

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE SAVANNA CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, JUNE 13, 2017 AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074**

**CALL TO ORDER:**

Mayor Chris Lain called the meeting to order on said date at 7:30 PM. Notice of the meeting was delivered to all Council members and posted at 333 Chicago Avenue, Savanna, Illinois in accordance with the State of Illinois Open Meetings Act.

**PLEDGE OF ALLEGIANCE:**

Mayor Chris Lain led the council in the pledge of allegiance.

**ROLL CALL / ESTABLISH QUORUM:**

Mayor Chris Lain declared establishment of a quorum with members in attendance Mayor Chris Lain, Samantha Ritchie, Sara DeSpain Purdom, Jeff Griswold, Chris James, Roger Husband, Pat Sanchez and Jim Friedenbach. Chris Lee was absent. Non-members in attendance were Sharon Gatzke Eckstein, Marne LaShelle, Linda Grissinger, Manny Castro, Bill Nemec, Travis Prowant, Media: Colton Ostrum, Mike Nester and Michael Miller, Comptroller/Treasurer Sheryl Sipe, Superintendent John Lindeman, Interim Police Chief Kevin Dimmick, City Attorney Phil Jensen, City Clerk Rhonda Weiss, Sharon Pepin-Community Funding and Planning.

**APPROVAL OF AGENDA:**

Mayor Chris Lain asked for a motion to approve the agenda. **Samantha Ritchie made a motion to approve the agenda, Sara DeSpain Purdom seconded the motion, with a voice roll call and all voting in favor.**

**APPROVAL OF MINUTES:**

**Consideration of the Minutes of the May 23, 2017 Meeting:** Mayor Chris Lain asked for a motion to approve the minutes of May 23, 2017. After a brief review, **Samantha Ritchie made a motion to approve the minutes and waive the reading. Sara DeSpain Purdom seconded the motion, with a voice roll call and all voting in favor.**

**COMMITTEE REPORTS:**

**Water/Sewer/Refuse/Street/Alley 6-6-17:** Pat Sanchez gave a report on the June 6<sup>th</sup>, 2017 meeting. He discussed waiving water & sewer fees for Carroll County Help Center, it was decided the committee will check with other area towns to see how a church status business is handled elsewhere. John Lindeman had brought back to the committee for discussion and approval of the replacement and moving of the water main from under Wacker Road. It was decided to camera it to look at the condition and to table to the next meeting pending further information. Also brought back to committee was the paving of the alley only behind the fire station and Oak Street. John Lindeman explained that the entire parking lot behind the fire station and Oak Street would be chip and sealed at this time due to a grant permitting upgrade of the entire area in a few years being implemented. Pat Sanchez deferred to John Lindeman to explain how industrial rates are handled. John explained right now the size of the meter determine what rate the water is billed at. It was determined to table that also pending further information. Mayor Chris Lain entertained a motion to accept the WSRSA Committee report. **Sara DeSpain Purdom made a motion to accept the WSRSA report, Roger Husband seconded.** With a voice roll call the motion was approved with all members voting in favor.

**Personnel Committee 6-7-17: Interim Police Chief, Wage Recommendation:** In lieu of Christine Lee's absence, Jeff Griswold gave a report on the personnel committee meeting of June 7, 2017. The Committee recommends a wage increase for the interim police chief of 10%. **Jeff Griswold made a motion to increase the Interim Police Chief's wage 10%, with a second by Sara DeSpain Purdom. A roll call followed with all members voting in favor, none opposed. The motion passes.** Jeff Griswold also spoke about the internal applicant's application deadline of June 23<sup>rd</sup>, with interviews to be done on June 28<sup>th</sup>. The committee chairman will contact the State's Attorney for input on how the applicant's work with his office. The committee will then make a recommendation to Mayor Lain for appointment. Mayor Chris Lain asked for a motion to accept the personnel committee report. **Roger Husband made a motion to accept the personnel committee report of 6-7-17, Pat Sanchez seconded.** With a voice roll call all voted in favor, none opposed. Motion passed.

**TIF Committee 6-07-17:** Chair Pat Sanchez reported on the TIF meeting of June 7<sup>th</sup>, 2017. Riverside Dental Update- Sharon Pepin is waiting for the return of the redevelopment agreement and closing statement. The Committee discussed percentages of disbursements for The Answer, TDP Investments and Darshan Sakha, but due to inconsistencies in the agreement, the

Ordinances prepared for Council consideration will be tabled until the committee gets clarification on these agreements. Next TIF Committee meeting will be 6-21-17 at 7 pm with Mayor Lain & Pat Sanchez encouraging all council members to attend. Mayor Chris Lain then asked for a motion to accept the TIF Committee report. **Samantha Ritchie made the motion to accept the TIF Committee Report with Sara DeSpain Purdom seconded.** A voice roll call showed all in favor, none opposed. Motion passed.

**Hotel/Motel Committee 6-13-17:** Chair Samantha Ritchie gave a report on the committee meeting. A Blackhawk Waterways \$500.00 grant was applied for by Tony McCombie for signage on the bike trail. Other cities have this signage directing bikers into their downtown. It was decided that Mayor Lain would get together with John Lindeman to decide on a style and quantity and order before the June 30th deadline. A letter of resignation was accepted from Tony McCombie as consultant. The committee will come to the next meeting with ideas of what is to be expected of the marketing consultant. Interviews will be conducted by the committee with a recommendation to the Mayor. An invoice from the Chamber of Commerce for the promotion of Savanna at various meetings attended by Pam Brown was submitted. **The committee approves payment of this invoice.** Reviewed March & April expenses, with the new committee requesting more of a breakdown on expenses, so they can keep better track of how the money is spent. Diane Bausman of Blackhawk Waterways Council was also present at the meeting. She explained the Blackhawk Waterways website increased traffic by 56.7% with the calendar of events the number one visited. She also updated the Illinois Trail of Terror website with fall themed activities. Blackhawk Waterways is hosting the annual dinner at Manny's in Savanna. The theme is Relaxing on the River. The Committee is looking for hi-res pictures for the website to promote Savanna. The committee reviewed the ad plan to target a different demographic by bring more people to stay in Savanna. Roger Husband brought up the minutes not being printed before the council meeting and not being able to review them. Sheryl Sipe explained the council is not approving the minutes of the meeting but the report provided by the committee chairman. The committee approves the minutes themselves. Roger had a concern that some information is not being transferred out of committee to council. **Roger Husband made a motion to approve the report for the Hotel/Motel Committee, seconded by Pat Sanchez,** with a voice roll call all in favor, none opposed. Motion passed.

**Finance Committee 6-13-17:** Pat Sanchez gave the finance committee report due to Chair Christine Lee's absence. **Partial Reimbursement of Demolition Expense, Betty Bowman 347 Chicago Ave:** The Committee recommends reimbursement of \$2500 for the demolition of the home at 347 Chicago Avenue. \$10,000 is budgeted from the Civic Fund for this program. **Pat Sanchez made a motion to reimburse Betty Bowman the amount of \$2500 for demolition of 347 Chicago Ave from Civic Fund GL number 54-49200.** Mayor Lain explained this is an on-going established program, but this is the first request for the year. **Jeff Griswold seconded the motion. Voting in favor Jeff Griswold, Sara DeSpain Purdom, Chris James, Roger Husband, Pat Sanchez, Samantha Ritchie, Jim Friedenbach, none opposed. Motion passed.**

**Miscellaneous Services Contract, Community Funding and Planning Services, TIF Assistance:** Pat Sanchez explained that this was sent to the Finance Committee from the TIF Committee with recommendation to approve. **Pat Sanchez made a motion to approve the contract on an as needed basis, Sara DeSpain Purdom seconded. Voting in favor Jeff Griswold, Sara DeSpain Purdom, Chris James, Roger Husband, Pat Sanchez, Samantha Ritchie, Jim Friedenbach, none opposed. Motion passed.**

**Request for Loan & Grant Disbursements for WWTP and In-System Projects:** Pat Sanchez explained this is a drawdown of IEPA Loan & EDA Grant funds to pay invoices on the WWTF. **Pat Sanchez made a motion to approve the drawdown, second by Samantha Ritchie.** With a voice roll call of all voting in favor. Motion passed.

**Request for Funds, LED Bulbs, Main Street Lights, Public Works Department:** The Committee recommends a request made by John Lindeman to release the \$4,000 budgeted to finish replacement of Main Street light bulbs with LED bulbs. **Pat Sanchez made a motion to approve the Committee recommendation for funds not to exceed \$4000 from Civic Fund 53-46800, Sara DeSpain Purdom seconded. Voting in favor Jeff Griswold, Sara DeSpain Purdom, Chris James, Roger Husband, Pat Sanchez, Samantha Ritchie, Jim Friedenbach, none opposed. Motion passed.**

**Request for Funds, Concrete Saw, Public Works Department:** John Lindeman explained this is a budgeted item to replace the outdated concrete saw with a larger walk behind model. There is \$2000 budgeted from each of the Water System Improvement fund and the Public Ways & Property Improvement Fund GL account 46800. The Committee recommends approval. **Pat Sanchez made a motion to approve the recommendation to purchase the Concrete Saw**

not to exceed the \$4,000 budgeted, seconded by Sara DeSpain Purdom. Voting in favor Jeff Griswold, Sara DeSpain Purdom, Chris James, Roger Husband, Pat Sanchez, Samantha Ritchie, Jim Friedenbach, none opposed. Motion passed.

Mayor Chris Lain asked for a motion to approve the Financial Committee report. **Jeff Griswold made a motion to accept the Financial Committee report, seconded by Sara DeSpain Purdom**, with a voice roll call of all voting in favor, none opposed. Motion passed.

#### **WARRANT #2:**

**Bills for the month of May 2017 totaling \$1,178,681.46:** Mayor Chris Lain explained these are the invoices submitted for payment for the month of May 2017 and the Finance Committee recommending approval. **Samantha Ritchie made a motion to approve payment of Warrant #2 for the month of May 2017, second by Pat Sanchez. Voting in favor Jeff Griswold, Sara DeSpain Purdom, Chris James, Roger Husband, Pat Sanchez, Samantha Ritchie, Jim Friedenbach, none opposed. Motion passed.**

#### **COMMUNICATIONS:**

**Letter of Resignation, Planning & Zoning Board, Roger Husband:** Mayor Chris Lain read a letter from Roger Husband resigning from the Planning and Zoning Board due to his election to the City Council. **Samantha Ritchie made a motion to accept the resignation of Roger Husband from the Planning and Zoning Board, second by Sara DeSpain Purdom**, with a voice roll call of all voting in favor. None opposed. Motion passed.

#### **APPOINTMENTS:**

**Whiteside Enterprise Zone:** Mayor Chris Lain asked to table. He has reached out to 2 people outside of the Council but he does not have a recommendation at this time.

**Planning & Zoning Board, Balance of 3 Year Term 04/26/19, Sharon Gatzke Eckstein:** Mayor Chris Lain would like to recommend the appointment of Sharon Gatzke Eckstein. **Pat Sanchez made a motion to accept the Mayor's recommendation to appoint Sharon Gatzke Eckstein to the Planning and Zoning Board for the balance of the 3 year term. Second by Sara DeSpain Purdom**, with a voice roll call of all voting in favor. None opposed. Motion passed.

#### **BIDS:**

**Consideration of Bids for Bike Trail Bridge Repair:** John Lindeman explained that \$50,000 is in the budget to repair the bike trail bridge. There was a sealed bid opening on June 6<sup>th</sup> at 10:00 am, with three bids received. One bid was invalid, Brandt Construction Co. of Milan, IL bid \$118,250.00 and Martin & Company of Oregon, IL bid \$220,500.00. John recommended rejecting all bids and having the engineer re-evaluate the work to be done. **Sara DeSpain Purdom made a motion to reject the bids based on all bids over budget and start over at a later time, second by Pat Sanchez.** With a voice roll call of all in favor. None opposed. Motion passed.

#### **MONTHLY REPORTS:**

**Financial, Police, Fire, Public Works for May 2017:** No report was submitted from the Fire Department. **Pat Sanchez made a motion to accept & approve the monthly reports excluding fire, second by Samantha Ritchie.** With a voice roll call of all in favor. None opposed. Motion passed.

#### **UNFINISHED BUSINESS:**

**Wastewater Treatment Facility Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items:** John Lindeman explained that some equipment had arrived on site and the project continues to move towards the substantial completion date. **Motion from Samantha Ritchie to accept the report, second by Sara DeSpain Purdom**, with voice roll call of all in favor. None opposed. Motion passed.

#### **NEW BUSINESS:**

**Ordinance, Amending Title 7, Chapter 3, Section 6 (B), Dumpsters:** Mayor Chris Lain is requesting this item be removed from the Council agenda until the Ordinance Committee meets again on the issue. **Mayor Lain made a motion to remove this Ordinance from the Council agenda, Pat Sanchez seconded**, with a voice roll call of all in favor. None opposed. Motion passed.

**Annual Health Insurance:** Mayor Chris Lain advised the Council that the employee's health insurance agreement expires June 30, 2017. An anticipated 10% premium increase was budgeted, but the renewal premiums came in higher at a 21% increase. John Lindeman did contact other companies to provide a quote along with coverage. After review of the health plans and premium costs the decision was made to stay with the current state health insurance policy.

Pat Sanchez questioned whether this goes thru finance committee, it was determined that the Mayor, department heads and the union representative were the committee to review and recommend. Jeff Griswold questioned whether a contingency amount was built in. It was too conservative for the current times. Attorney Jensen checked to see what kind of a vote was not needed because the budgeted amount was exceeded. After further discussion it was decided to take a vote to determine if a super majority approved the exceeded budgeted amounts. **Sara DeSpain Purdom made a motion to continue with the current State of Illinois health insurance plan offered to employees, second by Pat Sanchez.** Voting in favor Jeff Griswold, Sara DeSpain Purdom, Chris James, Roger Husband, Pat Sanchez, Samantha Ritchie, Jim Friedenbach. None opposed. Motion passed.

**Intersection Solicitors License, Savanna Firemen's Association:** Mayor Chris Lain explained this is a request from the Savanna Firemen's Association to collect funds at the stop light intersection on July 15th & 16th. **Samantha Ritchie made a motion to approve the request from the Savanna Firemen's Association, second by Sara DeSpain Purdom,** with a voice roll call of all voting in favor. None opposed. Motion passed.

**Resolution, Temporary Road Closure, Independence Day Parade:** Mayor Chris Lain requested a motion to approve the road closure of Main Street for the Independence Day parade on July 5th from 6-7 pm. **Pat Sanchez made a motion to approve Resolution 1135 for road closure of Main Street for the Independence Day Parade on July 5th from 6-7 pm, second by Sara DeSpain Purdom.** Voice roll call with all in favor. None opposed. Resolution #1135 passed.

**Resolution & Use Agreement, Manny's Pizza for Savanna Alumni Banquet:** Mayor Chris Lain explained this is a request from Manny's Pizza for closure and use of the alley lying west of Main Street between Jefferson and Adams Streets in conjunction with the alumni banquet on June 17, 2017. **Sara DeSpain Purdom made a motion to approve Resolution #1136 for closure and use of the alley lying west of Main Street between Adams and Jefferson Streets in conjunction with the alumni banquet, with a second by Pat Sanchez.** Voice roll call with all in favor. None opposed. Resolution #1136 passed.

**Great River Outreach, Request for Restaurant Fee Waiver:** Mayor Chris Lain explained this is an annual request made by this not for profit corporation for the waiver of the \$50 restaurant fee. Per City code 3-4-4-2 the City Council at its discretion may issue one restaurant license annually, without fee. **Samantha Ritchie made a motion to waive the restaurant fee for the Great River Outreach Center/The Table, Sara DeSpain Purdom seconded the motion.** Voice roll call with all in favor. None opposed. Motion passed.

**Ordinance, Approving a TIF Redevelopment Agreement with The Answer:** Tabled pending clarification of redevelopment agreement.

**Ordinance, Approving a TIF Redevelopment Agreement with TDP Investments:** Tabled pending clarification of redevelopment agreement.

**Ordinance, Approving a TIF Redevelopment Agreement with Dwarika Liquors, Inc:** Tabled pending clarification of redevelopment agreement. Mayor Chris Lain requested all council members to come and learn more about how the TIF operates.

#### **CITIZENS, COMMITTEE MEMBERS:**

Bill Nemecek commented on the sidewalks that had been replaced and was wondering when others would be done. He also wanted to distribute a packet regarding police chief appoints. Attorney Jensen stated any member of council is able to read the material provided.

Sara DeSpain Purdom also stated to John the sidewalks on Main Street look great and thanked Sharon Gatzke Eckstein for stepping up.

Jim Friedenbach stated the public works tree removal/landscaping on Fourth Street along with the rock wall are much improved.

Sharon Eckstein asked what was happening with Pool 13. John stated the Corps of Engineers are cleaning up & putting in new rip rap.

Samantha Ritchie called attention to page #7 of the IML magazine and encouraged all members to read the article.

Chris James also encouraged all council members to attend the TIF Committee meeting.

Pat Sanchez stated at the next TIF Committee meeting scheduled for June 21<sup>st</sup>, there will be no discussion on the three Ordinances that were tabled tonight.

John Lindeman also thanked Sharon Eckstein for hydrant painting. The Planning & Zoning Board will meet Thursday, June 15<sup>th</sup> at 7pm to continue the big chicken debate.

Chief Kevin Dimmick stated if anyone has questions regarding the police hiring to please contact him.

**ADJOURNMENT:**

**Mayor Chris Lain made a motion to adjourn at 8:57 pm.**

**Minutes by: Rhonda Weiss, City Clerk**