

MINUTES OF THE REGULAR COUNCIL MEETING OF THE SAVANNA CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, OCTOBER 10, 2017 AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074

CALL TO ORDER:

Mayor Chris Lain called the meeting to order on said date at 7:30 PM. Notice of the meeting was delivered to all Council members and posted at 333 Chicago Avenue, Savanna, Illinois in accordance with the State of Illinois Open Meetings Act.

PLEDGE OF ALLEGIANCE:

Mayor Chris Lain led the Council in the pledge of allegiance.

ROLL CALL / ESTABLISH QUORUM:

Mayor Chris Lain declared establishment of a quorum with members in attendance Mayor Chris Lain, Sara DeSpain Purdom, Chris James, Roger Husband, Pat Sanchez, Jim Friedenbach, and Christine Lee. Jeff Griswold and Samantha Ritchie absent. Non-members in attendance were Linda Grissinger, News Media: Michael Miller and Colton Ostrum, Police Chief Kevin Dimmick, Superintendent of Public Works John Lindeman, Fire Chief Shawn Picolotti, Comptroller/Treasurer Sheryl Sipe, City Attorney Phil Jensen and City Clerk Rhonda Weiss.

APPROVAL OF AGENDA:

Mayor Chris Lain asked for a motion to approve the agenda. **Pat Sanchez made a motion to approve the agenda as presented, with a second from Sara DeSpain Purdom.** All voting in favor, none opposed. Motion passed.

APPROVAL OF MINUTES:

Consideration of the Minutes of the September 26, 2017 Meeting: Mayor Chris Lain asked for a motion to approve the minutes from September 26, 2017. **Pat Sanchez made a motion to approve the September 26, 2017 minutes, with a second from Sara DeSpain Purdom.** All voting in favor, none opposed. Motion passed.

COMMITTEE REPORTS:

CONTRACTS & LEASE/COLLECTIVE BARGAINING COMMITTEE, 09-30-17: Due to the absence of Chairman Jeff Griswold, Mayor Chris Lain reported on the Verizon Wireless and Mediacom contracts under review. **Verizon Wireless** has agreed to tower maintenance and prior approval from the City before changing any equipment. The committee had some questions on the wording on termination of the lease and who would be paying for the termination. The committee recommended an annual lease payment of \$15,000.00 for a term of 5 years at which time an increase would be reviewed. The Committee sent it to Attorney Phil Jensen for clarification. Roger Husband asked if the Committee had looked into what Verizon Wireless is paying for the tower use in Bettendorf. Mayor Chris Lain will take that information under advisement. **Mediacom's Building Rental** lease used to be a trade of services, but is changing to a monthly fee of \$500.00 with an increase each year of 3% to 5% for a 10 year term. Attorney Phil Jensen is reviewing this lease agreement. **Roger Husband motioned to accept the Contracts & Lease/Collective Bargaining Committee report, with a second by Christine Lee.** All voting in favor, none opposed. Motion passed.

BUILDING & PUBLIC PROPERTY/HEALTH & SAFETY COMMITTEE, 10-3-17: Committee Chairman Jim Friedenbach reported the Committee had recommended an **increase in building & permit fees** to a flat rate of \$50.00 from \$15.00. After his review of the current graduated rates in the City code, he felt the Committee needed to table this issue for further review. John Lindeman reminded Jim Friedenbach that those rates are not followed at this time, the current rate is a flat fee of \$15.00. The graduated rate is not enforced because the City doesn't do any inspections. John or another public works employee does go out and check setbacks and the staking out of the proposed buildings, but there is no foundation, plumbing, or electrical inspections done after that. The graduated fees would be enforceable if we had an actual certified building inspector to do those inspection and issue certificates of habitation. After further clarification, **Roger Husband motioned to approve the increase in residential building permit fees from \$15 to \$50 and bring it back as an ordinance amendment at the next council meeting, with a second by Christine Lee, voting in favor were Sara DeSpain Purdom, Roger Husband, Jim Friedenbach and Christine Lee, opposed were Chris James and Pat Sanchez.** Motion passed. John Lindeman also stated the commercial building permits should require certified architects stamps for any remodeling or new buildings, then the commercial building would be protected. Currently there is no oversight on how a commercial building is remodeled. The Committee looked at residential rental inspections and Jim Friedenbach pointed out that the current City code may already cover some of it. The Watch and Demolitions lists were

reviewed and recommended John Lindeman proceed with the necessary steps and letters for demolition. Christine Lee asked that the brick house at Main & Calhoun Streets be added to the watch list since it appears to be abandoned. Committee Chairman Jim Friedenbach also reported the Veterans Memorial Property Placement will be at the north end of Main St. by well #5. The Veterans Committee asked to place a banner for fundraising at the site. The committee is still waiting for a site plan for final approval. **Christine Lee motioned to accept the Building & Public Property/Health & Safety Committee report of 10-03-17, with a second by Sara DeSpain Purdom.** All voting in favor, none opposed. Motion passed.

TIF Committee, 10-5-17: Committee Chairman Pat Sanchez reported on the meeting from 10-5-17. He updated the Council on the three current agreements stating none of them have submitted the necessary paperwork at this time, but they do have until November 1st. A new application for 502 Main Street has been submitted, but the committee is waiting to proceed until there is written proof of the current lease being legally broken. Pat Sanchez also asked John Lindeman if the old WWTF is in the TIF District and John stated it was. Pat also reported there will be a change to future TIF agreements regarding extensions. It was discovered when the extension for TDP Investments was submitted, the City received a bill for \$400. All future agreements will clarify that any costs due to extension requests will be paid by the business requesting the extension, not the City of Savanna. **Roger Husband motioned to accept the TIF Committee report from 10-5-17, with a second by Sara DeSpain Purdom.** All voting in favor, none opposed. Motion passed.

FINANCE COMMITTEE, 10-10-17: Committee Chairman Christine Lee reported a letter from the **Illinois Department of Revenue** had been received stating that they will not seek to recoup any of the overpaid amounts of Personal Property Replacement Tax. In 2016 the Illinois Department of Revenue had stated that an error was made in calculating this tax and the City of Savanna had been overpaid \$19,238.19 over the previous two years and a plan to recoup those funds would be made. John Lindeman gave an update on the new WWTF. The Committee reviewed the September 2017 Accounts Receivable Report, 12/24/36/48/60 Month Report, TBS Quarterly Fire Department Report and the 2017/2018 Budgeted Revenue and Expenditures. Warrant # 6 for \$1,557,414.19 was reviewed and recommended for payment.

Request for Loan & Grant Disbursements for WWTP and In-System Projects: This request is for Draw #20 in the amount of \$347,682.84, from IEPA Loan Funds WWTF Project for \$143,789.09 and IEPA Loan Funds In-System Project for \$203,893.75. **Christine Lee motioned to approve Draw #20, with a second by Pat Sanchez.** All voting in favor, none opposed. Motion passed.

Request for Funds, Backup Booster Station Pump Motor, Public Works Department: Chairman Christine Lee said the committee recommends approval to release the **\$21,000.00** budgeted funds in the Water System Improvement Fund for a new back-up motor for the booster station to purchase a new motor for Well #4 at Pike & Bowen. The well has recently malfunctioned and is scheduled for maintenance. However, the existing motor will only run on 230 volts instead of 230 volts or 460 volts. The new emergency back-up generator installed at the Bowen Street lift station, which is plumbed to also operate Well #4 puts out 460 volts. In order for the existing motor to run on 460 volts it will need to be rewound at a cost of \$3,640.00. John Lindeman would like to purchase a high-efficiency motor at a cost of \$4,901.00 plus shipping cost to replace the existing motor. This motor will be able to operate on either 230 or 460 volts. The remaining funds would be enough to buy a rebuild kit for the booster station pump.

Request for Funds, Well #4 Maintenance and Well #5 Maintenance, Public Works Department: Committee Chairman Christine Lee stated the Committee recommends approval to release the funds in the Water Systems Improvement Fund to provide maintenance for both Well #4 and Well #5. The budgeted amount for Well #4 is **\$25,000.00** and the budgeted amount for Well #5 is **\$34,000.00**.

Christine Lee motioned to approve the recommendation from the Finance Committee to release the funds in the Water System Improvement Fund not to exceed the budgeted amount of \$80,000.00 for the Public Works requests for Funds, with a second by Jim Friedenbach. Voting in favor were Chris James, Roger Husband, Jim Friedenbach, Christine Lee, Pat Sanchez and Sara DeSpain Purdom, none opposed. Motion passed.

Pat Sanchez motioned to accept the Finance Committee report of 10-10-17, with a second by Roger Husband, all voting in favor, none opposed. Motion passed.

WARRANT #6:

Bills for the Month of September 2017- Totaling \$1,557,414.19: Christine Lee motioned to approve payment of Warrant #6 for \$1,557,414.19, with a second by Pat Sanchez. Voting in

favor were Jim Friedenbach, Christine Lee, Pat Sanchez, Sara DeSpain Purdom, Chris James, and Roger Husband, none opposed. Motion passed.

COMMUNICATIONS:

No communications.

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for September 2017: After a brief discussion, **Pat Sanchez motioned to accept the monthly reports, with a second by Sara DeSpain Purdom.** All voting in favor, none opposed. Motion passed.

UNFINISHED BUSINESS:

Wastewater Treatment Facility, Main and Bowen Street Lift Stations and In-System Sewer Improvements Project Update and Associated Action Items: John Lindeman gave a brief update on the new plant. The punch list items are in the process of being completed. The old plant is completely demolished. The trees will be removed over the winter.

NEW BUSINESS:

Resolution & Use Agreement, Bridge Fest 2017/Music & Car Show: Mayor Chris Lain explained the request for the Resolution and Use Agreement is for Street closures for a car show, exterior music and vendors. Christine Lee asked if we could request the music face the river to attempt to control the noise level for residents east of Main Street. **Christine Lee motioned to approve Resolution #1143 and Use agreement, with a second by Pat Sanchez.** All voting in favor, none opposed. Motion passed.

CITIZENS, COMMITTEE MEMBERS:

Linda Grissinger asked if a fence permit was issued for 525 Chicago Avenue. It appears the fence is too close to the apartment building creating a safety issue. John Lindeman will look into it.

John Lindeman reminded everyone the hydrants will be flushed throughout the night starting next Tuesday. Announcements will be put on WCCI radio.

Chief Shawn Picolotti reminded everyone about the fish fry on this Saturday from 4-7 pm.

Sheryl Sipe announced the city offices is now accepting credit & debit cards as well as online payments for utility bills, fines and licenses.

ADJOURNMENT:

Mayor Chris Lain made a motion to adjourn at 8:39 pm.

Minutes composed by Rhonda Weiss, City Clerk.