

MINUTES OF THE REGULAR COUNCIL MEETING OF THE SAVANNA CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, SEPTEMBER 12, 2017 AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074

CALL TO ORDER:

Mayor Chris Lain called the meeting to order on said date at 7:33 PM. Notice of the meeting was delivered to all Council members and posted at 333 Chicago Avenue, Savanna, Illinois in accordance with the State of Illinois Open Meetings Act.

PLEDGE OF ALLEGIANCE:

Mayor Chris Lain led the Council in the pledge of allegiance.

ROLL CALL / ESTABLISH QUORUM:

Mayor Chris Lain declared establishment of a quorum with members in attendance Mayor Chris Lain, Samantha Ritchie, Sara DeSpain Purdom, Chris James, Roger Husband, Pat Sanchez, Jim Friedenbach, Christine Lee, and Jeff Griswold. Non-members in attendance were Marne LaShelle, Sharon Eckstein, News Media: Michael Miller and Colton Ostrum, Police Chief Kevin Dimmick, Fire Chief Shawn Picolotti, Public Works Superintendent John Lindeman, Sharon Pepin, City Attorney Phil Jensen and City Clerk Rhonda Weiss.

APPROVAL OF AGENDA:

Mayor Chris Lain asked for a motion to approve the agenda. **Christine Lee made a motion to approve the agenda as presented, with a second from Sara DeSpain Purdom.** All in favor, none opposed, the motion passed.

APPROVAL OF MINUTES:

Consideration of the Minutes of the August 22, 2017 Meeting: Mayor Chris Lain asked for a motion to approve the minutes from August 22, 2017. Roger Husband pointed out that under the Personnel Committee Report, the pay range increase in the Classification Plan for Part-Time Police Officers had a motion and second, but never voted on. City Attorney Phil Jensen suggested that the issue be put on the next agenda to take a vote and ratify the change in the Classification Plan. **Christine Lee made a motion to approve the August 22, 2017 minutes with a note made about the discrepancy, with a second from Roger Husband.** All in favor, none opposed, the motion passed.

COMMITTEE REPORTS:

Hotel/Motel Committee 9-6-17: Chairman Samantha Ritchie reported on the September 6, 2017 meeting. Diane Bausman reported on unique websites visited on the Blackhawk Waterways website, 3500 visits with 82% being new viewers, also giving some insight on searches being used for information. Gary Heide reported the statistics from the "Visit Savanna" website and is looking for new pictures to bring it up to date. Chairman Samantha Ritchie also reported the committee is currently looking at applications for a marketing person for the City of Savanna and the Hotel/Motel Committee. Henry Matthiessen III requested funding to assist in the reprinting of the Scenic Art Loop brochure. They promote artistic and artisan businesses in NW Illinois. Savanna will have 10 businesses blown up on the map. **Christine Lee made the motion to approve the recommendation from the Hotel/Motel Committee of \$500 for reprinting of the Scenic Art Loop maps, with a second by Pat Sanchez.** This is money that is currently available but not being used for advertising. **Voting in favor were Christine Lee, Jim Friedenbach, Jeff Griswold, Samantha Ritchie, Sara DeSpain Purdom, Pat Sanchez, Chris James and Roger Husband,** none opposed. Motion passed.

Chairman Samantha Ritchie also reported on a request for funds by the Bridge Planning Group. They requested funds for the June 2018 New Bridge Dedication event in conjunction with the Alumni weekend. This event is separate from the Bridge Fest being planned this fall. The Bridge Planning Group request is for advertising, marketing, and invitations to the dedication of the Dale Gardner Bridge. **Pat Sanchez made a motion to approve the recommendation from the Hotel/Motel Committee of \$1000 to the Bridge Planning Group, with a second by Sara DeSpain Purdom.** These are Hotel/Motel funds for advertising of the dedication, not the Bridge Fest or opening/ribbon cutting of the Bridge. They are sending letters to Iowa & Illinois Senators and Governors to attend the dedication. **Voting in favor Jim Friedenbach, Samantha Ritchie, Christine Lee, Jeff Griswold, Pat Sanchez, Sara DeSpain Purdom, Roger Husband and Chris James,** none opposed. Motion passed.

Pat Sanchez made a motion to approve the Hotel/Motel Committee of September 6, 2017, with a second by Sara DeSpain Purdom. All in favor, none opposed. Motion passed.

Finance Committee 9-12-17: Chairman Christine Lee reported on the meeting from earlier in the evening. The committee reviewed and approved the August 2017 Accounts Receivable Report and 12/24/36/48/60 Month Report. The 2017/2018 budget was reviewed. The Committee recommends payment of Warrant #5, which has decreased to \$231,613.35 due to an order cancellation. The painting of the council chambers was also reviewed due to the ceiling needing additional paint so that amount went over budget by \$108.93 and the committee authorized that payment. **Pat Sanchez made a motion to approve the payment of \$108.93 for the additional painting of the council chambers, with a second by Chris James. Voting in favor Samantha Ritchie, Jeff Griswold, Jim Friedenbach, Christine Lee, Roger Husband, Chris James, Pat Sanchez and Sara DeSpain Purdom, none opposed. Motion passed.**

Request for Loan & Grant Disbursements for WWTP and In-System Projects: The finance committee made a recommendation to the council to approve Draw #20 for \$555,643.63. Draw #20 from the IEPA Loan Funds (WWTF Project) is comprised of Williams Brothers for \$478,306.41 and MSA Professional Services \$27,575.22 and from the IEPA Loan Funds (In-System Project) is comprised of Fischer Excavation for \$43,962.00, MSA Professional Services for \$1800.00, and Community Funding and Planning Services for \$4,000.00. **Christine Lee made a motion to approve Draw Request #20 for \$555,643.63, with a second by Pat Sanchez.** All in favor, none opposed. Motion passed.

Christine Lee also reported on the presentation given by Sharon Pepin. The project is nearing completion. Originally the estimated projected cost to the City was \$10,119,010, but after all grants and forgivable monies are applied the estimated projected cost to the City will be \$4,913,380. This is all based on the fact we are near completion and not looking at any major change orders. User fees that have been accumulating will be able to pay the first years payment comfortably, with replenishment at the current rate for future payments. Christine Lee also explained the interest rates and payment amounts the City will be paying. Jeff Griswold asked Sharon Pepin if the loan forgiveness was normal or an anomaly. Sharon explained Savanna got in at the perfect time.

Request for Funds, Station Fire Alarm System and Request for Funds, (3) Cameras, Fire Department: Chairman Christine Lee explained the requests are both budgeted items from Fire Department Fund 52. The Station Fire Alarm System is budgeted for \$5440.00 and the (3) Security Cameras are budgeted for \$2484.00. **Pat Sanchez made a motion to approve purchase of the budgeted items for the Fire Department not to exceed the \$5,440 budget for the Station Fire Alarm and \$2,484 budget for the (3)Security Cameras, with a second by Samantha Ritchie. Voting in favor Roger Husband, Chris James, Sara DeSpain Purdom, Pat Sanchez, Samantha Ritchie, Jeff Griswold, Christine Lee, Jim Friedenbach, none opposed. Motion passed.**

Samantha Ritchie made a motion to approve the Finance Committee report, with a second by Pat Sanchez. All in favor, none opposed. Motion passed.

WARRANT #5:

Bills for the month of August 2017 Totaling \$231,613.35: Christine Lee made a motion to approve payment of Warrant #5 in the amount of \$231,613.35, with a second by Sara DeSpain Purdom. A roll call showed Sara DeSpain Purdom, Pat Sanchez, Samantha Ritchie, Jeff Griswold, Christine Lee, Jim Friedenbach, Roger Husband and Chris James in favor, none opposed. Motion passed.

COMMUNICATIONS:

None for consideration.

MONTHLY REPORTS:

Financial, Police, Fire, and Public Works for August 2017: Christine Lee made a motion to approve the monthly reports for August 2017, with a second by Sara DeSpain Purdom. All in favor, none opposed. Motion passed.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items: Superintendent John Lindeman gave a brief update on the new facility stating it is now up and running. There are a few punch list items to be completed yet. Demolition of the old plant is scheduled to begin Monday, September

18th. The asphalt and chip & seal should begin within the next couple of weeks. The City is meeting guidelines for the new plant. **Pat Sanchez made a motion to accept the report, with a second by Sara DeSpain Purdom.** All in favor, none opposed. Motion passed.

NEW BUSINESS:

Ordinance, Approving a First Amendment to a Redevelopment Agreement with TDP Investments, LLC: Mayor Chris Lain explained this is an amendment to the existing agreement, giving an additional timeframe for completion. There will be no payments made this fall and will push the payment out by one year. **Pat Sanchez made a motion to read by title only, waive the second reading and approve Ordinance #2208, with a second by Roger Husband.** All in favor, none opposed. Motion passed.

Resolution, Temporary Road Closure, Homecoming Parade: This request is from the West Carroll High School Student Council to hold a Homecoming Parade on Thursday, September 21, 2017. **Samantha Ritchie made a motion to approve Resolution #1139, with a second by Sara DeSpain Purdom.** All in favor, none opposed. Motion passed.

Resolution, Halloween Festivities: This Resolution authorizes the Halloween activities to take place on Sunday, October 29, 2017. The parade will commence at 1:00pm and Trick or Treat will be during the hours of 2:00pm and 4:00 pm. **Christine Lee made a motion to approve the Resolution #1140, second by Sara DeSpain Purdom.** All in favor, none opposed. Motion passed.

Resolution, Temporary Road Closure, Halloween Parade: This request is for a Halloween Parade to be held on Sunday, October 29, 2017 at 1:00pm. **Samantha Ritchie made a motion to approve Resolution #1141, with a second by Pat Sanchez.** All in favor, none opposed. Motion passed.

Ordinance, Declaring Surplus Property: Mayor Chris Lain explained the items to be declared surplus are from the old sewer treatment plant, some of which are nonfunctional. John Lindeman also explained this covers the demolition of the structures at the old sewer treatment plant. **Christine Lee made a motion to read by title only, waive the second reading and approve Ordinance #2209 Declaring Surplus City Property, with a second by Pat Sanchez.** All in favor, none opposed. Motion passed.

CITIZENS, COMMITTEE MEMBERS:

Sharon Eckstein asked John Lindeman if the old sewer treatment plant will be green space. He explained that it will be flat but landscaping will be at a later date.

Chris James asked to be put on the agenda for the Ordinance Committee.

Sara DeSpain Purdom commented on the October 28th Spook Walk and is seeking volunteers and sponsors. It will be at Old Mill Park and put on by the Savanna Chamber.

Samantha Ritchie commented on how nice the downtown sidewalks look.

Christine Lee asked if any houses will be taken down this year. It was explained that none will probably be taken down before the first of the year or before spring.

Roger Husband asked if we could look at the placement of the new planters and garbage receptacles to save on car door chips.

Jim Friedenbach commented that it will be nice to no longer have the odor of the old sewer treatment plant at the marina for the tourists.

Mayor Chris Lain said the Fall Cleanup sponsored by the Savanna Beautification in Motion Committee and Jo-Carroll Energy is at the Shopko parking lot on September 30th. The Swiss Colony building has been sold to a trucking company out of Chicago.

Chief Shawn Picolotti stated the Fire Department will be looking at July 7th for fireworks next year.

Chief Kevin Dimmick stated Luke Trevarthen has taken a position with the Jo Davies Sherriff's Department, so he will be looking to hire an additional officer.

ADJOURNMENT:

**Mayor Chris Lain made a motion to adjourn at 8:33 pm.
Minutes composed by Rhonda Weiss, City Clerk.**