paul Hartman to call the roll with Mayor Chris Lain, Pat Sanchez, Samantha Ritchie, Jim Friedenbach, Jeff Griswold, Christine Lee, Sara DeSpain Purdom, Roger Husband, and Chris James – present constituting a quorum. Nonmembers in attendance were City Clerk, Paul Hartman, Comptroller/Treasurer Sheryl Sipe, City Attorney Phil Jensen, Public Works Superintendent John Lindeman, Fire Chief Shawn Picolott Police Chief Mike Moon, Mike Miller, Mike Nester, and Colton Ostrum - News Media, Linda Grissinger, Marne LaShelle, Sharon Eckstein, Jill Pepin, Community Funding and Planning Services, and Alex Didato.

**APPROVAL OF AGENDA:**

Mayor Chris Lain asked for review and discussion of said agenda, pursuant to consideration by the City Council. After limited discussion, **Christine Lee made a motion, seconded by Samantha Ritchie, to approve the agenda, as presented.** Mayor Chris Lain asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Chris Lain declared the motion carried, passed and approved

**APPROVAL OF MINUTES:**

**Consideration of the Minutes of the April 25, 2017 Regular Meeting and May 1, 2017 Special Meeting** Mayor Chris Lain asked for discussion and review of the minutes, as stated. Sara DeSpain Purdom noted on page three of the April 25, 2017 minutes, last paragraph of the Water, Sewer, Refuse, Street and Alley Committee report the second is by Samantha Ritchie not Sara Ritchie. After review, **Pat Sanchez made a motion, seconded by Sara DeSpain Purdom, to waive the reading of said minutes and approve said minutes, as presented and amended.** Mayor Chris Lain asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Chris Lain declared the motion carried, passed and approved.

**COMMITTEE REPORTS:**

**Finance Committee 05-09-17** - Mayor Chris Lain asked Finance Committee Chair Christine Lee to present this Finance Committee report. The committee heard and approved a report on Bonding Discussion indicating a 4% loan can be structured to accommodate the proposed Wacker Road watermain improvements. The Committee approved an April 2017 Accounts Receivable Report with invoices totaling \$1,236.90 for Eric Hentges and Juan Pedro Magana written-off. The Committee discussed and accepted the 12/24/36/48/60 Month Report, for April 2017. The Committee discussed and accepted a verbal TBC Monthly Report, from the Fire Department. The Committee discussed and accepted a 2017/2018 Budget Review. The Committee recommend approval of Warrant #1. The Committee recommends approval of a **Request for Loan & Grant Disbursements for WWTP and In-System Projects** for a funding Draw #16 – checks to be paid totaling \$624,200.82. Copies of the full report are available from the City business office. After discussion, **Pat Sanchez made a motion, seconded by Sara DeSpain Purdom, to accept and approve said Finance Committee recommendation, as stipulated herein.** Mayor Chris Lain asked for discussion on the motion and hearing none asked for a called roll on the motion with Jim Friedenbach, Samantha Ritchie, Pat Sanchez, Sara DeSpain Purdom, Chris James, Roger Husband, Jeff Griswold, and Christine Lee voting in favor of the motion. Mayor Chris Lain declared the motion carried, passed, and approved. The Committee recommends approval of a **Request for Funds, for Planters and Garbage Receptacles** for a proposed downtown improvement project to upgrade five blocks of the business district by placing 20 planters and 10 receptacles starting with Washington Street and ending at Quincy Street. The cost for this improvement plan has been budgeted in the amount of \$30,000.00 from Utility Maintenance Fund #54-49200. After discussion, **Christine Lee made a motion, seconded by Jim Freidenbach, to accept and approve this recommendation, as proposed.** Mayor Chris Lain asked for discussion on the motion and hearing none asked for a called roll on the motion with Jim Friedenbach, Samantha Ritchie, Pat Sanchez, Sara DeSpain Purdom, Chris James, Roger Husband, Jeff Griswold, and Christine Lee voting in favor of the motion. Mayor Chris Lain declared the motion carried, passed and approved. The Committee

approved a **Starting Wage Increase for 2017-2018, Employee Classification Plan** by amending the Police Department classification title listing "Part Time Ordinance Officer" maximum of \$12.00 to \$15.00 and delete the "Part Time Ordinance Officer" classification under Public Works and have the Personnel Committee conduct a salary survey before making adjustments to the starting wages. The Committee recommends **Approval to Seek Bids for Bike Trail Bridge Maintenance & Repairs** budgeted for \$47,000.00 based on an engineer's inspection of the bike trail bridge over the railroad tracks in 2016 identifying issues. Jeff Griswold questioned whether this was normal wear and tear or a design oversight/structural failure and if it would be covered under a warranty? Public Works Superintendent Lindeman said he would research his question since he was not employed at the time period. **Pat Sanchez made a motion, seconded by Roger Husband, to accept and approve the Finance Committee recommendation, as indicated herein.** Mayor Chris Lain asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Chris Lain declared the motion carried, passed and approved. Mayor Chris Lain entertained a motion to accept and approve the Finance Committee report with **Pat Sanchez making a motion, second by Jeff Griswold, to accept and approve said Finance Committee report, as presented herein.** Mayor Chris Lain asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Chris Lain declared the motion carried, passed and approved.

#### **WARRANT #1:**

**Bills for the Month of April 2017 totaling \$1,104,918.39** Mayor Chris Lain asked for review and discussion of this warrant, pursuant to consideration, noting the Finance Committee recommends payment of said warrant. After a brief discussion, **Christine Lee made a motion, seconded by Samantha Ritchie, to approve said recommendation, as presented.** Mayor Chris Lain asked for comments on said motion and hearing none asked for a called roll on the motion with Jim Friedenbach, Samantha Ritchie, Pat Sanchez, Sara DeSpain Purdom, Chris James, Roger Husband, Jeff Griswold, and Christine Lee voting in favor of the motion. Mayor Chris Lain declared the motion carried, passed, and approved.

#### **COMMUNICATIONS:**

None submitted for consideration.

#### **APPOINTMENTS:**

**City Clerk, 2 Year Unexpired Term, Rhonda Weiss - Swearing In** Mayor Chris Lain recommended this appointment and entertained a motion with **Christine Lee making a motion, seconded by Sara DeSpain Purdom to ratify said appointment, as presented.** Mayor Chris Lain asked for discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. Mayor Chris Lain declared the motion carried, passed and approved.

City Clerk Paul Hartman performed the swearing in ceremony and the new City Clerk was seated in her new position.

#### **MINUTES TO THIS POINT COMPOSED BY PAUL HARTMAN**

**City Attorney, Philip F. Jensen** – Mayor Chris Lain recommended this appointment and entertained a motion with **Sara DeSpain Purdom making a motion, seconded by Chris James to ratify said appointment as presented.** Mayor Chris Lain asked for discussion on the motion and hearing none asked for a voice roll call with all members present voting in favor. Mayor Chris Lain declared the motion approved.

**Comptroller/Treasurer, 4 Year Term - Sheryl Sipe**  
**Superintendent of Public Works, 4 Year Term - John Lindeman**  
**Police Chief, 4 Year Term - Michael Moon**  
**Fire Chief, 4 Year Term - Shawn Picolotti**

Mayor Chris Lain recommended the four department head appointments and entertained a motion with **Sara DeSpain Purdom making a motion, seconded by Pat Sanchez to ratify said appointments as presented.** Christine Lee led a discussion on making the department heads appointment for only one year. Mayor Chris Lain asked for any further discussion on the motion and hearing none asked for a roll call with **Jim Friedenbach, Samantha Ritchie, Pat Sanchez, Roger Husband, Chris James and Sara DeSpain Purdom voting AYE and Jeff Griswold and Christine Lee voting Nay.** Mayor Chris Lain declared the motion approved.

**Whiteside County Enterprise Zone** – Mayor Chris Lain does not have an appointment and tabled appointment to the next Council Meeting.

### **City of Savanna Committees:**

**Finance Committee** - Chris Lee-Chair, Pat Sanchez, Chris James

**Building & Public Property/Health & Safety Committee** - Jim Friedenbach-Chair, Roger Husband, Samantha Ritchie

**Water/Sewer/Refuse/Street and Alley Committee** - Pat Sanchez-Chair, Chris James, Roger Husband

**Personnel Committee** - Chris Lee-Chair, Jeff Griswold, Sara DeSpain Purdom

**Ordinance/Public Relations Committee** - Jeff Griswold-Chair, Samantha Ritchie, Sara DeSpain Purdom

**Hotel/Motel Committee** - Samantha Ritchie-Chair, Sara DeSpain Purdom, Kathy Christensen

**Contracts & Lease/Collective Bargaining Committee** - Jeff Griswold-Chair, Chris James, Jim Friedenbach

**Tax Increment Financing Committee** - Pat Sanchez-Chair, Jim Friedenbach, Bill Robinson  
Mayor Chris Lain recommended these City of Savanna Committee appointments and entertained a motion with **Christine Lee making a motion, seconded by Sara DeSpain Purdom to ratify said appointments as presented.** Mayor Chris Lain asked for discussion on the motion and hearing none asked a voice roll call with all members present voting in favor. Mayor Chris Lain declared the motion approved.

### **MONTHLY REPORTS:**

#### **Financial, Police, Fire, Public Works for April 2017**

Mayor Chris Lain asked for consideration of the monthly reports submitted by the department heads. A **motion was made by Christine Lee to accept the monthly reports as presented for finance, police, fire & public works and seconded by Pat Sanchez.** Voice roll call with all in favor, none oppose. Mayor Chris Lain declared motion approved.

### **UNFINISHED BUSINESS:**

#### **Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items**

John Lindeman presented an update on the water waste treatment plant with a report from MSA included and related to other projects being completed. Key equipment has arrived to be installed. AeroMod walls have been poured. Fixed piping and foundation for generators behind the fire station. Deadlines seem to be on course. Engineer impressed with contractors work. Chris Lee brought up a question on a "lid" on the AeroMod. John stated that there is no lid on this style of plant and has no concerns regarding odor from the new plant. Mayor Chris Lain requested a motion to accept this report. Motion was made by Pat Sanchez and seconded by Sara DeSpain Purdom. Voice roll call with all members in favor, none opposed. Motion is carried.

### **NEW BUSINESS:**

#### **Heartland Pet Welfare, Request for Waiver of Kennel License Fee**

A letter from Heartland Pet Welfare was read by Mayor Chris Lain requesting a waiver of \$100 kennel fee. The City code allows to issue one kennel license annually, without fee to a nonprofit corporation. After a brief discussion a **motion was made by Sara DeSpain Purdom to waive the fee and seconded by Jim Friedenbach.** A question was brought up by Chris Lee regarding the status of Heartland after recent issues regarding their sustainability. Sara DeSpain Purdom affirmed they have a new board in place and new management and are running strong. Jim Friedenbach commented on the efficiency of a feral cat removal in his area, believing it to be a good service in our community. Mayor Lain then called for a voice roll call with all members voting in favor of waiving of the kennel fee for Heartland Pet Welfare. Mayor Lain declared the motion approved.

#### **Resolution, Authorizing the City to Enter Into a Banking Relationship with Savanna Thomson State Bank**

Mayor Chris Lain requested a motion to approve Resolution #1130 to enter into a banking relationship with Savanna Thomson State Bank. **A motion to adopt Resolution #1130 was made by Chris Lee and seconded by Sara DeSpain Purdom.** There was a question on difference in accounts by Jeff Griswold between Savanna Thomson State Bank & Triumph Bank. Sheryl Sipe explained the city has additional savings & checking accounts at STSB, but the emergency meeting of the previous week was in regards to payroll which is not at the STSB. The STSB had a corporate resolution that didn't fit the needs of the city and this an attempt to accept a corporate resolution similar to Triumph bank. Mayor Lain then asked for any further questions or discussion, when none was brought forth a request for voice roll call was made with all members present voting in favor. Mayor Lain declared the motion passed and approved.

#### **Ordinance, Amending Title 7, Chapter 3, Section 6 (B) Dumpsters**

Mayor Lain requested this ordinance be tabled until the new committee is able to review and amend this ordinance.

### **Resolution, Accepting a Grant from the Illinois Housing Development Authority's Abandoned Residential Property Municipal Relief Program**

Mayor Chris Lain brought in Jill Pepin, who explained the city had applied for a grant from IHDA in the amount of \$50,000. The Building & Public Property committee compiled a list of 14 homes or buildings to be demolished if funds are available. Chris James brought up some buildings may need to be removed as they have been occupied since original inspections. The funding agreement tonight was for acceptance of this grant. A motion to adopt Resolution #1131 was called for by Mayor Chris Lain. Discussion where these buildings are located and if a checklist was used to avoid any discrimination issues was addressed. There also was a brief discussion of unsafe building acts brought forth by Attorney Jensen, however it can be used against occupied unsafe buildings. The focus of the grant was neighborhood impact. **Chris Lee made a motion to adopt Resolution #1131 accepting a grant in the amount \$50,000 and seconded by Sara DeSpain Purdom.** Mayor Lain requested a voice roll call with all members voting in favor, none opposed. The motion was passed and approved.

### **CITIZENS, COUNCIL MEMBERS:**

Sharon Eckstein questioned the Whiteside Enterprise Zone and where the funding comes from. She was advised that it is a State program. She was also wondering if the sewer plant was ever designed to be a capped system. John Lindeman stated it was not ever designed that way but the EPA allows for that contingency in the event it becomes a problem. She was also questioning when the ordinance officer would start. Chief Moon stated he starts Thursday but would not be involved with building codes or rental properties, only junk cars, grass and things of that nature. Sharon also question whether colors of the caps on fire hydrants denotes flow capacity. Shawn Picolotti stated that Savanna has never had that policy so the current repainting is not an issue.

Chris Lee asked John Lindeman if all of the city's work was done regarding the replacement of the water main by the new bridge. John stated the water main work is complete but any grass seeding or other work falls under the contract of the bridge. Pat Sanchez stated the bridge is projected to be completed 11/1/2018.

Roger Husband and Sheryl Sipe thanked Paul Hartman for his service to the city.

Samantha Ritchie & John Lindeman also complemented Sharon Eckstein on how well the fire hydrants look.

Shawn Picolotti informed the council on a 40 hour vehicle extraction training course that had taken place for area fire departments over the weekend. Scott Wolf was instrumental in bringing it to Savanna.

Chief Moon stated officer Walker would be leaving for a position in Delafield, Wisconsin and he is seeking a replacement.

### **ADJOURNMENT:**

Mayor Chris Lain called for adjournment at 8:25 pm.

Minutes composed by: Rhonda Weiss