

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE SAVANNA CITY COUNCIL
IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, JUNE 12, 2018
AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT
333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074**

CALL TO ORDER:

Mayor Chris Lain called the meeting to order on said date at 7:30 PM. Notice of the meeting was delivered to all Council members and posted at 333 Chicago Avenue, Savanna, Illinois in accordance with the State of Illinois Open Meetings Act.

PLEDGE OF ALLEGIANCE:

Mayor Chris Lain led the Council in the pledge of allegiance.

ROLL CALL / ESTABLISH QUORUM:

Mayor Chris Lain declared establishment of a quorum with members in attendance Mayor Chris Lain, Sara DeSpain Purdom, Chris James, Jeff Griswold, Jim Friedenbach, Christine Lee, Samantha Ritchie, Pat Sanchez and Roger Husband. Non-members in attendance were News Media: Michael Miller, Mike Nester and Colton Ostrum, Police Chief Kevin Dimmick, Fire Chief Shawn Picolotti, Comptroller/Treasurer Sheryl Sipe, Superintendent John Lindeman, City Attorney Phil Jensen, Savanna Marketing Consultant Brienna Junk and City Clerk Rhonda Weiss. Citizens in attendance were Linda Grissingner, Adrian Smith, Carol Gloor, Marne LaShelle and Rae Timm.

APPROVAL OF AGENDA:

Mayor Lain asked for two additional items to be added to the agenda, a Resolution for the street closure for the July 7th Independence Day parade and a Resolution to close Murray St from Main St to the Alley east for the NASA exhibit on June 16th. Mayor Chris Lain asked for a motion to approve the agenda for June 12, 2018, **Pat Sanchez made a motion to approve the additional two Resolutions to the evening's agenda, seconded by Sara DeSpain Purdom.** All voting in favor, none opposed. Motion passed. **Pat Sanchez then motioned to approve the amended agenda for the meeting of June 12, 2018, seconded by Samantha Ritchie,** All voting in favor, none opposed. Motion passed.

APPROVAL OF MINUTES:

Consideration of the Minutes of the May 22, 2018 Regular Meeting: Mayor Chris Lain asked for a motion to approve the minutes from May 22, 2018. **Samantha Ritchie made a motion to approve the May 22, 2018 minutes as written, seconded by Pat Sanchez.** All in favor, none opposed. Motion passed.

COMMITTEE REPORTS:

Hotel/Motel Committee 6-06-18: Chairman Samantha Ritchie reported on the meeting from 6-6-18. Consultant Brienna Junk provided a presentation on the new Explore Savanna website, which she will be showing to the full council tonight as well. Mayor Chris Lain explained the Savanna Tourism Development Study program to the council. This program is through the University of Illinois PHD student's dissertation program. The student comes into town for a few days of research then goes home to do more in depth research, looking for ways that Tourism can be improved in Savanna. The student will then propose the ideas and objectives to the City of Savanna. Any research for grants or ideas up to that point are at minimal expense to the City. After that point the expenses may go up for more in depth grant writing and implementation, but will be brought forth to the council at that time. **Christine Lee motioned to approve the report**

from Hotel/Motel Committee 6-6-18, seconded by Sara DeSpain Purdom. All voting in favor, none opposed. Motion passed.

Finance Committee Meeting 6-12-18: Chairman Christine Lee reported on the Finance meeting. The Committee reviewed and recommends payment of Warrant #2 in the amount of \$209,373.23. The May 2018 Accounts Receivable report contained no past due invoices. The committee reviewed and approved the 12/24/36/48/60 month report for May 2018 and the 2018/2019 Budget review. The Committee received and reviewed several requests for funds:

*** Request for Partial Reimbursement of Demolition Expenses, Lars Colgan, 519 Cooley Avenue:** The Committee recommended the partial reimbursement, but was not an unanimous vote. **Christine Lee motioned to recommend approval of the Request for Partial Reimbursement of Demolition Expenses of \$2500 to Lars Colgan, seconded by Jeff Griswold.** A brief discussion followed regarding the late submission of the request after the building was already torn down and the lack of providing a second quote. . The property is owned by Lars Colgan, and is a property that the City requested to be demolished. It was suggested that a reminder of the proper procedure order be discussed with Lars Colgan. Roll Call Vote Aye: Jeff Griswold, Sara DeSpain Purdom, Roger Husband, Jim Friedenbach and Christine Lee. Nay: Samantha Ritchie, Pat Sanchez and Chris James. Motion passed.

***Request for Funds, Drone:** Chairman Christine Lee stated the Committee recommended the request for funds to purchase the drone. **Christine Lee motioned to approve the purchase of the drone, not to exceed the budgeted amount of \$1500 in the Hotel/Motel Tax Fund, second by Pat Sanchez.** Roll Call Vote Aye: Pat Sanchez, Sara DeSpain Purdom, Chris James, Roger Husband, Jim Friedenbach, Christine Lee, Samantha Ritchie and Jeff Griswold, none opposed. Motion passed.

***Request for Funds, Furnace & Air Conditioner, Fire Department:** Chairman Christine Lee explained this is an unbudgeted request for funds from Fire Chief Picolotti. The Fire Chief felt that due to recent repairs and the timing of having to reposition the units that has occurred in connection to the current floor repair, it would be the proper time to make this purchase. These units are older and it would be best to change them at this time. The Finance Committee recommended approval of this request for funds. The Council requested an additional quote be obtained to verify the dollar amount of the requested funds. **Christine Lee motioned to approve the expenditure up to \$4300 from the Civic Fund-54 Utility & Maintenance with first obtaining an additional quote, seconded by Roger Husband.** Roll Call Vote Aye: Chris James, Roger Husband, Jim Friedenbach, Christine Lee, Samantha Ritchie, Jeff Griswold, Pat Sanchez and Sara DeSpain Purdom, none opposed. Motion passed.

***Request for Funds, Convert Decorative Light Poles to LED and Request for Funds, LED Lights for Main Street Decorative Lights:** Chairman Christine Lee explained these two requests are budgeted from the Civic Fund-53 Street Department and should be voted on together. The Finance Committee recommended approval of this request for funds. Roger Husband requested an additional quote be obtained for the labor and John Lindeman agreed to acquire one. **Christine Lee motioned to approve the Requests for Funds not to exceed the total budgeted amount of \$4000, seconded by Pat Sanchez.** All voting in favor, none opposed. Motion passed.

***Request for Funds, Paint Main Street Light Poles:** Chairman Christine Lee explained this is a budgeted item from the Civic Fund-54 Utility & Maintenance and multiple quotes had been obtained at budget time. The Finance Committee recommended approval of this request for funds. **Christine Lee motioned to approve the Request for Funds not to exceed the**

budgeted amount of \$10,000, second by Pat Sanchez. All voting in favor, none opposed. Motion passed.

***Request for Funds, Chicago Avenue Light Pole Replacement:** Chairman Christine Lee explained this is a budgeted item from the Civic Fund-54 Utility & Maintenance to replace the damaged concrete light poles on Chicago Avenue with wooden poles by Jo-Carroll Energy. There are approximately 12 poles that need replacing. The Finance Committee recommended approval of this request for funds. **Christine Lee motioned to approve the Request of Funds not to exceed the budgeted amount of \$16,800, seconded by Pat Sanchez.** All voting in favor, none opposed. Motion passed.

***Request for Funds, Street Sweeper, Public Works Department:** Chairman Lee explained this is a budgeted item from the Public Ways & Property Improvement Fund to replace the current aging street sweeper. \$164,000 is the total amount request for the new unit, with the down payment of \$37,000 budgeted this year. Financing for 5 years has been sought with local financing at 4.75% and the companies financing at 3.89%. The current sweeper will be traded in to lower the initial cost. The Finance Committee recommended approval of this request for funds. **Christine Lee motioned to approve the Request of Funds not to exceed the budgeted amount of \$37,000 and total price of \$164,000, second by Roger Husband.** After a brief discussion, John Lindeman explained the model he is requesting is an American made brand by Schwartz. All voting in favor, none opposed. Motion passed.

***Request for Funds, 1 Ton Dump Truck with Accessories, Public Works Department:** Chairman Lee explained this is a budgeted item from the Street Depreciation Fund to replace the 2006 Chevy 1 ton which will still be in use at the Sewer Treatment Plant and be available for plowing snow as well. The purchase will be made through the State bid program. The Finance Committee recommended approval of this request for funds. **Christine Lee motioned to approve the Request for Funds not to exceed the budgeted amount of \$83,000, seconded by Pat Sanchez.** All voting in favor, none opposed. Motion passed.

***Request for \$5000 Fireworks Transfer:** Chairman Christine Lee explained this is an annual transfer made from the Hotel/Motel Tax Fund to the Fireworks Fund to help cover the cost of the event. The Finance Committee recommended approval of this request for funds. **Christine Lee motioned to approve the Request of Funds to be transferred to the Fireworks Fund, seconded by Chris James.** All voting in favor, none opposed. Motion passed.

Pat Sanchez motioned to approve the Finance Committee report, seconded by Samantha Ritchie, all voting in favor, none opposed. Motion passed.

WARRANT #2:

Bills for the Month of May 2018 Totaling \$209,373.23: Finance Committee reviewed Warrant #2 and recommended payment. **Pat Sanchez motioned to approve payment of Warrant #2 in the amount of \$209,373.23, seconded by Sara DeSpain Purdom.** Roll Call Vote Aye: Jim Friedenbach, Christine Lee, Samantha Ritchie, Jeff Griswold, Sara DeSpain Purdom, Chris James, Roger Husband and Pat Sanchez, Nay: none. Motion passed.

COMMUNICATIONS:

Mayor Chris Lain declared no communications for consideration.

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for May 2018: After review, **Samantha Ritchie motioned**

to approve the departmental monthly reports, seconded by Pat Sanchez. All voting in favor, none opposed. Motion passed.

UNFINISHED BUSINESS:

Mayor Chris Lain declared no unfinished business for consideration.

NEW BUSINESS:

Discussion and Approval of Paying Temporary Ferry Traffic Control: Mayor Chris Lain explained that the people employed for the Ferry Traffic Control will not be considered City employees and will not be paid on the City payroll, but as an independent contractor. The expense is 100% reimbursed by the Iowa DOT. Since payment for contractors are only paid once a month on Warrants, approval is requested to pay them either weekly or biweekly. **Christine Lee motioned to approve the hiring of ferry traffic workers as a contractor rather than a City employee and to pay them without presenting a Warrant to Council, seconded by Sara DeSpain Purdom.** All voting in favor, none opposed. Motion passed.

Intersection Solicitors License, Savanna Fireman's Association: This is a request to allow the Firemen's Association to solicit contributions at the intersection of Route 64 & 84 on July 21st and 22nd. **Pat Sanchez motioned to approve the Intersection Solicitors License for the Savanna Fireman's Association, seconded by Sara DeSpain Purdom.** All voting in favor, none opposed. Motion passed.

Savanna Tourism Development Study 1.0 Agreement: This program through the University of Illinois was explained earlier in the meeting under the Hotel/Motel Committee report. No agreement was presented for review, but should be received anytime. **Samantha Ritchie motioned to approve Mayor Chris Lain sign the agreement with University of Illinois for the Tourism Development Study, seconded by Jeff Griswold.** All voting in favor, none opposed. Motion passed.

(Added Agenda Item) Resolution, Temporary Road Closure, Independence Day Parade: Mayor Chris Lain explained this is a request to temporarily close the State highway for an Independence Day Parade. The parade is sponsored by the Savanna Firemen's Association and will be held on Saturday, July 7th at 6:00pm. **Sara DeSpain Purdom motioned to approve Resolution #1158 for the Temporary Road Closure for the Independence Day Parade, seconded by Pat Sanchez.** All voting in favor, none opposed. Motion passed.

(Added Agenda Item) Resolution and Use Agreement Authorizing Exclusive Use of Certain Property in Conjunction with the NASA Journey to Tomorrow Exhibit. The Savanna-Sabula Bridge Celebration Planners wish to temporarily close Murray Street, lying between Main Street and the alley east of Main Street between Main & Third Streets on June 15th, 16th and 17th for the NASA Journey to Tomorrow Exhibit. **Christine Lee motioned to approve Resolution #1159 and the Use Agreement authorizing the Savanna-Sabula Bridge Celebration Planners the temporary closure of a portion of Murray Street for the NASA Journey to Tomorrow Exhibit, seconded by Pat Sanchez.** All voting in favor, none opposed. Motion passed.

Website Presentation, Brienna Junk: The Hotel/Motel Consultant, Brienna Junk gave a presentation on the new Explore Savanna website. She wanted to make the council aware of the new redesigned website. The Hotel/Motel Committee is hoping this will increase the overnight stays in Savanna. Brienna showed the Council how the new site is laid out and the businesses covered. She encouraged the Council members to look at the site and forward any suggestions

they might have. She explained she also has analytics available, showing where people are from that are looking at the website and when.

CITIZENS, COMMITTEE MEMBERS:

Carol Gloor representing Savanna Helping Savanna said she was in contact with the Thomson Prison regarding their work release program and wondered if the City would be interested in using the program if she pursued it. Mayor Lain stated he would be interested in more information.

Adrian Smith addressed the Council requesting members be more visible in cleaning up their own wards. She also asked about the County Jail doing community service in Savanna. Chief Dimmick explained that is handled through the Sheriff's Department and Probation Department.

Linda Grissinger asked when the boat dock will be installed. John Lindeman responded it will be done as soon as all training of new employees is complete. With the construction at Marquette Park, it hasn't been a high priority, but will be taken care of soon.

Rae Timm asked if the Savanna Marina could be included on the new website. Brienna Junk explained it has been included but she can look at expanding it more.

Roger Husband thanked Comptroller/Treasurer Sheryl Sipe for getting the Accounts Receivable down to a zero balance.

Christine Lee requested the Ingersoll Wetlands South of town be added to the new website. She also asked about the overgrown tree branches and the wall repair on Chicago Ave. John Lindeman responded it is the State of Illinois's responsibility for maintenance. Mayor Lain stated he will look into it on Wednesday to see if something can be done. Christine also asked about the sidewalk on 5th St that has been missing for two years. John Lindeman responded it will be looked at this year.

Jim Friedenbach asked if the speed indicator could be positioned on the North end of Main Street Chief Dimmick will check into borrowing one. He also stated that a lot of the speed signs had been removed for the bridge construction and are now being returned. Jim also requested the gravel patch on 4th Street be examined and possibly be patched and filled in, due to the current compression becoming uneven. Jim also asked about the process for a curb cut. John Lindeman responded it is an application and examination process.

Mayor Chris Lain mentioned the festivities for the weekend. There are a number of events planned including the bridge dedication, NASA exhibit and parade. He encouraged everyone to attend. He also stated the Ferry Service has begun to Sabula and is running smoothly.

Shawn Picolotti reminded everyone the Firemen's Ball will be held at the House of Events parking lot on Friday, June 15th.

ADJOURNMENT:

With nothing further, **Mayor Chris Lain made a motion to adjourn at 9:06 pm.**

Minutes composed by Rhonda Weiss, City Clerk.